

Executive Pastor

First Baptist Church | Richmond, Kentucky

First Baptist Church of Richmond, Kentucky — a congregation of nearly 1,000 — is seeking a full-time **Executive Pastor** to join our senior staff.

ABOUT THE ROLE

The Executive Pastor works under the leadership of the Lead Pastor to lead the operational, administrative, and pastoral life of our church. This role oversees church finances, facilities, and ministerial staff while also engaging directly in discipleship, small group leadership, and pastoral care. You'll help drive continuous improvement across our operations while shepherding our congregation alongside a team of six pastors.

WHAT WE'RE LOOKING FOR

- A follower of Jesus Christ with a heart for the local church and willingness to become a member of FBC Richmond
- Ordained minister who affirms the **Baptist Faith and Message**
- Bachelor's degree (business, admin, communication, HR, or related) or equivalent leadership experience
- Seminary degree (or actively pursuing one) *preferred*
- 5+ years in church administration, financial oversight, or supervisory leadership *preferred*
- Strong communicator, organized, and a proven team leader*
- Comfortable with Microsoft Teams, Outlook, and Planning Center

**Recommended Reading: "Leading from the Second Chair"*

WHAT YOU'LL DO

- Oversee church finance, operations, and facilities
- Supervise ministerial and support staff in cooperation with the Lead Pastor
- Coordinate GROW small groups and discipleship programming in cooperation with the Discipleship Coordinator
- Preach and provide pastoral care as needed
- Lead staff development, hiring, and performance processes in cooperation with the Lead Pastor
- Support baptisms, weddings, funerals, and other church ordinances

SCHEDULE	REPORTS TO	LOCATION
Sunday–Thursday (flexible when needed)	Lead Pastor	Richmond, Kentucky

HOW TO APPLY

Interested candidates should submit a resume and cover letter to personnel@fbcrichmondky.church