CCL. 029
Rev. 02/2026

Kansas Department of Health and Environment
Curtis State Office Building
1000 SW Jackson, Suite 200
Topeka, KS 66612-1274
Phone: 785-296-1270 | Fax 785-559-4244
Email: kdhe.cclr@ks.gov | kdhe.ks.gov/280/Child-Care-Licensing

Medical Record

Medical History

In accordance with K.A.R. 28-4-117 and K.A.R. 28-4-430, a completed medical record shall be on file at the facility for each child. For a Family Child Care Home, a completed medical record shall be on file for each child under 10 years of age enrolled for care and for each child under 16 years of age living in the child care facility. The medical record shall include a medical history, a record of current immunizations and a child health assessment. The medical record is transferable when the child moves to another licensed child care facility.

Child's First Day in Child Care____________________ Name of Child Care Facility____________________

Child's Name____________________ (First / Last) Date of Birth____________________ (MM/DD/YYYY) Gender______ (M/F)

Parent/Guardian Information	**Parent/Guardian Information**
Name____________________	Name____________________
Home Address____________________ (Street / City / Zip Code)	Home Address____________________ (Street / City / Zip Code)
Home/Cell Phone Number____________________	Home/Cell Phone Number____________________
Work Phone Number____________________	Work Phone Number____________________
E-mail Address____________________	E-mail Address____________________
Best way to contact____________________	Best way to contact____________________

Persons authorized to pick up the child or to notify in case of emergency (other than the parents):

Name ____________________	Name ____________________
Address ____________________	Address ____________________
Phone Number ____________________	Phone Number ____________________

Child's Physician____________________ Phone Number____________________

Hospital Preference (for emergencies)____________________

Any known allergies or medical conditions of child: ____________________

____

Any major changes at home that might affect your child in care: ____________________

____

Please provide additional information or special instructions that will help the person caring for your child:

____

Parent/Guardian Signature: ____________________ **Date:** ____________

Date of annual review: ____________ Parent/Guardian Initials: ________ Provider Initials: ________
Date of annual review: ____________ Parent/Guardian Initials: ________ Provider Initials: ________
Date of annual review: ____________ Parent/Guardian Initials: ________ Provider Initials: ________
Date of annual review: ____________ Parent/Guardian Initials: ________ Provider Initials: ________

Medical Record

Medical History (continued) - Immunizations

Child's Name:____ Date of Birth: ______________
First Last MM/DD/YYYY

Immunizations for each child in care shall be current as medically appropriate and shall be maintained current for protection from the diseases specified in K.A.R. 28-1-20(d).
A Kansas Certificate of Immunizations (KCI) may be substituted for this form and attached to the completed Medical Record.

Vaccine	Record the date (MM/DD/YY) each dose of vaccine was received				
	1st	2nd	3rd	4th	5th
Diphtheria, Tetanus, Pertussis (DTaP)					
Haemophilus influenzae type b (Hib)					
Hepatitis A (Hep A)					
Hepatitis B (Hep B)					
Measles, Mumps, Rubella (MMR)					
Pneumococcal disease (PCV15, PCV20)					
Poliomyelitis (IPV)					
Varicella (VAR)					
Respiratory syncytial virus (RSV) – Recommended, not required					
Rotavirus (RV) – Recommended, not required					
Influenza – Recommended, not required					

I attest that to the best of my knowledge the immunization information entered is true and correct.

Parent/Guardian Signature: ______________________________________ Date: __________

If your child is exempted from the law requiring immunizations, K.S.A. 65-508(g), check either (A) or (B) below and complete as required.

☐ (A) Certification from licensed physician stating that immunization would endanger the child's life. Child is exempt from the following immunizations:

_____DTaP _____Hib ____Hep A ____Hep B ____MMR ____PCV15/PCV20 ____IPV ____VAR

Physician's Signature (required): ______________________________________ Date: ____________

☐ (B) My child is exempt under the law from immunizations. As the parent or legal guardian, I state that I am an adherent of a religious denomination whose teachings are opposed to immunizations.

Parent/Guardian Signature: ______________________________________ Date: ______________

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Medical Record:
Child Health Assessment

The Child Health Assessment form is to be completed and signed by a nurse approved to perform health assessments, a licensed physician, or physician's assistant (PA). The health assessment shall be conducted not more than 12 months before and no later than 60 calendar days after enrollment at the child care facility.

A Child Health Assessment, recorded on a KDHE Form or another outlined acceptable form, is required for all children including children of the provider or staff in Family Child Care Homes, Child Care Centers and Preschools. Acceptable forms include: A Kan-Be-Healthy Assessment Form (KDHE Form), a Physician Health Assessment Form and a School Health Assessment Form for school-age children or youth

Child's Name______________________________ **Date of Birth**______________
First Last

Health history and medical information pertinent to routine child care and emergencies (describe, if any): ☐ None	Do you see this child for regular health supervision: ☐ Yes ☐ No
Allergies to food or medicine (describe, if any): ☐ None	
List current medications (if any): ☐ None	

Length/Height: _____**IN/CM** **%ILE**_____		**Weight:** _____**LB/KG** **%ILE**_____
Physical Examination	✓ If Normal	If Abnormal - Comments
Head/Ears/Eyes/Nose/Throat		
Teeth		
Cardio/Respiratory		
Abdomen/GI		
Genitalia/Breasts		
Extremities/Joints/Back/Chest		
Skin/Lymph Nodes		
Neurologic & Developmental		
Screening Tests	Screening Date	Note Here if Results are Pending or Abnormal
Lead		
Anemia (HGB/HCT)		
Urinalysis (UA)		
Hearing		
Vision		
Health Problems or Special Needs, Recommended Treatment/Medications/Special Care (Attach additional pages if necessary) ☐ None		

Signature of Licensed Physician or Nurse approved for Child Health Assessment		Date
Print the Name of the Individual Signing Above		Phone Number
Address	City	Zip Code

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Authorization for Emergency Medical Care

Written permission for emergency medical treatment must be on file at the facility. Consult with the local emergency medical facility to be sure this form is acceptable. Reference K.A.R. 28-4-127(b)(1)(A). School Age Programs reference K.A.R. 28-4-582(e)(2).

Name of facility exactly as stated on the license	**License #**
Monticello Preschool	0026487

I authorize Rheanna Manson & Monticello Staff *(caregiver/staff)* who is/are representative(s) of the above-named facility to give consent for any and all necessary emergency medical care for my child or youth________________ *(child's first and last name)* while child or youth is in the facility's custody between __________ and NO END DATE
MM/DD/YYYY MM/DD/YYYY

List any known allergies or other information about the medical conditions of this child or youth pertinent in case of emergency:

____
____
____

Signature of Parent or Guardian	**Date Signed**

- -

The Medical Record/Assessment Form (Or Health Status History form for School Age Programs) and the authorization for Emergency Medical Care must be taken to the emergency room. Both forms must also be in a vehicle when the child or youth is off premised from the facility.