



MINISTRY TEAM'S: RESPONSIBILITIES & EXPECTATIONS

As of 16 July 2026

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GENERAL RESPONSIBILITIES AND EXPECTATIONS – ALL TEAMS

Team Leaders:

1. Must be an active follower of Christ.
2. Be a member of Rocky River Church.
3. Exhibit the ability to lead and work well with others.
4. Must be a regular giver.
5. Have demonstrated a high commitment to the ministry of Rocky River Church.
6. Know and understand Rocky River Church Vision, Mission, and Strategy.
7. Pray for each member serving on the team and for the ministry that the team provides.
8. Actively seek new members to fill team vacancies; identify shortfalls to staff.
9. Inform the Volunteer Coordinator when members are no longer on the team or when a new member joins so that the Church Team database can be updated.
10. Train team members on their responsibilities.
11. Ensure volunteers express a caring/positive attitude while completing their duties and responsibilities.
12. Assign sufficient number of team members for each service or team's responsibilities.
13. Be an active listener for team member concerns and elevate issues to the staff when appropriate.
14. Be willing to commit about 5 hours a week to communicate to their team. The term is a minimum of 1 year with a 6-month Progress Review.

Volunteers (Team Members):

1. Be a Regular Attender at Rocky River Church.
2. Pray for each person they encounter while volunteering.
3. Express a caring/positive attitude while completing your duties and responsibilities.
4. Be "present" while completing duties; avoid cell phone usage.
5. Be a team player; willing to help in any capacity requested.
6. Willing to commit to serving for a minimum of at least 1 year on the team.

SPECIFIC TEAM RESPONSIBILITIES AND EXPECTATIONS

OPERATIONS TEAM

The Operations Team is a set of individuals that work with all ministry teams, small groups leaders, staff and trustees to oversee systems, scheduling, communication, and general operations to keep the church running smoothly behind the scenes. The responsibilities range from strategic planning, coordinating volunteers and providing technical direction.

STRATEGIC PLANNER

The Strategic Planner is responsible for developing a logical plan that gets our church from where it is to where God wants us to be. They will ensure alignment of all strategies in our church that give people the best opportunity possible, to become fully committed, growing followers of Jesus Christ.

1. Guide staff, trustees and team leaders in developing and executing plans that align with the church's vision and mission.
2. Transform data and feedback from staff, guests and regular attenders into clear, actionable objectives, goals and tasks that support the vision and mission of the church.
3. Measure performance and continuously review results to adapt tasks that help achieve objectives and goals.
4. Report progress on at least a quarterly basis to the congregation on the progress of meeting objectives and goals established in the strategic plan.
5. Schedule meetings to build the strategic plan and to keep it on track.

VOLUNTEER COORDINATOR

The Volunteer Coordinator is responsible for monitoring the overall needs for volunteers for each of the ministry teams. They manage inquiries from individuals who have expressed an interest in volunteering and communicate that information to the respective ministry team leader. They work with the Technical Director on coordinating coverage for special events.

1. Answer inquiries from the web page or connection card when individuals express an interest in a ministry team.
2. Regularly check the serve@rockyriverchurch.com email account and respond to inquiries, forward information and complete follow up as required for each email.
3. Help to place volunteers in different roles based on their qualifications and interests.
4. Forward to the respective ministry team leader the name and contact information for individuals that want to volunteer on a ministry team.

Volunteer Coordinator (continued)

5. Respect the individual's privacy; do not share their information with other congregational members
6. Ensure team leaders have access to Church Teams and Planning Center programs as needed.
7. Maintain accurate volunteer lists in the Church Teams program by adding team assignment when an individual is placed on a team and delete assignments when the volunteer steps down from the team.
8. Coordinate events and recognition during National Volunteer Appreciation Week which is observed the third week of April each year.

TECHNICAL DIRECTOR

The Technical Director is responsible for coordinating with the worship and audio video team leads providing oversight and guidance. The Director will serve as the go between for the team's leads and the staff. The director will also coordinate with the Volunteer Coordinator when other ministry teams are requested to support an event.

