

Family Life Minister

Sylvan Hills Church of Christ

Job Description | Revised October 7, 2026

Position Description

The Family Life Minister will lead family ministry in alignment with the mission, biblical convictions, and values of Sylvan Hills Church of Christ. This minister will equip parents and caregivers to nurture faith at home, help young adults and families grow as disciples of Jesus, and build relationships across generations. Working with leaders in the Children's Ministry, Youth Ministry, and Young Families Ministry, the minister will connect teaching, pastoral care, service, and outreach through a shared discipleship strategy. The minister will serve under the oversight of the elders as a full member of the ministry team.

Key Responsibilities

1 Family Ministry Leadership

- Collaborate with leaders in the Children's Ministry and Youth Ministry leaders to develop and implement a written discipleship strategy from cradle roll through high school graduation, with support for the transition into young adulthood. Integrate biblical understanding with prayer, worship, Christian character, service, relationships, and sharing faith.
- Equip parents and caregivers as the primary spiritual leaders in their homes through workshops, practical resources, and pastoral guidance that connect church teaching with daily family life.
- Research enduring and emerging challenges facing young families, listen directly to members, and lead the elders and staff in prayer and discussion about meaningful responses.
- Build intentional relationships throughout the young adult and young family group, including college students, singles, couples without children, and parents. Partner with current Young Family leaders to plan activities, retreats, and opportunities for spiritual growth.
- Develop intergenerational relationships in the congregation through mentoring, shared service, and fellowship with older members. Plan family retreats, marriage and parenting workshops, and milestone celebrations in coordination with relevant ministry leaders.
- Provide limited, short-term biblical and pastoral counseling for marriage and parenting concerns or crises within the minister's training and competence. Maintain referral relationships and connect families with qualified professionals when needs require specialized or ongoing care.

2 Teaching and Worship Support

- Preach once a month as part of the preaching team, preferably addressing family, parenting, or marriage topics in coordination with the preaching schedule.
- Collaborate with Young Family leaders on class topics and co-teaching. Assist other ministry leaders in teaching Bible classes for children, youth, or adults as agreed.
- Coordinate monthly Family Devos for children in grades 2–6 and their families with the Children's Ministry.
- Provide the worship committee with a family ministry perspective and assist with worship planning and special congregational events as assigned.

3 Involvement and Engagement

- Help members identify and use their gifts in service to the church and community, working with other ministry leaders to strengthen congregational involvement.
- Welcome and integrate new families through personal follow-up and opportunities for connection. Communicate the church's discipleship strategy to prospective families as part of outreach.
- Equip members to share the gospel through relationships, hospitality, service, and Bible study. Help interested individuals and families take next steps toward faith in Christ and ongoing discipleship.

- Recruit, train, mentor, and appreciate volunteers for assigned family ministry programs and events, coordinating responsibilities with existing leaders.
- Develop appropriate community partnerships and outreach opportunities, such as service projects and neighborhood gatherings, within agreed ministry priorities and resources.

4 Administration and Accountability

- Develop and manage the assigned family ministry budget. Coordinate shared expenses with Children's Ministry and Youth Ministry leaders within their respective budget authority.
- Coordinate ministry calendars, curriculum plans, and use of volunteers and resources. Communicate family ministry information through appropriate newsletters, social media, and announcements in cooperation with those responsible for church communications.
- Participate in staff meetings and congregational planning. Establish annual ministry priorities with the elders and ministry team, balancing relationship-building, preparation, teaching, pastoral care, and events.
- Review progress regularly using family feedback, participation, volunteer development, and evidence of growing spiritual practices and relationships. Initial priorities include listening to families and leaders, developing the discipleship strategy, and establishing a teaching and relationship-building plan.
- Follow church policies for child protection, confidentiality and its limits, and responses to urgent safety concerns, along with applicable reporting requirements. Establish pastoral counseling availability, scope, and referral procedures with the elders.

Qualifications

- A strong personal relationship with Jesus Christ, spiritual maturity, integrity, and commitment to biblical principles and the doctrine and mission of Sylvan Hills Church of Christ.
- Demonstrated ability to preach and teach Scripture clearly and faithfully to people at different stages of faith and life.
- Experience in family ministry, youth ministry, or a related field is preferred.
- Leadership and organizational skills to develop volunteers, coordinate ministry plans, manage resources, and work constructively with existing leaders.
- Sound judgment in pastoral care, respect for confidentiality and appropriate boundaries, and willingness to seek consultation and make professional referrals.
- Ability to understand and respond thoughtfully to the challenges facing contemporary Christian families and households.

Key Attributes

- Hopeful confidence in the power of the gospel to transform lives, with a commitment to reaching people who do not know Christ and helping the congregation grow in faith, service, and disciple-making.
- Passion for discipling young adults, equipping parents and caregivers, and strengthening families.
- Warmth and interpersonal skills that build trust with people of different ages, backgrounds, and household circumstances.
- Humility, teachability, creativity, and a collaborative approach to ministry.