



## Role: Sidekick Lead

**Role Type:** Part-time

**Responsible to:** Kids Ministry Director/Associate Family Pastor

**Oversees:** Sidekick neurodivergent ministry

**Business Hours:** 3 Sunday Services, 5hrs during the week

**Member of Teams:** Family Team

**Rate:** \$20-\$25/hr based on experience

## Position Description:

The Sidekick Ministry Coordinator provides a welcoming, supportive environment for children with sensory sensitivities or neurodivergent needs. This person ensures that every child can safely and meaningfully experience church while supporting families and equipping volunteers to serve with confidence and care.

## Essential Duties and Responsibilities:

### Sunday Responsibilities:

- Be present and lead the sensory/neurodivergent space during all three Sunday services
- Welcome families, assist with check-in, and ensure each child's needs are met
- Provide individualized support and engage children in activities aligned with their abilities and comfort levels
- Oversee and support volunteers serving in the sensory room
- Communicate with parents as needed about their child's experience

### Weekday Responsibilities:

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- Prepare curriculum and activities tailored for the sensory environment
- Organize and maintain the sensory classroom space and materials
- Recruit, schedule, and train volunteers to serve in the sensory room
- Review and manage intake forms for new families and ensure care plans are up to date
- Communicate with families to build trust and provide ongoing support
- Collaborate with the Kids Ministry Director to continually improve the ministry's accessibility and impact

## Qualifications and Requirements:

- Experience working with children, especially those with sensory or neurodivergent needs (preferred)
- Compassionate, patient, and calm under pressure
- Strong communication and organization skills
- Ability to lead volunteers and foster a welcoming, inclusive environment
- Alignment with the mission and values of EHills

## Expectations:

- This person demonstrates a growing relationship with Jesus by prioritizing daily time with God.
- This person maintains a good reputation in the church community by carrying him or herself with utmost integrity and character.
- This person exhibits biblically-based leadership skills, communicating vision tactfully and with a servant's heart.
- This person has a heart for the families of the church, growing disciples, and reaching out to our community.

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- This person participates in giving to the church, serving the church, and engaging in growth opportunities at church separate from one's own ministry.
- This person values praying, worshiping, and having fun with coworkers in team settings.
- This person is able to manage healthy rhythms of work and rest, and will proactively reach out for support when needed.

## Staff Values:

1. We Are Curious In Faith Not Callous In Routine.
2. We Are Passionate Leaders Not Passive Commentators.
3. We Assume The Best In Others Not The Worst In Motives.
4. We Create In The Unknown Not Settling For The Safe.
5. We Like To Party Together, Not Just Perform Together.

## How to Apply:

- Email your resume to [jobs@ehills.org](mailto:jobs@ehills.org)

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