1. Provide training and oversight for audio-video, lighting and sound equipment.
2. Ensure worship team is practicing and preparing for Sunday's service and events.
3. Assist and find solutions to technical issues if team leaders can't resolve on their own.
4. Review all submissions of the "RRC EVENT TECHNOLOGY INTAKE FORM." Advised worship and AV team leads and the Volunteer Coordinator 30 days in advance (not possible for funerals) so they can ensure adequate volunteer participation/coverage.
5. Coordinate with staff/volunteers on a plan to have the lyrics and message notes loaded into Pro Presenter program before the practice sessions.
6. Serve as primary point of contact for the worship contracting company (currently Resonance Group); coordinating replacement musicians, training and overseeing worship director.

WORSHIP TEAM

The worship team is responsible for creating a worship experience on Sunday morning that helps people encounter Jesus and opens an opportunity for the Gospel of Jesus to be heard and received in the hearts and minds of those who are seeking the truth. They are also responsible for setting up and tearing down their instruments and equipment in a professional manner. They will dedicate time to learn and practice songs in preparation for Sunday services.

Team Lead:

1. If the message topic has been loaded into the Planning Center, select songs that complement the message.
2. Decide and enter the song title and the order within the song that will be played during service into the Planning Center.
3. Use Planning Center to assign sufficient number of team members to cover vocals and instruments.
4. Coordinate a rehearsal to learn and perfect songs.
5. Remind volunteers that their attitude will show thru as they sing/play: stay positive!
6. When notified of events (most notifications will be 30 days in advance), ensure adequate volunteer participation/coverage.

Volunteers:

1. Arrive at church in time to be set up and ready to go by the appointed time for the dry run to begin. This occurs before the congregation is allowed into the worship hall.
2. Meet 15 minutes prior to the service for a time of preparation, prayer, and final instructions.
3. Must attend weekly rehearsal for the week you have been assigned to play/sing.
4. Be willing to commit personal time to learn the songs.
5. Sing and play the songs with conviction and feeling – Be positive and upbeat; you set the tone for the service.
6. Respond to planning center requests in a timely manner.
7. If live music is requested for an event, arrive at the event at the designated time to assist with set up & stay until the end of the event to help with tear down.

AUDIO-VIDEO TEAM

The Audio Video Team is responsible for maintaining and providing quality audio & video for events and services at Rocky River Church. This team's primary role is to work with the worship team to create a worship experience on Sunday morning that helps people encounter Jesus and opens an opportunity for the Gospel of Jesus to be heard and received in the hearts and minds of those who are seeking the truth. The Audio Video team is more than just pushing buttons. They help achieve a balance of sound in the sanctuary. They are also responsible for setting up and tearing down sound equipment at events.

Team Lead:

1. Assign sufficient number of team members for each service in the Planning Center.
2. Assign someone to upload the key message highlights and verses for the slides into Pro-Presenter program before practice on Thursday evening.
3. Use Planning Center to schedule volunteers for services for both sound and slides.
4. Ensure new team members shadow a seasoned member of the team and are adequately trained before being placed on rotation.
5. When notified of events (most notifications will be 30 days in advance), ensure adequate volunteer participation/coverage.

Slides/Lighting Volunteer:

1. Arrive at church at the designated time for the dry run which occurs before the congregation is allowed into the sanctuary.
2. Boot up the computers and tv/projectors before dry run begins.
3. Follow along with the service to advance the slides and change lighting settings as needed.
4. Meet 15 minutes prior to the service for a time of preparation, prayer, and final instructions.
5. Turn all equipment off and report any issues to the team leader after service and the sanctuary has cleared.
6. Respond to planning center requests in a timely manner.
7. Whenever possible attend weekly rehearsal to practice advancing the slides in time with the music and to make any required adjustments to lyrics displayed in Pro Presenter program.
8. For events, arrive at an event at the designated time to assist with set up & stay until the end of the event to help with tear down.

Audio Video Team (continued)

Sound Volunteer:

1. Arrive at church at the designated time for the dry run which occurs before the congregation is allowed into the sanctuary.
2. Boot up the sound board before dry run begins.
3. Follow along with the service to adjust sound as needed.
4. Meet 15 minutes prior to the service for a time of preparation, prayer, and final instructions.
5. Turn all equipment off and report any issues to the team leader.
6. Respond to planning center requests in a timely manner.
7. Attend weekly rehearsals to make sure the sound is set for Sunday service; this will minimize changes that have to be made during dry run on Sunday morning.
8. For events, arrive at an event at the designated time to assist with set up & stay until the end of the event to help with tear down.

