

GREATER MOUNT CALVARY HOLY CHURCH



MEMORIAL & FUNERAL POLICY

STARTING THE PROCESS



Priority

- **Active** members and immediate family receive services at **no cost**.
- **Active membership is defined by consistent engagement through time, talent, and treasure.**
- Immediate family includes parents, spouse, and children.

Special Consideration

- Active members requesting services for non-immediate family.
- Inactive members requesting services for immediate family.
 - Approved requests require a \$1,000 facility fee.

SERVICE PROCEDURES



Initial Request

- Contact the Congregational Care Director at (202)529-4547. Approval is based on pastoral and facility availability.

Scheduling

- Services are coordinated with the church calendar.
- Tuesday–Thursday is preferred. Standard times: 10:00 a.m. visitation, 11:00 a.m. service
 - Other dates & times are at discretion of the Pastor & church leadership
- Dates are finalized after leadership approval.

Information About the Deceased

- A designated family representative submits all biographical and service info to the church office.

Facilities Use

- Sanctuary and designated support areas are included. Additional set-up or special requests require advance approval.

Fees

- Applicable fees must be paid before the service.

SERVICE PROCEDURES



Officiant & Eulogist

- Lead Pastor usually officiates and eulogizes. Outside clergy require approval.

Music & Program Content

- **GMCHC does not provide programs.** Order of service will be provided to the family. **Music, media, and service elements must align with church beliefs** and be approved by leadership.

Receptions & Repasts

- Subject to availability and requires separate request approval.

Decorum & Conduct

- Open casket permitted only during family visitation. **Funeral service is closed casket, no exceptions.** Conduct must reflect the sacred nature of the church.

Final Arrangements

- All final details must be confirmed with the church office no later than 48 hours before the service.