

Job Title: Levelland Student and Young Adult Coordinator
Oversight: LL Campus Pastor
Job Class: Part-Time Hourly

The Student and Young Adult Coordinator is a part-time, up to 20 hours per week, and is based at the Levelland Campus. This job will be under the oversight of the Levelland Campus Pastor and will receive influence from the Youth Central Ministry Pastor. This position will provide leadership to the youth and young adults attending the Levelland Campus and its volunteers.

Working hours will be as follows:

- Sunday 8:30am-1pm – 4 ½ hours
- Young Adult Night (currently Sunday evening) - 3 hours
- Wednesday Youth Night 5-9pm - 4 hours
- 8 ½ hours - office and mid week prep time for services

This position must personally and professionally commit to the mission and leadership of Church on the Rock and to faithfully strive to fulfill the vision of Pursuing God, Pursuing People and Pursuing Kingdom.

Job Duties and Responsibilities:

- Must commit to be a resource to the student and young adults as needed
- Provide leadership and direction to the Student and Young Adult Ministry
- Attend and coordinate weekly Wednesday night youth services and Young Adult meetings
- Continuously add to and maintain a healthy team of volunteers to help meet the needs of the ministry.
- Develop and maintain relationships between youth leadership and volunteers with regular communication (i.e., phone call, text, personal visits, etc.).
- Establish and maintain communication with youth parents and young adults.
- Follow up with visitors, salvations, baptism interests, student concerns or students in need.
- Commit to campus alignment and unified youth ministry through joint events with other campuses and team meetings with other campus leaders, as needed
- Attend summer youth camp (usually a Monday-Friday)
- Provide healthy, spiritual, growth in the ministry that is measurable
- Provide a safe environment for the kids to be in. This includes monitoring drop off and pick up before and after the service and having adequate volunteer to student ratio.

Purpose:

To lead students into a loving relationship with Jesus Christ through the teaching of the gospel and the discipling of young believers to become more like Christ and grow spiritually. The Student Pastor serves as part of the Ministry Team of Church on the Rock (“COTR”) in providing leadership in evangelism and discipleship to students and volunteers. The Student Coordinator is vital to the raising up of the next generation of Christ followers and is uniquely situated to help grow and sustain the church’s mission and the spread of the Gospel.

Evangelism and Discipleship:

- Present the gospel message in a clear and effective way to students.
- Encourage students to grow in their relationship with God through prayer and quiet times.
- Work with interns and help disciple them in ministry.
- Lead in planning and structure of discipleship programs designed for students.
- Prepare for and preach weekly messages.

- **General Skills, Qualifications, and Physical Requirements:**

- Team player, exhibit a positive attitude and willingness to help COTR staff and members.
- Ability to sit or stand for long periods of time.
- The employee must frequently lift and/or move up to 10 lbs. and occasionally lift and/or move up to 25 lbs.
- This is a part-time, up to 20 hours per week, + flexibility position
- After hours and weekends may be necessary
- Perform other duties as assigned

As an employee of COTR, you are expected to:

- Maintain a strong personal relationship with God
- Use integrity while off campus; your integrity is a reflection of the church
- Be an active member of COTR by attending and supporting the weekend church services
- Commit to the G.R.I.T. values of COTR staff
- Commit to the overall vision of the church
- Possess the ability to self-motivate and manage time well; being proficient in meeting deadlines/timelines
- Request and communicate to your oversight times that you must be out of the office (vacation and sick days)
- Commit to be a resource to each ministry within the church as needed
- Be in the office on time and ready to work and until your work day is completed

COTR Biblical Principles:

- Must be a saved and born-again believer in Jesus
- Must be a member of Church on the Rock and attend services faithfully
- Maintain proper priorities at home with spouse/children
- Must be able to teach, express and expound upon the gospel with anyone
- Must serve on a weekend service at one of the campuses
- Must regularly pray, support, and encourage others
- Must participate and/or help lead the spiritual growth and development of themselves and their immediate team
- Employee is expected to further the mission of Church on the Rock through their work and lives
- Employees are required to attend COTR culture training

Employees understand and acknowledge that COTR's principal purpose is to be a community of people who pursue God, pursue people, and pursue the Kingdom. All employees at COTR are expected to work and live in accordance with biblical principles which include but are not solely limited to the following: salvation is through the sacrificial blood of Jesus Christ and accepting Him through faith, acceptance of the Bible alone as the exclusive authority and is without error, believer's baptism, commitment to fulfill Christ's great commission to make disciples of all nations. Employees agree to work and live under these key principles, the practices set forth in the employee handbook, and shall do all things necessary to preserve and to keep these principles in practice.