HOSPITALITY TEAM

The Hospitality team is a very important part of Rocky River Church! This team includes our greeters, ushers, information table, and refreshment area. They specialize in helping people feel like they belong at Rocky River Church from the moment they walk through our doors. By offering a warm smile, helping someone find a seat, or being the welcoming face that a guest sees when they enter the building; this team sets the first impression for our guests. They also help during events that may require hospitality services.

Team Lead:

1. Assign sufficient number of team members for each position for each service including greet, ushers, and coffee attendants.
2. Make sure each volunteer has a RRC t-shirt and name tag.
3. Train volunteers on proper set up and tear down of the Hospitality area, Information Desk, and ushering procedures.
4. Complete an inventory once a month and report to Karen Britt, if any replacement items are needed for the refreshment area, information desk, offering basket, etc.
5. Meet 45 minutes prior to the service for a time of preparation, prayer, fellowship and final instructions.
6. When notified of events (most notifications will be 30 days in advance), ensure adequate volunteer participation/coverage.

Greeters:

1. Be in place 30 minutes before the service starts with your RRC t-shirt and name tag on; remain there until 10 minutes after service begins.
2. Warmly greet attenders on the side walk.
3. Open doors for people thinking “outside in.”
4. **Keep the doors closed when people are not actively entering the church.**
5. Remember that I’m one of the first faces people will see! **SMILE!**
6. Display a hospitable attitude toward everyone.
7. Be outgoing in personality and actively engage with individuals; avoid cell phone usage.
8. Have a knowledge of Rocky River Church programs and where they are located.
9. Be back at your place 5 mins before the end of service (at the beginning of the last song) to wish attendees as they exit a “Good week and see you next Sunday!”

Hospitality Team (continued)

Refreshment Team Volunteers:

1. Be in place 1 hour before the service starts with your RRC t-shirt and name tag on; remain there until 5 minutes after service begins.
2. Have a hospitable attitude toward everyone.
3. Be outgoing in personality and actively engage with individuals as they come to the refreshment area; avoid cell phone usage.
4. Keep the refreshment area tidy and to be a kind face while welcoming people who come by.
5. Begin tear down of the refreshment area after service ends.

Sanctuary Door Greeters/Ushers:

1. Be in place 30 minutes before the service starts with your RRC t-shirt and name tag on; remain there until 10 minutes after service begins.
2. Greet people warmly as they walk into and exit the sanctuary door.
3. Have a hospitable attitude toward everyone.
4. Be outgoing in personality and actively engage with individuals as they approach; avoid cell phone usage.
5. Have a knowledge of Rocky River Church programs and where they are located.
6. Gather the collection basket that will use at the end of service.
7. Stand by the sanctuary doors as the final song plays and collect connection cards and tithes.
8. One usher will take all the offering baskets to the Finance Office accompanied by the police officer on duty or a Trustee/Staff Member after all have exited the worship hall. All contents of the baskets are deposited into the safe.

Information Table Attendants:

1. Help to greet and direct attenders before the service.
2. Provide a smiling, friendly face while interacting with attenders who are interested in our free resources or who may have questions.
3. Be outgoing in personality and actively engage with individuals as they approach or pass the table; avoid cell phone usage.
4. Have a knowledge of Rocky River Church programs and where they are located.
5. Return to the Information Table as the final song is played at the end of service.
6. Ask first-time guests how they heard about the church and what their first impression was; write down notes and provide to a staff member.

PARKING TEAM

The Parking Team is responsible for making the first impression to new guests at Rocky River Church. This means that you are on the front lines of the Gospel of Jesus Christ! On this team you will direct traffic and parking on Sunday Mornings and for any events. This team also sets up parking areas with signage and helps with the flow of traffic as we grow.

Team Lead:

1. Assign sufficient number of team members for each service.
2. Make sure each volunteer has a RRC t-shirt and name tag.
3. Ensure flags, vests and umbrellas are available for the team to use on Sunday.
4. Inform facility or grounds team if there are any safety hazards that should be addressed.
5. Meet 45 minutes prior to the service for a time of preparation, prayer, fellowship and final instructions.
6. When notified of events (most notifications will be 30 days in advance), ensure adequate volunteer participation/coverage.

