

Children's Ministry Job Description

Trinity Pentecostal Church
1050 Shevchenko Blvd
Lasalle, Quebec, H8N 1N6
(514) 363-1500 Ext. 222

Position Summary

The Children & Family Ministries Pastor provides leadership and oversight for Trinity Church's ministry to children and families, helping the next generation develop a vibrant and lasting relationship with Jesus Christ. This role focuses on creating engaging, Spirit-led environments where children can grow in faith, while equipping parents and volunteers to play an active role in discipleship. The Children & Family Ministries Pastor will recruit, develop, and pastor volunteer leaders, ensuring a safe, welcoming, and effective ministry that aligns with the vision and values of Trinity Church.

Responsibilities

Children's Ministry Leadership

- Provide vision, direction, and oversight for all children's ministry programs and initiatives.
- Develop age-appropriate, biblically grounded experiences that help children grow in their faith.
- Foster an environment where children encounter God through worship, prayer, Scripture, and community.
- Encourage a culture of discipleship, evangelism, and spiritual growth among children.

Volunteer Recruitment & Development

- Recruit, train, equip, and support volunteer leaders and ministry teams.
- Provide ongoing encouragement, coaching, and pastoral care to volunteers.
- Lead regular meetings, training opportunities, and leadership development initiatives.
- Build a healthy team culture that values excellence, collaboration, and spiritual growth.

Family Ministry

- Partner with parents and caregivers as the primary spiritual influencers in their children's lives.
- Develop resources and opportunities that support faith formation within the home.
- Encourage meaningful connections between families and the broader church community.

Administration & Safety

- Oversee ministry scheduling, planning, communication, and resource management.
- Ensure compliance with church policies, including Plan to Protect procedures, volunteer screening, and criminal record checks.
- Maintain accurate records and ministry systems that support effective operations.

- Coordinate special events, seasonal programs, and outreach initiatives related to children and families.

Pastoral Ministry

- Collaborate with church staff and ministry leaders to advance the overall mission and vision of Trinity Church.
- Participate in church-wide events, ministry planning, and staff meetings.
- Provide pastoral support to children, families, and volunteers as needed.

Skills & Qualifications

- A clear calling to children's and family ministry.
- Passion for discipling children and equipping families in their faith journey.
- Strong leadership skills with the ability to recruit, develop, and manage volunteer teams.
- Excellent verbal and written communication skills.
- Strong organizational, administrative, and planning abilities.
- Ability to lead meetings, train volunteers, and work collaboratively with staff and ministry leaders.
- Demonstrated ability to manage multiple priorities effectively.
- Alignment with the vision, values, and doctrine of Trinity Church.
- Theological education from a recognized Bible college or seminary preferred.
- Credentialed with, or willing to pursue credentials with, the Pentecostal Assemblies of Canada.