

Preschool Teacher Job Description

Qualification Requirements:

*Must meet at least one of the following three educational/experience requirements:

1. Bachelor's Degree (in any major; teaching certificate preferred)
 2. Associate degree in Education or Early Childhood Education
 3. Previous Experience teaching in Christian Education or Early Childhood Education setting (birth to 5 years old)
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- Regular attendee of a church and a baptized believer
 - Sign a statement of agreement to Spencer Christian Church's statement of faith
 - Completed application from Spencer Christian School and resume
 - References: previous employer, personal, minister/church leader
 - Approved background check

Salary:

*Hourly rate dependent on experience (weekly planning time included)

Responsibilities:

- ☐ Attend teacher training week in August before school starts back; work last week of school to clean up room for summer and parent/teacher conferences.
- ☐ Workday 8:30AM-3:45PM Tuesday-Thursday for 32 weeks of preschool
 - There are a few special events during the year outside of school hours that teachers are asked to attend (Beginning of school Bash, new parent meeting/Open house, Christmas program)
- ☐ Assess students on a regular basis (fall, winter & spring)
- ☐ Meet with parents for parent/teacher conferences once each semester (Fall and Spring)
- ☐ Follow curriculum map for weekly themes, letters and Bible lessons in order to cover all learning objectives for the school year
- ☐ Prepare weekly lesson plans for how you plan to carry out classroom instruction (Director can access these at any point for feedback and guidance).
- ☐ Share the gospel of Jesus' love and salvation with the students on a daily basis
- ☐ Notify Director of any sick/personal days you need to use and find a sub for the day (you get 6 sick days)

*Teachers are required to be CPR/First Aid certified for school.