Volunteers:

1. Put out the directional signs 30 minutes prior to service start time.
2. Be in place 30 minutes before the service starts with your reflective vest and directional flag; remain there until 5 minutes after service begins.
3. Display a hospitable attitude toward everyone.
4. Be outgoing in personality and actively engage with individuals by waving to people as they drive in and direct them with your flag to open parking spots.
5. For Sunday services - be outside at the beginning of the last song to send off people.
6. Signs need to be put away after the parking lot is mostly cleared, but only after all kids in Riverkidz room have been picked up.
7. For events, arrive at an event 30 minutes in advance to place directional signs. Once the event starts, you can put away the signs (only if RiverKidz room is not in use).

CHILDREN TEAMS

Our Children Teams consist of CreekKidz (infant to age 5) and RiverKidz (Kindergarten – 5th Grade) and are responsible for providing children with a safe and comfortable environment while their parents/guardians attend regular services. The team teaches the Bible in a creative, age-appropriate way while building relationships with adult volunteers and peers. No teaching experience is required to serve on this team; just a desire to work with and inspire our kids.

CREEKKIDZ (Infant – age 5)

Team Lead:

1. Assign individuals to cover the nursery and pre-school for each service.
2. Ensure background checks are completed prior to assigning volunteers to a room.
3. Train staff and volunteers on the risks of child abuse including how to identify potential abuse and avoid any situation that would possibly raise suspicion.
4. Ensure rooms are stocked with supplies and cleaned and disinfected regularly with child-safe products. Ensure toys are regularly disinfected and checked for broken or loose parts for children 2 and under.
5. Ensure volunteers shadow one service to get an understanding of the flow of operations.
6. Hold meetings with all team members to help them stay up to date on everything CreekKidz.
7. Communicate with volunteers to share the curriculum and make sure all volunteers are set up for Sunday's lesson with supplies and required items.
8. Meet 45 minutes prior to the service for a time of preparation, prayer, fellowship and final instructions.

RIVERKIDZ (Kindergarten - 5th Grade)

Team Lead:

1. Assign sufficient number of team members for each service.
2. Ensure background checks are completed prior to assigning volunteers to a room.
3. Ensure volunteers shadow one service to get an understanding of the flow of operations.
4. Train staff and volunteers on the risks of child abuse including how to identify potential abuse and avoid any situation that would possibly raise suspicion.
5. Hold meetings with all team members to help them stay up to date on everything RiverKidz.
6. Meet 45 minutes prior to the service for a time of preparation, prayer, fellowship and final instructions.
7. Communicate with volunteers to share the curriculum and make sure all volunteers are set up for Sunday's lesson with supplies and required items.

Children Teams (continued)

Volunteers (CreekKidz and RiverKidz):

1. Be in place 30 minutes before the service starts and remain there throughout the worship service.
2. Engage with the children and make them feel welcomed and loved.
3. Provide a smiling, friendly face while interacting with attenders who are checking in their children.
4. Print off the stickers and give one to the child and one to the parent and explain how check out works when they come to pick up their child or how we will get in contact with them if we need them during service.
5. Show parents which rooms their children will go to once dismissed from the sanctuary.
6. Immediately send a note to the AV team if the parent is needed to help their child.
7. Protect the children by only allowing the child to leave once you have compared the stickers on the child and parent.
8. Be faithful, punctual, prepared and follow the curriculum on Sundays.
9. Have a desire to see children and their families come to know Jesus and grow in a relationship with God.
10. Must be at least 18 or older to serve in the nursery.
11. Must be 12 or older to serve in CreekKidz or RiverKidz.
12. Must be at least 18 or older to be a lead teacher in CreekKidz or RiverKidz.
13. Submit required information for a background check.

FLOOD STUDENT MINISTRY (6th-12th Grade)

The Flood Student Ministry is responsible for providing middle and high school students with a safe and comfortable environment during our Middle School Sunday Service and Wednesday Night Flood Group. The Flood Student Ministry exists to make disciples who are growing closer to God and each other in real, lasting relationships rooted in God's Word. The team provides activities and lessons that help our students to come to know Jesus and grow in a relationship with God.

Team Lead:

1. Assign sufficient number of team members for each service.
2. Ensure background checks are completed prior to assigning volunteers to a room.
3. Ensure volunteers shadow to get an understanding of the flow of operations.
4. Train staff and volunteers on the risks of child abuse including how to identify potential abuse and avoid any situation that would possibly raise suspicion.
5. Hold meetings with all team members to help them stay up to date on everything Flood Student Ministry.
6. Meet 45 minutes prior to the service for a time of preparation, prayer, fellowship and final instructions.

