



Connections Coordinator

To support the multiplication of disciples by helping people take their next step at Harvest through intentional assimilation, connection, and communication.

Key Responsibilities

- Manage the church database, ensuring timely and accurate record-keeping of guest information, attender and member contact details, and key spiritual growth milestones.
- Organize and oversee our Assimilation strategy, following up with guests and helping them move from first-time attendees to engaged disciples who worship, walk, and work for Christ. This includes all aspects of our Hospitality Ministry and Consider Gatherings.
- Oversee our Hospitality and Hub ministries by recruiting, training, equipping, and scheduling volunteers to serve.
- Maintain and develop the church website and app to increase engagement and accessibility.

Qualifications

- A clear, personal commitment to the Gospel, meeting the character qualifications of a deacon (1 Timothy 3:8–13) and living consistently with our staff culture code.
- Fully supports the mission, doctrine, distinctives, and ministry philosophy of Harvest
- Has a genuine love for people and a desire to see them grow spiritually and build lasting relationships within the body of Christ.
- Strong communication skills and an ability to recruit, build, and lead teams.
- People-oriented, detail-minded, humble, and a collaborative team player.
- Proficient with computers and common software applications.
- Willing to take on additional responsibilities as directed by the Lead Pastor.

Position Details

- Part-Time: 20-25 hours/week
- Pay: 20/hour, with a 90-day review | Reports to Lead Pastor
- To Apply: Please send your resume to Rbeck@harvestbuffalo.org