

Participation and Attendance:

All families are expected to attend co-op weeks and to arrive on time. Please do not be late. For our co-op to run smoothly we need everyone to be in their assigned classes on time. Be considerate of others who are on time.

Planned Absences:

If you will not be at co-op a certain week/weeks, please let the leadership team know ahead of time. Also, coordinate with your team/co-teacher so they know they will need to cover for you. For planned absences, coordinate with your co-teacher to cover your teaching responsibilities, and leadership will find someone to be the assistant.

Sick Days:

Please review the sick policy. In case of a last-minute sickness/ please let the leadership team and your teaching team know if you will not be at co-op. This can be a text to leadership and co-teacher or a quick call to leadership. We will take care of finding subs for that day.

Sickness Policy:

Children should be free of symptoms of illness for at least 24 hours without over-the-counter medications to attend co-op. The guidelines for acute/chronic illness or medical conditions that interfere with success at co-op and increase the risk of transmission to peers and caregivers are as follows:

- Fever is greater than 100 degrees.
- Inflamed, itchy eyes with or without discharge
- Coughing should be minimal
- Upper respiratory infections, colds/flu (symptoms include fever, fatigue, irritability, sore throat, copious nasal discharge, persistent cough, earache and poor appetite).
- Abdominal pain, nausea/vomiting,
- Diarrhea (frequent, foul odor, watery stools)
- Undiagnosed skin conditions or rashes that may be infectious
- Head Lice

*Children beginning a prescription for antibiotics/anti-fungal medication should not attend co-op for 24-48 hours

Policy on Parental Presence at Homeschool Co-op

To ensure the best experience for everyone, we have established the following policy regarding parental presence at co-op events and activities.

1. Parental Attendance Requirement:

- All children attending co-op events or classes must have their own parent or legal guardian present at all times.
- Parents are responsible for supervising their own children when they are not in class. This includes managing their child's behavior, needs, and any issues that may arise outside of the classroom.

2. No Drop-Offs:

- Our co-op does not allow parents to drop off their child/children and leave them in the care of another parent or adult. This includes making arrangements for another mom to supervise or be responsible for your children.
- The co-op is designed to function with the active involvement of all participating parents, and due to the size of our group and the number of children, it is not ideal for any parent to take on the additional responsibility of supervising another family's children during the co-op day. The parent-student ratio would have potential to change drastically if multiple families were dropping children off without a parent.

3. Field Trips:

- Any responsible adult is allowed to take children on field trips. Field trips are separate from co-op, so drop-off rules do not apply. If children are dropped off, they still will need another adult to take responsibility for their well-being/behavior. Clearances are not needed from adults for field trips.

1. Eligibility for Substitution

- Spouses may substitute for the teaching parent during co-op days if that parent is unable to attend.
- The substituting parent must have current, up-to-date clearances (background check, child abuse clearance, etc.) as required by the co-op's safety policy.

2. Role and Responsibilities

- The sub parent is not required to assume the teaching responsibilities of the mother.
- The sub parent may be assigned as a classroom helper for the day, assisting the lead teacher or other co-op activities as needed.

This policy is in place to ensure the safety and well-being of all children, as well as to maintain a manageable and enjoyable experience for our co-op families. Thank you for your understanding and cooperation.