

St. Luke Lutheran Church Nursery Attendant Job Description

Principal Role:

Provide for the physical, emotional and intellectual stimulation and safety of children ages 0-5 years during their stay in the church nursery

General Qualifications:

- Must be at least 16 years of age
- Be familiar with developmentally appropriate needs of children ages 0-5 years
- Be polite, friendly and courteous to all children, parents and volunteers
- Speak in a gentle tone of voice
- Collaborate positively with other nursery attendants

Essential Duties:

- Coordinate schedule with other nursery attendants so that 2 attendants are present every Sunday, year-round
- Arrive at 9am and stay until noon
- Dependability is essential - tardiness and last-minute schedule changes should be rare
- Nursery attendants are expected to work holidays that may fall on Sundays
- Demonstrate cultural sensitivity. Respect and celebrate everyone.
- Sign all children in, be sure all children leave with their responsible adult(s)
- Maintain good handwashing/sanitizing with children, toileting, diaper changes
- Cell phone usage during hours of care should be limited to emergencies only
- Maintain a clean and organized nursery environment. Ensure all toys are safe and sanitized.
- Help maintain our OASIS space by cleaning up all toys, sweeping bark chips and rocks, and reporting any damage you observe.
- Do not work when ill - this may involve trading shifts or securing a sub at the last minute

Pre-Employment:

- Submit resume plus 1 personal and 2 professional references. Complete interview process if requested.
- If employment is offered
 - Complete the St. Luke background check
 - Complete the Adult, Child & Baby First Aid & AED class online (St. Luke will reimburse)

Supervisor:

- Lisa Sickler, Nursery Supervisor

Compensation:

- \$20/hour, or \$60 each Sunday morning
- Benefits only as required by law (e.g. Workers Compensation)

To apply: email resume and cover letter by September 18, 2026 to office@stlukechurch.com with *NURSERY ATTENDANT APPLICATION* in the subject line.