
Custodian Job Description

(created 4/8/2026)

Our Mission: To trust in Jesus, love like Jesus, grow in Jesus, bring others to Jesus

Purpose: To ensure that the church facility is in clean and welcoming order to all who enter; to provide excellent service to Bethany members and the community

Accountability: Reports directly to the Facility Coordinator and Senior Pastor

Qualities: Trust in and love for Jesus Christ; ability to complete tasks in an efficient manner with limited direction; ability to work with others in the framework of the church

Core Competencies: An established track record of work that is thorough and reflects well on the organization; Interpersonal skills that treat others with respect; Ability to work as a reliable team member; possesses competent skills and abilities necessary to fulfill the duties of the position; Initiative in using sound judgment with regard to seeking authorization when appropriate; utilizes communication skills effectively

Status: Part-time, Non-Exempt – 29 hours / week, \$15 / hour (Two candidates at 15 hours will also be considered)

Responsibilities:

1. Responsible for the overall maintenance and safety of the church and church grounds, as well as cleaning of the church, including restrooms, carpeting, tile floors, windows and glass as well as dusting and trash removal
2. Responsible for external maintenance including snow removal, lawn care, and trash removal
3. Assists in preparing the church for special events as directed and preparing the facility for scheduled use as necessary with arranging tables and chairs
4. Inspects building and grounds routinely and periodically
5. Serves as backup to the Facility Coordinator for property issues

Educational Requirements: High School degree or equivalent with a minimum of 2 years related experience; Prior maintenance and repair experience preferred

Evaluation: Performance reviews will be conducted according to policy. The reviews will be conducted by the Property Team Chair and Senior Pastor. Also, the Personnel Committee and the Session Budget Committee will annually review compensation, including benefits.

Interested candidates should send their resume and weekly hours preference (15 or 29) to finance@bethanypresby.org