

TRAINING DEACON

MISSION/PURPOSE

To ensure delivery of initial and on-going deacon training.

PROCEDURES/PROCESS

Initial Deacon training

1. Schedule initial training for new deacons
    a. Assure availability of guest speakers and additional trainers, Including:
        i. Senior Pastor
        ii. Elder Chairman
        iii. Deacon Chairman
        iv. Worship Pastor
        v. Youth Director
        vi. Emergency Teams Coordinator
        vii. Deacons responsible for various deacon functions
    b. Provide written expectations to each speaker.
2. Ensure the training room has the necessary video equipment and understand the access and operations of that equipment. Physically arrange the room.
3. Assemble a deacon book for each trainee.
4. Print and distribute an agenda to all involved.
5. Agenda for initial training
    a. Welcome – Training Deacon
    b. Senior Pastor
    c. Elder Chairman
    d. Worship Pastor
    e. Youth Director
    f. Deacon Chairman
    g. Objectives of the Training – Training Deacon
    h. Deacon Book – Training Deacon
    i. Deacon Mission Review – Training Deacon
    j. Deacon Expectations, Duties, and Obligations – Training Deacon
    k. NSC Deacon Organization and Deacon Jobs – Training Deacon

l. Connections – Connections Deacon
m. Communications – Comm Deacon
n. Visitations – Visitations Deacon
o. Widow Support – Widow Support Deacon
p. How to Open and Close the Church
q. Communion Preparation
r. E-zekiel Software Installation – Secretary
s. Deacon support of the Emergency Teams – Emergency Teams Coordinator
t. Wrap-up and Critique – Training Deacon

6. Advise the Deacon Chairman of the completion status of each deacon candidate.

Continuation Training for Deacons

1. Evaluate and deliver potential training opportunities both live and online.
2. Solicit occasional speakers for deacon meetings and events.
3. Arrange for deacons to brief their specialties, i.e., visitations, widow support, communications, and connections at deacon meetings.

Specialty Training by Deacons Responsible for Deacon Functions

1. Visitation – Visitation Deacon
2. Communications – Communications Deacon
3. Connections – Connections Deacon
4. Widow Support – Widow Support Deacon
5. Deacon support in emergencies – Emergency Team Coordinator