Volunteers:

1. Be at the church 30 minutes prior to a youth event/service.
2. Engage with the students and make them feel welcomed and loved.
3. Provide a smiling, friendly face while interacting with attenders who are checking in their children.
4. Print off the stickers and give one to the child and one to the parent and explain how check out works when they come to pick up their child or how we will get in contact with them if we need them during service.
5. Show parents which rooms their children will go to once dismissed from the sanctuary.
6. Must be faithful, punctual, prepared and follow curriculum on Sundays.
7. Must be an active communicator with leadership and all volunteers.
8. Must have a desire to see children and their families come to know Jesus and grow in a relationship with God.
9. Must be 21 or older to lead a group.
10. Must be willing to help grow Flood Student Ministry and Rocky River Church.
11. Submit required information for a background check.
12. Must be willing to build relationships with students and be willing to go to sports events, concerts, etc. to support the students.

SECURITY TEAM

The Security team works together to create a safe place at the church. They help coordinate with the officer on Sunday Morning. They help do perimeter checks and watch out for any suspicious activity. They help deter any person that wishes to cause harm to anyone at church. This team helps on Sundays and during events when necessary.

Team Lead:

1. Coordinate weekly tasks to ensure prayer support is provided to the congregation.
2. Train volunteers on exit strategies and how to spot suspicious activities.
3. Take charge during crisis situations and direct volunteers to respond where needed.
4. Work closely with the medical team lead in training scenarios.
5. When notified of events (most notifications will be 30 days in advance), ensure adequate volunteer participation/coverage.

Volunteers:

1. Must be able to communicate with others in a clear and concise manner both verbally and in writing.
2. Work well with other team members.
3. Must be dependable, serious, levelheaded and mature.
4. Be able to remain calm during crisis situations and help those in need/distress.
5. Be available periodically for special events.
6. Actively engage with individuals as they approach; avoid cell phone usage.
7. Attend periodic training exercises as needed.

MEDICAL TEAM

The Medical team is responsible for providing assistance in the case of a medical emergency. This team coordinates closely with the security team and first responders to help anyone attending Rocky River Church on Sunday or during events. They provide first aid during these times.

Team Lead:

1. Ensure all team members are trained on providing first aid and CPR.
2. Monthly check the AED equipment and weekly check the manual choking device and first aid supplies.
3. Direct the initial response to any medical emergencies and coordinate with EMS when a higher level of care is needed.
4. Work closely with the Security Team Lead on training.
5. When notified of events (most notifications will be 30 days in advance), ensure adequate volunteer participation/coverage.

Volunteers:

1. Must be CPR certified.
2. Must be detail oriented and able to follow direction as given by EMS or police.
3. Be able to recognize when a medical emergency is happening.
4. Be able to stay calm in the midst of chaos.
5. Know advanced first aid and be willing to apply to those in need.
6. Be available periodically for special events.

SOCIAL MEDIA

The Social Media Team is responsible for curating our social media platforms and helping create content for those platforms. This team is a group of digital storytellers that are helping to capture and share the story of what God is doing at Rocky River Church. They are required to maintain a schedule of posts and to take pictures and videos at services and events. They also help with recording for the service and posting those services online.

Team Lead (Social Media Coordinator):

1. Oversees all postings made to our Social Media platforms (Facebook, YouTube, Instagram, Web Page) to ensure consistency and accuracy.
2. Ensure ALL events are posted at least 4 weeks in advance.
3. Ensure all postings are positive and support the mission, vision and purposes of the church.
4. Creates a social media calendar to keep volunteers up to date on what to post and when. The coordinator will delegate to appropriate volunteers the information that needs to be posted.

Facebook & Instagram Administrator:

1. Post a weekly “teaser” for the topic Pastor Jimmy will be preaching on for Sunday.
2. Post notices for any special events.
3. Post pictures from services and events to encourage the community to attend.
4. Create content to show at church services and events; for example, videos after summer camp.
5. Answers any comments or messages via social media in a way that is uplifting and honoring to Rocky River Church and Jesus Christ.

Web Page & You Tube Administrator:

1. Maintain/update the content on the church web page; ensure links work.
2. Post notices for any special events.
3. Post pictures from events to encourage the community to come to our next event.
4. Post Sunday’s service video to the web page, You Tube and Facebook account as soon as possible after Sunday service.
5. Answers any comments or messages via social media in a way that is uplifting and honoring to Rocky River Church and Jesus Christ.

