



Houston Northwest Church

Funeral Policy

We know that the loss of a family member is a difficult time and our desire is to support you during this season of grief. One of our Ministers would be honored to officiate a Christian funeral/memorial service for your loved one. Our team will partner with your family, as well as any funeral home or cremation center you choose, to plan and conduct a loving and memorable service at our church or at an offsite location of your choosing. Please use the following information to help in your planning process and feel free to contact us with any questions you have.

First Step:

Contact the Program Director of the funeral home or cremation center of your choice. The following are a few of the things you should rely on the funeral home or cremation center to provide or give guidance on:

- Casket or urn
- Cemetery choice – plot or niche space
- Flowers (Please note that the removal of arrangements from HNW will be the responsibility of the family or funeral home/cremation center.)
- Processional to cemetery
- Visitation, if held at the funeral home or cremation center
- Obituary in the local newspaper
- Guest book
- Program for the service

Next Step:

Contact our Care & Counseling Ministry at 281.720.0032 or email Matt Delp at mattd@hnw.org to discuss your desired funeral/memorial service time, location and other important information. We will work to identify an available Minister to officiate your funeral/memorial service and schedule a family meeting with that Minister to plan the service. Please advise if you prefer to use a non-HNW Minister.

Final Step:

The officiating Minister will have a family meeting to plan the service and discuss the details of the funeral/memorial service. Below is an outline of our standard fees for funerals/memorial services at HNW. You will receive an invoice and payment link from our Care & Counseling office after the funeral has taken place.



HNW Funeral Fees

Building/Room	Max # chairs only	Max # round tables w/chairs	Building Fee	Maintenance Fee	Utility Fees	Total
Worship Center & Atrium	1200	Not available	\$500	\$200	\$100	
Commons	350	25 tables w/8 chairs per table = 200	\$300	\$150	\$100	
Student Bldg. North	200	20 tables w/8 chairs per table = 160	\$300	\$150	\$150	
Adults Bldg. Room A121	100	8 tables w/8 chairs per table = 64	\$200	\$75	\$50	
W100	80	6 tables w/8 chairs per table = 48	\$200	\$75	\$75	

Ministerial	Fee Description	Fee	Total
Tech	AV/Tech Support (first 2 hours per engineer)	\$150	
	AV/Tech Support (each additional hour per engineer)	\$100	
Minister	Suggested Honorarium	\$150	
Worship Leader	Suggest Honorarium	\$100	