Pumpkin Patch Helper Notebook

Important Contact Numbers

Jen Helms: 703-609-2007

Donna Kube: 321-759-3665*

Carol Blackwelder: 321-720-0886*

*Please check the schedule (pg. 2) for availability before calling

Please call if:

- Any problems arise
- You have any questions
- You are the only adult at the shift (at least two adults are scheduled for each shift)

The main sanctuary door is open for bathroom & phone use

Closer Schedule

If you have not met the Kube's or the Blackwelder's, they are wonderful neighbors of our church and help close up shop each night of the Pumpkin Patch!

Donna Kube: 321-759-3665
Carol Blackwelder: 321-720-0886

Below is the closing schedule for this year. If the patch needs to be closed early due to rain or you have any other issues at the closing shift, please check the schedule below and give Donna or Carol a call! They are a short walk away!

OCT 11: Carol
OCT 12: Carol
OCT 13: Carol
OCT 14: Jen
OCT 15: Carol
OCT 16: Donna
OCT 17: Jen
OCT 18: Donna
OCT 19: Donna
OCT 20: Carol
OCT 21: Jen
OCT 22: Carol
OCT 23: Donna
OCT 24: Jen

Helper Duties

During Shift

Pumpkins:

- When you have down time, please move pumpkins toward the front of the patch (closer to the courtyard) as they start to get thinned out.
- Check pumpkins for rot
  - Minimally rotten pumpkins should be taken to the parking lot & placed next to the white fenced trash shed (behind the hedge of bushes, along the roadside). Walk on Water Ministries will pick up the minimally rotten pumpkins to feed the animals in their care.
  - Extremely rotten pumpkins should be placed inside a black trash bag and placed in a garbage can.
- Turn pumpkins
  - Turning pumpkins helps prevent rot. If the pumpkin is sitting on its base, turn it on its side. If the pumpkin is lying on its side, place it in an upright position.

Helper Duties

During Shift

Lights:

- To turn the outside lights ON...
  - Plug in extension cords (in socket box) on the east & west side pillars on the front porch.
  - Go into the patch...on the right side of the building (west side), plug in the extension cord at the socket box along the wall.
- To turn the outside lights OFF...
  - Unplug extension cords on front porch pillar (east & west sides).
  - Go into patch...on the right side of the building (west side), unplug the extension cord at the socket box along the wall.
- Turn the pumpkin patch lights OFF at the end of the LAST shift (7pm).

Music:

- Plug in speaker
- Give Alexa a minute to turn on, and say "Alexa, play Hillsong Worship"
- Once the music has started, say "Alexa, loop the playlist."
- To turn off, just unplug the speaker.

Helper Duties

During Shift

Closing Shift:

- A church member will meet you at 7pm to help close up shop and lock up the church.
- Turn the pumpkin patch lights OFF at the end of the LAST shift (7pm). *see page 4 for details*
- The helper table can stay out overnight, please keep the wooden picture frame containing the instructions, the laminated pricing sheet, and the donation jar (please make sure the jar is empty) on the table as well.
- Make sure there are $100 in small bills (10s, 5s, 1s only) in the cash box. All other cash collected can get folded up with the tally sheet you marked on for today, and placed in the marked cabinet at the Welcome Desk. The cash box can also be placed in the marked cabinet at the Welcome Desk.
- Place a new tally sheet on the clipboard for tomorrow's helpers (you'll find these at the back of the Helper Notebook).
- The music speaker, plastic bin, helper notebook, clipboard, pillows, blankets, and wagons can make their way inside for the night.

Pumpkins are our gift to the community...

- Each family is welcome to pick out 2 pumpkins & each child may pick 1 small pumpkin of their choice (spookie, perfect pumpkin, or snowflake)
- If a family would like more than the 2 allotted pumpkins, they are welcome to purchase them! To figure the cost, see the pumpkin pricing sheet (page 7 & 8).
- Please mark EVERYTHING that leaves the patch, whether it's gifted or purchased! (see the tally sheet on the clipboard)
- A cash box is available for making change should someone need to purchase pumpkins.
- All monies should be kept in the cash box and 1 helper should remain at the table with the cash box at all times.
- Bug spray, gloves, extra trash bags, & stickers are in the clear bin.
- Church front doors are open for bathroom use.

Accept cash, checks, & electronic payment/donations.

NO TAX...make checks payable to: Georgianna Church

Pumpkin Patch

SPOOKIE - $3

SNOWFLAKE - $2

PERFECT PUMPKIN - $1

SWAN GOURDS - $8

WINGED GOURDS - $2

GIZMO - $5

MINIS - $1

STAR GOURDS $1

ELF HOUSES $2

Regular Pumpkins:

XL - $40
Large - $20

Medium - $10
Small - $5

Pumpkin Patch

XL Pumpkin - $40
Large Pumpkin - $20
Medium Pumpkin - $10
Small Pumpkin - $5

Spookie (orange cantaloupe size pumpkin) - $3

Perfect Pumpkin (softball size pumpkin) - $1

Snowflake & Friends (white, orange, or black pumpkin; smaller than spookie) - $2

Mini (tangerine size pumpkin) - $1

Swan Gourds - $8

Gizmo (large star shaped gourd) - $5

Winged Gourd - $2

Star Gourds (small pumpkin-shaped gourds with a long stem) - $1
Elf House (orange top/white bottom, mushroom shaped) - $2

Pumpkin Patch

Date: _____

XL Pumpkin $40

Large Pumpkin $20

Medium Pumpkin $10

Small Pumpkin $5

Perfect Pumpkin (softball size) $1

Winged Gourds $2

Elf House $2

Swan Gourds $8

Gizmo $5

Star Gourd $1

Mini $1

Snowflakes (multi-colored, smaller than cantaloupe) $2

Spookies (cantaloupe size) $3

Place a tally mark in the appropriate square to indicate EACH pumpkin/goard that has left the patch! (paid OR unpaid!)