

# FPUU PARISH COMMITTEE MINUTES

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Thursday, January 9, 2025

The Chalice was lit and our meeting commenced at 7:10pm.

Attendance: Ann Svenson, Kate Glennon, Erin Splaine, (on Zoom), Charlie Ruddy, Jen McGonagle Dziedzic, Erica Boyle and Carol Sullivan-Hanley.

Previous Minutes: A quorum was not present for the December meeting to approve the minutes.

Treasurer's Report: Erica reported that we are within reasonable shape. The Finance Committee has worked diligently to curb costs when possible and to move forward and work with more "consumer friendly" money managers, Boston Financial.

Staffing: "Teamwork makes the dream work" has been the motto of the many who have been cleaning out and reorganizing the office and the administrative assistant's computer. To date, there are regular volunteers on Mondays and Fridays. The mail is being opened, messages retrieved and answered along with weekly What's Happening posts, Orders of Service written and copied for Sunday and monthly newsletters.

The final version of an Administrative Assistant job has been written and posted on our website.

The draft description for the Music Director has been written by the "Committee" and awaits contact information and a DEI disclosure before being posted.

Minister's Report: Erin has shared that the feedback of the Christmas pageant and service has been positive, and the congregation found the "first of the year Quaker Service calming and reflective. She looks forward to the Administrative Assistant position to be filled sooner rather than later. She notes that seven weeks of severance to the former Administrative Assistant may coincide with the timing of a new hire.

Religious Education: Tricia is feeling more confident in her role and there is regular attendance each Sunday. She is excited to grow the program and she is hoping that a few more people volunteer to teach. She, too, is interested in having some kind of RE summer involvement.

Services/Programing:

Hospitality/Greeting Charlie will develop a Sign-Up Genius page for volunteers.

Caring and Concerns Dianne Jordan has taken this on and will begin "joys and concerns" once more.

Religious Services TBD

Organizational:

Ministerial Search Committee They are still requesting documents from Parish Committee to provide a comprehensive package to UUA and candidates. Erica will put together a file on our Google Drive. They are beginning their second round of interviews.

We adjourned at 9:04.

The Search Committee for the next minister should be completed soon. Another e-mail and a mention in announcements will occur in the next week. It is agreed that it should be an odd number to break a tying vote. A future Parish Committee meeting will occur on May 21<sup>st</sup> to review nominated candidates.

The Warrant for Annual Meeting which will occur after service on June 9<sup>th</sup>, must be posted on the doors of the church by May 26, 2024.

Ann/Lin will draft a resolution about the Five-Year Plan for the Warrant and remind Committee Chairs to submit summarizing articles.

The meeting adjourned at 9:00pm.

