ALL SAINTS
PRESBYTERIAN

ALL SAINTS MEMORIAL GARDEN & COLUMBARIUM, AND CEMETERY

For if we live, we live to the Lord, and if we die, we die to the Lord. So then, whether we live or whether we die, we are the Lord's. For to this end Christ died and lived again, that he might be Lord both of the dead and of the living. –Romans 14:8-9

INTRODUCTION

All Saints is committed to being a multi-generational community of faith where we serve people throughout all stages of life. To that end, All Saints is making plans to offer two options for the burial of the saints who pass away:

1. **Memorial Garden & Columbarium.** On site at All Saints, for the interment of cremated remains (ashes), with the additional option to memorialize those buried or interred elsewhere.
2. **Cemetery.** In partnership with the Cook-Walden/Forest Oaks Memorial Park cemetery, a short 2-mile drive from All Saints, for those who prefer in-ground burial. All Saints has purchased a grouping of 100 cemetery plots, creating an "All Saints section" within the private cemetery, and marked as such.

SUMMARY OF OPTIONS AVAILABLE

ON-SITE MEMORIAL GARDEN & COLUMBARIUM

Columbarium niche for interment of ashes
(holds up to 2 urns) **$4,000**
(excludes cost of cremation: about $1,000/person)

Memorial plaque.....**$1,000**
(for those buried or interred elsewhere)

NEARBY CEMETERY SECTION

Burial plot in All Saints' section of the Cook-Walden/Forest Oaks cemetery: **$7,500**
(excludes cost of casket, vault/liner, headstone, opening/closing fee, etc.: an additional $14K-$18K and up)

CEMETERY

PURPOSE

All Saints Presbyterian Church's cemetery at Cook-Walden/Forest Oaks provides a special place for in-ground burial of deceased church members, pastors, and their families. The Cemetery consists of a 100-plot section of the Cook-Walden/Forest Oaks Memorial Park, located at 6300 W. William Cannon Drive, Austin, TX 78749, just south of U.S. Highway 290.

MANAGEMENT OF THE CEMETERY

Cook-Walden/Forest Oaks Memorial Park is owned and managed by SCI Shared Resources, LLC d.b.a. Service Corporation International. All Saints' staff have the responsibility of managing the use of the bulk plots purchased by All Saints, though the maintenance of the premises remains with SCI Shared Resources, LLC. All Saints will maintain records regarding the persons buried in its section of the cemetery, including names and dates of birth, death, and burial, though the cemetery staff also does the same.

ELIGIBILITY FOR BURIAL

Burial in All Saints' section of the cemetery is restricted to the remains of members, pastors, former members, and former pastors of All Saints, as well as their parents, spouses, and children. The Senior Pastor may grant eligibility to others who are meaningfully connected to All Saints.

FEE TO RESERVE A BURIAL PLOT

The one-time fee to reserve a burial plot in the cemetery is **$7,500.00** (plus $200.00 in card transaction processing fees if applicable). The fee includes the right of burial. The fee does not include other costs charged by Cook-Walden, such as embalming (optional), opening and closing the grave, and the selection of a casket and vault or liner, and a headstone. All Saints may change the fee, but burial plot reservation owners will not be reimbursed any difference nor assessed additional costs if the fee changes.

FINANCIAL ASSISTANCE

Anyone desiring to be buried in the cemetery, but without the means to pay the fee, may appeal to any deacon for help from the Benevolence Fund. Disbursements from the Benevolence Fund are subject to consideration by the deacons per their standing practices for Benevolence Fund disbursements.

RESERVING A BURIAL PLOT

To reserve a burial plot, a person must submit full payment of the fee and a completed Cemetery Reservation Form to the church finance office. The church staff will review each reservation form for compliance with applicable policies and procedures and confirm that the identified plot is available for reservation. When approved, the church will deliver the signed reservation form to the owner to indicate the church's acceptance, and update the church's records accordingly.

SELECTING A PLOT

The church staff will maintain a list of plots that are available for reservation. Each submitted reservation must identify the selected plot. Reservations will be reviewed in the order the church receives them, as determined by the church staff.

DESIGNATING THE PERSON TO BE BURIED, OR TRANSFERRING A BURIAL PLOT RESERVATION

Each submitted reservation must designate the person(s) to be buried. No remains may be buried except those of the person(s) designated on the final accepted reservation for that plot. A burial plot reservation owner may, at any time prior to the death of the person(s) to be buried, designate a different person by submitting a Cemetery Reservation Change in Designated Person to be Buried to the church staff for consideration. The church staff will review each change form for compliance with applicable policies and procedures. When approved, the church will deliver the signed reservation form to the owner to indicate the church's acceptance, and update the church's records accordingly.

