**Kids First Day School, FMC Trussville**
**School Age Summer Program**
**Routine and Field Trip Information**

## *Welcome to the Kids First* 2026 *School Age Summer Program!*

*Our School Age Program was designed to enhance your child's educational, physical, social and spiritual growth through structured activities. We will incorporate reading, crafts, STEM, Bible lessons, games, and other fun activities to encourage leadership and team-building skills.*

**In order for us to maintain a well-structured environment and routine, please read the following information.**

**Attendance:** Please call the center if your child will be arriving later than 8:30 in the morning so we can make proper lunch arrangements for your child.

Parents are required to sign their child in and out each day. The clipboards will be located upstairs in the mornings and at the front desk in the afternoon.

**Discipline:** We expect children to follow our rules in order to sustain a safe environment for all our children, and contribute to their part in their classroom community. Children will be required to stay in their assigned groups, listen and follow directions, as well as treat everyone with respect. Misconduct will not be tolerated. We have many children enrolled in our program, so we cannot divert our focus to one child's disruptive behavior. Unacceptable behavior on field trips will result in the child not being allowed to go on the next scheduled trip. All incidents will be documented on an Incident Report. After three incident reports a conference will be requested. If your child's behavior continues to be an issue, your child will be removed from the program. According to our Kids First Handbook, discipline may include time-out, an office visit, or a staff member contacting a parent to pick up a child.

**Water Bottles and Snacks:** Please send your child with a LABELED bottle of water daily. Children should bring a healthy snack for each afternoon. Sugared snacks nor sodas are allowed at the center for breakfast or snack.

**Electronics:** Children may bring their electronic devices on THURSDAYS. Kids First is not responsible for lost or broken electronics. Children are not allowed to access the internet during electronic day. If children use their electronics for inappropriate materials, the device will be taken to the office for parents to pick up. Children are also not allowed to send text messages or make calls while they are at the center. Please notify the Kids First office at 205-655-0583 if you need to contact your child.

**Sunscreen:** Each child will need to bring sunscreen in a large, labeled Ziploc bag. Please insert the attached Medication Form for Sunscreen as required by the Jefferson County Department of Health. Parents must apply sunscreen prior to coming to the center each day. Sunscreen will be reapplied in the afternoons as needed by the staff.

**Field Trips:** Please have your child at the center no later than 8:30 on field trip days. We have reservation times scheduled and will leave promptly at the scheduled time on your calendar.

We will not be visiting game rooms or souvenir shops on our field trips.

Please remember to send children in tennis shoes because they will do a lot of walking. Flip flops break very easily and are a safety issue for your child.

**Field Trip Shirts:** Your child will be given a field trip shirt as part of their summer enrollment. Field trip shirts must remain at the center. Please do not take them home. The shirts will be laundered here at the center and sent home at the end of summer.

**Water Activity Days:** Water days may consist of pool, splash pad, waterslide, sprinklers, and/or water balloons. Children will need to wear their swimsuit with a cover-up. Children must also bring a towel and a change of clothes.

**Regal Cinema Movie Days:** Children may purchase a popcorn snack pack at the Trussville Regal Theater for $9.00 or bring a small snack from home. Popcorn

money must be in a sealed envelope with your child's name, and be turned into the morning teacher when you sign in.

**Library Days:** The children will visit the Trussville Public Library. The children will have the opportunity to check out a book (on Mrs. Amy's card) to enrich their reading skills this summer. This book will NOT be allowed to go home. Their books will remain in a designated area accessible to children during reading time.

**Stay at the Center Days:** On the days the children are not attending a field trip, planned activities will include weekly Bible Studies, science, art, drama, team-building games, math, engineering, cooking, and physical activities.

**Rest Time:** Each day our children will have an opportunity to rest after field trips or after lunch. This is an opportune time for children to read, write in their journals, or take a short power nap. Children are allowed to bring a small blanket or towel to keep in their cubby.

**SmartCare:** Announcements and photos will be posted on SmartCare and the Kids First private Facebook site so be sure to check the site and your emails frequently.

**Please LABEL all items sent to the center.**

**Due to limited storage, please do not allow children to bring items that will not fit in their cubby.**

*We are so excited and blessed to have you as part of our Kids First School Age Summer Program. Please let us know if you have any questions or concerns.*