

APPLICATION FOR EMPLOYMENT

DATE OF APPLICATION: _____

PERSONAL INFORMATION

Name: _____

Address: _____

Are you a U.S. Citizen? Yes [] No [] If no, are you legally eligible to work in the U.S? Yes [] No []

Have you ever been convicted of a felony? Yes [] No [] If yes, explain _____

If selected, are you willing to submit to a pre-employment background? Yes [] No []

Are you able to lift 40 pounds? Yes [] No [] Are you able to stand/sit on the floor for long periods of time? Yes [] No []

CONTACT INFORMATION

Home Phone: _____

Email Address: _____

Cell Phone: _____

Emergency Contact Name/Phone: _____

POSITION SOUGHT: _____

Available Start Date: _____

Desired Pay Range: _____

Are you currently employed? _____

EDUCATION

	Name/Location	Number of Years Attended/Graduated?	Degree Received?	Major/ Subject of Studies
High School				
College or University				
Specialized Training, Trade School, etc.				
Other Education				

Other training, certifications or licenses held: _____

Please list your areas of highest proficiency, special skills, foreign languages or other items that may contribute to your abilities in performing the above-mentioned position. _____

PREVIOUS EXPERIENCE

Please list starting from most recent

Employer: _____ Dates Employed: _____

Address: _____

Position/Duties Performed: _____

Supervisors Name/Title: _____ May we contact them? ☐ Yes ☐ No

Pay Rate: _____ Reason for Leaving: _____

Employer: _____ Dates Employed: _____

Address: _____

Position/Duties Performed: _____

Supervisors Name/Title: _____ May we contact them? ☐ Yes ☐ No

Pay Rate: _____ Reason for Leaving: _____

REFERENCES

Name	Title	Company	Phone	Email

Acknowledgement and Authorization

☐ I certify that all answers given herein are true and complete to the best of my knowledge.

☐ I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

☐ In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge.

Signature

Date