First United Methodist Church Peoria
Application for Employment

All applicants receive consideration without discrimination of race, creed, color, sex, age, national origin, handicap, or veteran status

Last Name First Middle	Date
Street Address	Home Telephone ( )
City, State, Zipcode	Cellular Telephone ( )
Have you ever applied for employment with us? [ ] Yes [ ] No If Yes, When?	How you heard about the position
Position Desired	
Are you available for full-time or part time work? [ ] Full-time [ ] Part-time	Are you 18 years or older?
Are you legally eligible for employment in the United States? [ ] Yes [ ] No	Date Available for Work

Education	School Name, Location	Course of Study / Degree Program	Number of Hours	Did You Graduate?
High School or GED				
Associates or Tech Degree				
Bachelor's Degree				
Master's Degree				
Doctorate				

List all of your experience and/or skills that are relevant to the position for which you are applying (foreign languages, sign-language; Microsoft Word, Excel, Powerpoint; CPR & First Aid; Food Service License; etc.):

Do you have a Valid Driver's License? [ ] Yes [ ] No Do you have Auto Insurance? [ ] Yes [ ] No

List all Professional and/or Civic Organization Memberships that you consider relevant to the job:

Employment History

Please list ALL employment, starting with most recent employer:

1	Company Name	Telephone ( )
	Address	Employed (state month & year) From: To:
	Supervisor's Name	Reason for Leaving
	Job Title & Description	
2	Company Name	Telephone ( )
	Address	Employed (state month & year) From: To:
	Supervisor's Name	Reason for Leaving
	Job Title & Description	
3	Company Name	Telephone ( )
	Address	Employed (state month & year) From: To:
	Supervisor's Name	Reason for Leaving
	Job Title & Description	
4	Company Name	Telephone ( )
	Address	Employed (state month & year) From: To:
	Supervisor's Name	Reason for Leaving
	Job Title & Description	

Please list 3 professional references we may contact - name, relationship, phone number - who are not family:

_____

_____

_____

The information that I provided in this Application for Employment is complete and accurate. I understand that falsification or omission of any information is grounds for disqualification of, or dismissal from, employment at at First United Methodist Church of Peoria.

_____ _____

Signature Date

First United Methodist Church Peoria

The following questions must be answered in entirety:

This information is needed for a legally permissible reason, including, without limitation, national security considerations, a legitimate occupational qualification or business necessity. The Civic Rights Act of 1964 prohibits discrimination in employment because of race, color, religion, sex or national origin. Federal law also prohibits discrimination based on age, citizenship, and disability. Illinois law also prohibits some or all of the above types of discrimination as well as some additional types such as discrimination based upon ancestry, marital status, and sexual preference.

Have you ever been arrested? [ ] Yes [ ] No

Have you ever been convicted of commiting any crime? [ ] Yes [ ] No

Have you ever been convicted for an offense against a child or an elderly person? [ ] Yes [ ] No

If Yes, describe in full:

In consideration of my employment, I agree to conform to all rules, regulations, and policies which First United Methodist Church may periodically create, withdraw, or modify.

I understand that work schedules and duties may be modified from time to time at the discretion of First United Methodist Church and that alternate position functions and/or positions may be assigned.

I understand that I am required upon employment to serve a 90 day probationary period, and that my employment may terminated any time during or after this period in which my performance is deemed unsatisfactiory.

I understand that Illinois is an employment at will state; therefore, acceptance of an offer of employment does not create a contractual obligation upon First United Methodist Church to continue my employment.

Signature

Date

First United Methodist Church Peoria

Reference Check **Applicant: _____**

Reference:	Relationship:
Results:	

Reference:	Relationship:
Results:	

Reference:	Relationship:
Results:	

Reference:	Relationship:
Results:	

References checked by:

_____
Signature

_____
Date