

Position: Facilities Assistant (Seminole Campus)

Reports To: Facilities Manager – Evan Carter

Secondarily Reports To: N/A

Status: Part-Time (~20 hours/week) / Hourly Non-Exempt / Temporary Position

Work Schedule: Flexible schedule based on campus needs, including evenings and weekends

Pay: \$14/hour

Position Summary:

The Facilities Assistant is responsible for the appearance, cleanliness, and setup of the building and grounds of the church campus. This role reports to the Facilities Manager.

This temporary position is expected to continue through approximately June 29th or until the current Facilities Assistant returns from leave.

Supervisory Responsibilities:

- None
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Essential Duties, Responsibilities and Expectations:

- Be a servant leader at BridgePoint's campuses, executing the vision of the church and staff standards that have been set
 - Keep the building clean, attractive, and well-maintained inside and out
 - Set up and reset rooms as needed for services, events, classes, and meetings
 - Work with volunteers in cleaning
 - Function as front desk / greeter for scheduled evening activities
 - Work a flexible schedule as determined by campus needs and activities, including weekends and evenings as assigned
 - Profess Jesus Christ as Lord and Savior
 - Maintain active membership at BridgePoint Church
 - Perform other tasks and responsibilities as assigned by your supervisor
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The ideal candidate is:

- A follower of Jesus and professes Him as their Lord and Savior
 - Passionate about helping people grow closer to God
 - High character, prioritizing integrity and personal values
 - A flexible team player who contributes to a positive, high-capacity environment
 - Committed to actively participating in the life of BridgePoint Church as a member
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Education, Experience, and Skills Requirements:

- High school diploma preferred
 - Cleaning experience preferred
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Physical Requirements:

- Ability to stand for long periods and reach overhead with full range of mobility
 - Ability to stoop, bend, kneel, squat, sit, and climb stairs as needed
 - Ability to perform repetitive motions with arms, wrists, hands, and fingers
 - Ability to lift, pull, and push up to 25 lbs occasionally
 - Ability to communicate clearly through spoken and written word
 - Maintain a valid Florida driver's license
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BridgePoint Church is an equal opportunity employer and administers all personnel practices without regard to race, color, sex, gender, age, ancestry, national origin, mental or physical disability or medical condition, marital status, military or veteran status, genetic information, or any other category protected under federal, state, or local law.

How to Apply

Please submit a cover letter, resume, and [employment application](#) as a single attachment to jobs@bridgepointfl.com and include *Facilities Assistant (Seminole Campus)* in the subject line.

Application and background check will be required prior to employment.