

Kids Ministry Director: Position Description

Gaithersburg Church of the Nazarene

Job Title: Children's Ministry Director

Position: 20 hours/week and salaried

Position Summary:

The Children's Ministry Director is passionate about providing leadership and vision for children's ministries that includes connecting our weekly Sunday morning kids program with our ministries to kids and families within our community.

Responsibilities and Duties:

- Recruit and coordinate training for volunteers involved in children's ministry
- Organize and provide leadership for weekly programming, ministry in the community and seasonal events.
- Collaborate with church leadership to align children's ministry goals with overall church objectives, such as connecting our community ministries to children and families
- Communicate regularly with parents and volunteers to provide updates and address concerns
- Create a safe and welcoming environment for all children
- Manage the children's ministry budget and resources
- Evaluate and assess the effectiveness of curriculum and programs and make necessary adjustments
- Partnering with other church ministries for children/family service projects
- Provide pastoral care and support to children and their families and children's ministry volunteers

Qualifications and Skills:

- Strong organizational and administrative skills
- Excellent communication and interpersonal skills
- Creativity in program development and problem-solving
- Ability to work collaboratively with volunteers and church leadership
- Proficiency in using ministry-related software and social media
- Knowledge of child development and age-appropriate teaching methods
- Strong personal faith and commitment to Christian values
- Experience working with children in a ministry or educational setting
- Ability to lead and inspire a team of volunteers
- Solid understanding of biblical principles and teachings
- Organizational skills to plan and execute multiple programs
- Flexibility to adapt to the needs of the ministry and church
- Background check and clearances as required by church policy