

Creative Media Producer

Status: Part-time, Hourly Position
Reports to: Communications Director
Employee Classification: Support

Mission, Vision, and Values of Calvary Chapel Oceanside

Calvary Chapel Oceanside (CCO) exists to love God, love people, and make disciples of Jesus Christ. We are intentionally growing a community of people who are following Jesus, being changed daily by Jesus, and who are committed to the mission of Jesus – to make disciples everywhere. That’s our mission and what we are always striving to do in every area.

About This Role

As the Creative Media Producer, you will help bring the mission and stories of Calvary Chapel Oceanside to life through compelling visual and digital content. This role combines video production, storytelling, creative development, and communications support to help people connect with what God is doing through the ministries of CCO.

Working closely with the Communications Director and Creative Content Coordinator, you will help identify stories worth telling, develop creative concepts, capture photo and video content, and produce media that strengthens discipleship, engagement, outreach, and ministry communication. This position is ideal for someone who enjoys both creative planning and hands-on production and is passionate about using media to communicate the work of God in people's lives.

Qualifications

Spiritual Requirements

- A committed follower of Jesus Christ with a heart for ministry.
- Alignment with the mission, vision, values, and statement of faith of CCO.
- A passion for helping people encounter Jesus through authentic storytelling.

Education & Experience

- 2-5 years of experience in video production, content creation, communications, marketing, or related fields.
- Experience producing social media and digital content.
- Portfolio demonstrating strong storytelling and visual communication skills.
- Experience conducting interviews and developing story-driven content preferred.

Skills & Competencies

- Proficiency in video editing software such as Adobe Premiere Pro, DaVinci Resolve, Final Cut Pro, or similar industry-standard platforms.
- Strong video shooting and editing skills.
- Basic motion graphics capabilities preferred.
- Understanding of social media content strategy and platform best practices.
- Strong writing and communication skills.
- Ability to manage multiple projects and deadlines.
- Self-motivated with strong organizational skills.
- Effective communication and interpersonal skills for collaborating with ministry leaders, directing volunteers, and working in team environments.
- Collaborative team player who receives and implements feedback well.

Primary Responsibilities and Tasks

Story Discovery & Development

- Meet with ministry leaders to identify stories, testimonies, and ministry impact opportunities.
- Help develop creative concepts that communicate the mission and vision of CCO.
- Participate in campaign planning, series launches, ministry promotions, and seasonal initiatives.
- Conduct interviews and gather meaningful content from staff, volunteers, and congregants.
- Assist in writing video outlines, interview questions, and storytelling frameworks.

Video Production

- Collaborate with the Communications Director on communication campaigns and content strategies.
- Support the Creative Content Coordinator through video, photo, and visual content creation.
- Create short-form content optimized for social media platforms.
- Assist in maintaining visual consistency with CCO branding and messaging.
- Help identify opportunities to repurpose long-form content into multiple digital formats.

Communications & Content Support

- Participate in departmental brainstorming sessions and campaign development.
- Contribute fresh ideas and creative solutions for ministry communication challenges.
- Work collaboratively with staff, volunteers, and ministry leaders.
- Assist in developing systems that improve content planning and execution.

Note: This job description serves as an overview and is not exhaustive.

Strengths & Skill Sets

1. Passionate about bringing God's people close to His heart in and through disciple-making practices Jesus modeled.
2. A good team player and team builder with experience in leading, motivating, and encouraging others.
3. Able to keep calm under pressure and respond in a measured way in stressful situations.
4. Conduct life with the utmost integrity in all situations.
5. Able to maintain confidentiality and discretion.
6. Proven organizational and administrative skills.
7. Able to set realistic goals and targets and be able to set a pace of work that is sustainable in the long term.

Your Team

This position reports to the Communications Director under the vision and direction of the Executive Pastor of Operations. You will participate in weekly, monthly, quarterly, and annual CCO Staff meetings as a part of the team as well as coordinate, organize, and lead volunteer team meetings.

Personal Responsibilities

While not specifically related to the job, here are some personal responsibilities of everyone on staff at CCO:

- Maintain God-ordained priorities in your life by putting Jesus first, your spouse second, your children third, and the ministry fourth.
- Give generously back to the Lord and His work here at CCO.
- Be consistently loyal and unified with the vision cast by the leadership of CCO.
- Demonstrate a Christ-like attitude through all interactions with the congregation, volunteers, and staff.
- Build authentic relationships with those far from God, reflecting Christ in our community.
- Consistently engage in Disciple-Making Groups of CCO.

Your Schedule

TBD