COMMITTAL SERVICE

Only an All Saints pastor or an ordained minister invited by an All Saints pastor may officiate a burial service at All Saints' section of the cemetery.

OWNER'S MAILING ADDRESS

Each burial plot reservation owner must notify the church of changes to his/her mailing address and phone number. Correspondence mailed by the church to the owner at his/her last known address will be deemed received by the owner seven days after the correspondence is sent.

REFUNDS

If prior to use, a burial plot reservation owner determines the reservation is no longer needed, the church may refund the reservation fee, less a 5% administrative fee; this administrative fee is subject to change.

I acknowledge receipt of the ALL SAINTS MEMORIAL GARDEN & COLUMBARIUM, AND CEMETERY policies.

		If second signatory:
Printed Name	_____	_____
Signature	_____	_____
Date	_____	_____

APPENDICES:

Appendix A: *Rationale for Cremation* (why there are several acceptable options for burial)
Appendix B: Columbarium Reservation Form
Appendix C: Columbarium Reservation Change in Designated Person
Appendix D: Memorial Plaque Reservation Form
Appendix E: Memorial Plaque Change Form
Appendix F: Cemetery Reservation Form
Appendix G: Cemetery Reservation Change in Designated Person to be Buried

APPENDIX F:
CEMETERY RESERVATION FORM

Identification of the Selected Cemetery Plot:

The following plot is reserved in All Saints' section of the Cook-Walden/Forest Oaks Memorial Park:

_____

Designation of the Person for Burial:

The following person(s) is/are designated for burial in the selected plot:

Printed Name, as it will be inscribed:

Name: _____ Date of Birth: _____

Plot Reservation Owner:

Printed Name: _____

Mailing Address: _____

City, State ZIP: _____

Phone: _____

Email: _____

I have read and understand All Saints' applicable policies and procedures.

Signature: _____ Date: _____

Relation to Decedent: _____
(if not self)

This Plot Reservation will become effective when All Saints accepts it, and it is subject to All Saints' applicable policies and procedures.

Reservation Fee:

Reservation Fee Submitted: $_____

For church office use only:
Reservation fee received: Amount: $_____ Method: _____ Date: _____

Reservation Acceptance

All Saints accepts this Plot Reservation. The All Saints Finance Staff have approved the reservation after reviewing it for compliance with applicable policies and procedures and confirming that the identified plot is available for reservation.

Signature: _____ Date: _____

Printed Name: _____

Position: _____

APPENDIX G:

CEMETERY RESERVATION CHANGE IN DESIGNATED PERSON TO BE BURIED

Identification of the Selected Cemetery Plot:

Whereas the following plot was reserved in All Saints' section of the Cook-Walden/Forest Oaks Memorial Park:

_____

Reservation Change in Designated Person:

Previously, the following person was designated for burial in the selected plot:

Name: _____ Date of Birth: _____

Hereafter, the following person is now designated for burial in the selected plot:

Printed Name, as it will be inscribed:

Name: _____ Date of Birth: _____

Plot Reservation Owner:

Printed Name: _____

Mailing Address: _____

City, State ZIP: _____

Phone: _____

Email: _____

I have read and understand All Saints' applicable policies and procedures.

Signature: _____ Date: _____

Relation to Decedent: _____
(if not self)

This Plot Reservation Change will become effective when All Saints accepts it, and it is subject to All Saints' applicable policies and procedures.

Reservation Change Acceptance

All Saints accepts this Memorial Wall Reservation Change. The All Saints Finance Staff have approved the reservation after reviewing it for compliance with applicable policies and procedures.

Signature: _____ Date: _____

Printed Name: _____

Position: _____

APPENDIX H:
RESERVATION CERTIFICATES

(See sample reservation certificates on the pages that follow.)

ALL SAINTS
PRESBYTERIAN

CEMETERY PLOT RESERVATION CERTIFICATE

This hereby certifies that

a cemetery plot located in the All Saints section of

the Cook-Walden/Forest Oaks Memorial Park

(6300 W. William Cannon Drive, Austin, TX 78749)

and identified as being in the following location

_____

is reserved for

_____.

This certificate was duly issued by: _____ *on the following date:* _____.

Any subsequent reservation changes may render this certificate null and void.

Please contact the church office with any questions:

512-732-8383 | office@allsaintsaustin.org

For more information, visit www.allsaintsaustin.org/forallthesaints.