

SHEPHERDING BOARD MEETING NOTES

October 12, 2026

VISION: Shepherd a movement of Disciples who Make Disciples by hearing from God in order to guide, provide for, and protect what God has entrusted to us.

Proverbs 27:23 Know well the condition of your flock, and pay attention to your herds

1 Corinthians 4:2 Now it is required that those who have been given a trust must prove faithful.

Matthew 25:14-30 "Parable of the Talents"

Lay Shepherds and Pastors: (C=Chair, VC=Vice-Chair, S=Secretary, NV=Non-voting member)

Until '27
Barry Plassman
Graham Lytch

Until '28
Erik Rohde
Andy Conger
Steve Riggs^{NV}

Until '29
Chad Smith
Nick Gaston

Staff
Peter Salmon^C
Steve Bailey^{NV}
Josh Coulson^{NV}

Attendance - all present

I. MONTHLY REPORTS [7:00-7:20]

- a. *What has God been teaching you?* We will take a few minutes for people to share what they are learning from the Word.
- b. *Ministry Wins/Updates on our "ones":* Our definition of a disciple: "Someone who follows Jesus, who is being changed by Jesus, and who is on mission with Jesus." How are you seeing disciples make disciples?
- c. *Email Votes:* None this month.
- d. *Pulse Report:* Pulse Report is attached.
- e. *Financial reports:* We will review financial reports and answer questions.

II. UNFINISHED DISCUSSION ITEMS

a. CVC Partnership Outline [7:20-7:25]

- Intentionally recruiting and sending people for 2 years to support Kalen
- Peter coaching Kalen on a weekly basis.
- Continued pulpit support at CVC.
 - Kalen preaching twice per month
 - Steve preaching once per month
 - Other TBC pastors preaching as needed
- Joint Sermon Club between CVC and TBC. Preaching through Matthew together starting in June (Year 1 only).
- Monthly collaborative staff meeting (Lunch & Learn)
- Participation from Peter in select CVC board meetings
- Ongoing development of a disciple-making culture at CVC
 - Newcomer/Next Steps pathways
 - Small groups and small group training
 - DiscipleShift Trainings
- **UPDATE:** We will be sharing an update video from Jeremy and Kalen on Oct 25 in our services.

b. Building Expansion Future Planning [7:25-7:35]

1. In September 2026, the board requested that staff look into building expansion designs with Risepointe Architects, in case of future building expansion needs.

2. **UPDATE:** Pastor Peter has begun meeting with them, and for \$3500 they are going to come up with some expansion possibilities for us that we would be able to use in the future.
- c. The Facilities Team has been working on estimates to complete our finishing projects. We should have that for you at the meeting. *Cash Management Policy* [7:35-8:00]
 1. I have attached a document that lays out a Cash Management policy. It is somewhat detailed, so take time to look at it and the motions in it.
 2. The Facilities Team has been working on estimates to complete our finishing projects. We should have that for you at the meeting.
 1. Reviewed and discussed estimates
 2. Barry motioned to move \$160K from operating reserve to PIRF to cover finishing projects. This includes the \$60k year-end PIRF transfer from the planned surplus + \$100k from Operating Reserves. We will prioritize spending from the restricted Building and Expansion first over PIRF fund. Seconded by Erik. Motion Approved Unanimously.

III. CURRENT DISCUSSION ITEMS

- a. *Membership Interviews* [8:00-8:05]
 1. To make it easier on the board on on Trina, who schedules these, would it work to do these 6x per year?
 1. Agreed to start with every other month.
 2. Proposed to have during the 10:45 service
 2. Is there anything else that would help this process?
 3. Membership approved for Taija Tucker, Jeremy and Amy Eastman, Seth and Rebecca Nicolson, Randy and Paula Davis, Joe and Kim Hutchison, Trey and Sarah Smith.
- b. *Student Ministry Scholarship Proposal adjustment* [8:05-8:10]
 1. The motion regarding Student Ministry scholarships was a bit ambiguous regarding where in the budget the money would come from.
 2. **Staff Motioned clarification to where this money would come from:** To increase the Student Ministry Scholarship budget by \$5,000 and fund this increase through a \$5,000 reduction to the Administrative Staff Compensation budget line. The Production Assistant position that was budgeted under administrative staff remains unfilled and those funds are not expected to be fully utilized during the current fiscal year. *Andy seconded, Motion Approved Unanimously.*
- c. *Mortgage Payoff Celebration on Nov 15* [8:10-8:20]
 1. Celebration will happen at the end of the service
 2. Erik R and Barry P will be sharing a couple minutes each of their thoughts and reflections
 3. Pastor Josh will share about completing the finishing projects and whether to continue giving to the Building & Expansion Fund
 4. Pastor Peter will share something like this about the "Seed Money" part of this celebration.

This building expansion was never about a building, but about reaching our "ones". God has richly blessed us so that we can bless others. 2 Cor 9:6 says: "The person who sows sparingly will also reap sparingly, and the person who sows

generously will also reap generously." You will be handed \$5 as you leave today. Put it to use to invest in a relationship this week:

- *Use it to buy a card and send a note to someone*
- *Buy coffee or lunch for someone you've been needing to catch up with*
- *Pick up coffee for a coworker on the way into work*
- *Buy flowers for someone going through a difficult season*
- *Surprise a teacher, coach, or daycare worker with a gift card.*

Ask God to show you how He wants you to use your \$5.

God can use a small act of generosity to make a big difference.

5. **Andy Motioned:** That the Board approve up to \$3,500 from *Connection: Fellowship Events* budget line for the mortgage payoff celebration, to be distributed as a \$5 gift to each attender on Nov 15, 2026 for ministry use. Attenders receive these funds as agents of Trinity Bible Church, to be used in acts of generosity toward others, and not for personal use. The Board acknowledges that the Fellowship Events line (\$5,000 annual budget, \$3,730 remaining) may exceed its FY2026-2027 budget as a result. **Chad seconded, Motion Approved Unanimously.**

- d. *Responses to the Gospel in our Services* [8:20-8:30]

1. Key verses: [1 Cor 14:24-25](#), [Acts 2:37-41](#), [Josh 24:25](#), [Exodus 32:26](#), [1 Kings 18:21](#)
2. What is the best way to invite and encourage people to identify themselves who have put their faith in Christ during our services?

- e. *Prayer* [8:50-9:00]

IV. FUTURE DISCUSSION ITEMS (Agenda items can be added upon request)

V. IMPORTANT DATES

November 1 – DiscipleMaker Lunch

November 13 & 14 - Marriage Weekend

November 15 - Mortgage payoff celebration

VI. FUTURE BOARD MEETINGS

2nd Mondays @ 6-9pm