NOTE CARD TEAM

The Note Card Team is responsible for praying over the needs of individuals attending Rocky River Church and sending notes of encouragement to those in need or who are ill.

Team Lead:

1. Prior to beginning, have a time of preparation and prayer.
2. Keep an inventory of cards, envelopes and supplies available for team use; report to Karen Britt if any replacement items are needed.
3. Gather the list of individuals who should receive a card from Karen Britt.

Volunteers:

1. Pray over each request for prayer identified to the team.
2. Prepare cards to be mailed to attenders on the church roster and anyone they know is ill.
3. Respect the individual's privacy; do not share their information with other congregational members nor should you ever call the individuals directly without permission from the staff.

PRAYER AND CARE TEAM

Nothing in the Kingdom of God is done without prayer. The Prayer Team is a huge part of Rocky River Church. This team is responsible for praying over all the different ministries of Rocky River Church and known needs. They pray both together as a group but also individually. Our prayer team is a group of people that partner, encourage, and celebrate together. They assist with offering Communion. The members coordinate care, prayer, and pastoral support for people in need-creating a culture of compassion and spiritual covering.

Team Lead:

1. Coordinate weekly tasks to ensure prayer support is provided to the congregation.
2. Have the team pray for the church, those who attend, pastors, and staff as well as our nation and those in leadership.
3. Plan special prayer times before holidays and special events to pray for the church and leadership but especially the lost.
4. Stay at the front of the sanctuary 10 minutes after service in case an individual would like prayer.

Volunteers:

1. Must be trustworthy and have respect for confidentiality, commitment, compassion, and growth.
2. Must have a demeanor of respect and empathy.
3. Must be an encouraging communicator and a good listener.
4. Assist with communion and fill communion baskets with supplies.
5. We will respect the individual's privacy and not share their information with other congregational members.
6. Will handle prayer requests with care and respect.
7. Will pray faithfully for our church and its mission.
8. Will pray with grace, love and encouragement.
9. Will seek to deepen their walk with Christ through prayer.

FACILITIES TEAM

The Facilities team is responsible for maintaining the building and all the inside parts. This team takes pride in the inner appearance of Rocky River Church from helping coordinate basic upkeep of the building to more extensive repairs where vendors might be necessary. The facilities team helps coordinate with vendors and comes up with repair plans if necessary. They make sure that our building is Sunday ready by checking that the building was cleaned, prepared, and ready for Sunday services and or events.

Team Lead:

1. Coordinate weekly tasks to ensure proper maintenance of church property.
2. Train volunteers on basic building maintenance.
3. Coordinate major repairs with vendors.
4. Ensure team members use proper equipment and safety gear to complete necessary task.
5. Respond in a timely manner to staff requests for facility repairs and improvements.
6. Coordinate the setup of the baptistry at least 24 hours in advance of scheduled baptisms.

Volunteers:

1. Must have a basic understanding of mechanics.
2. Must be innovative with solutions.
3. Must be able to carry 50 lbs.
4. Must be 16 or older.
5. Take proper care of tools and place them back after use.

GROUNDS TEAM

The Grounds Team is responsible for maintaining the landscape and parking lots. This team takes pride in the outer appearance of Rocky River Church. They help coordinate lawn care to make sure there are no dead flowers/vegetation. They make sure that our parking lots and sidewalks are Sunday ready by making sure that they are free of bird poop, debris or ice during winter.

Team Lead:

1. Coordinate lawn care between contractors and volunteers to maintain a welcoming and pleasing appearance to the outside areas of the church's property.
2. Inform the staff when calls for extra assistance is required for monthly and annual duties or major events Ensure team members use proper equipment and safety gear to complete necessary tasks.

Volunteers:

1. Volunteers can serve on a weekly or monthly basis. Another option is to be on call for annual or special events.
2. Assist weekly in clearing any debris from the sidewalks and parking area prior to Sunday service and major events.
3. Assist monthly or bi-monthly with upkeep of weeding the beds and spraying and trimming plants.
4. Assist annually to help spread pine needles and set up for major events (Easter, Pumpkin Patch, Trunk or Treat and Christmas).
5. Take proper care of tools and place them back after use.
6. Must be at least 18 years of age to use of mechanized tools like shrub trimmers, chainsaws, etc.
7. Be in good health; position requires bending, kneeling, lifting and working in extreme heat and cold.