

Informed Consent for Background Checks

The position for which you have applied requires working with children under the age of 18. It is our policy to conduct background checks ourselves or through other agencies on all persons who work with children and youth, both staff and regular volunteers in any leadership position. Background checks will be made in regard to the following charges/arrests/convictions: child abuse or neglect, murder, manslaughter, felony level assault or any assault crime committed against a minor, kidnapping, arson, criminal sexual conduct, illegal use of drugs, drunk driving and prostitution-related crimes.

Full Name: Last _____ First _____ Middle _____

Any other legal names you have had or names you have used? If so, list them below:

Address: _____

City: _____ County: _____ State: _____ Zip: _____

Date of Birth: ____/____/____ SS Number: _____ - _____ - _____

Have you ever been convicted of any of the crimes listed above or any felony? Yes ___ No ___

If yes, please explain: _____

I authorize New Pleasant Baptist Church to conduct, or to employ outside agencies to conduct, the background check noted above at any time after the receipt of this consent. Furthermore; I authorize New Pleasant Baptist Church or its authorized agents to conduct these checks throughout the course of my employment/volunteering unless revoked by me in writing.

Signature: _____ Date: _____

You have the following rights:

1. The right to be informed by the church of any outside agencies response to the background check and to obtain from them a copy of the background-check report
2. The right to obtain from the church any record that forms the basis for the report.
3. The right to challenge the accuracy and completeness of any information contained in the report or record.
4. The right to be informed by the church if your application to be employed with, volunteer with, or continue as an employee or volunteer has been denied because of the agency's response.