

JOB DESCRIPTION

CHILDREN'S MUSIC COORDINATOR

Reports to: Director of Trinity Kids

Status: Part-Time

PURPOSE OF POSITION

To glorify God by equipping our smallest saints and their families in the spiritual formation of children (birth through 5th grade) through the beauty and liturgical capacity of music and the arts. The Children's Music Coordinator (CMC) will be someone who has a deep and abiding relationship with Jesus, loves children and desires their growth in Godliness, holiness, and the love of Jesus. The CMC will work report directly to the Director of Trinity Kids, and partner with both her and the Director of Music to assist in identifying the vision, building the structure, and coordinating the volunteers necessary to cultivate a children's music program that catechizes children's hearts in the love of Jesus. The CMC will also be someone who loves to think creatively in the development of resources, processes, and programming that reflect the desire of the Session and that fits the heart and culture of Trinity as a whole.

KEY RESPONSIBILITIES:

- Assist the Director of Trinity Kids in the development of the vision, and structure of the Children's Music Program
- Standing monthly strategy meeting with the Director of Music, and Music Coordinator on the development of Musical programing, curriculum development and resourcing for Trinity Kids
- Grow alongside the Worship team in their understanding of historically Reformed forms of worship, and how they can be applied and molded to meet the theological and contextual needs of Trinity Kids and families
- In charge of the weekly execution of the Sunday morning Children's Music Program
- Recruit, train, and coordinate volunteers for children's worship via Planning Center on a weekly basis
- Design curriculum, programing, and or acquire and utilize resources in the education of children theologically and musically
- Assist in the creation or acquisition of musical resources for children and families in the home
- Organize and rehearse a children's choir for special worship occasions

QUALIFICATIONS:

1. Spiritual and Theological Commitment

- Communing member of Trinity
- A vibrant, growing relationship with Christ marked by the fruit of the Spirit
- Personally committed to the Reformed faith as outlined in The Westminster Confession of Faith and Catechisms
- A passion for teaching children and seeing them grow in their love for Christ

2. Education and Experience

- Bachelor of Music, Bachelor of Music Education, or Bachelor of Arts in Music degree preferred
- Experience in Children's Music education through classes, therapy, musical instrument or voice lessons
- Experience with creating curriculum and courses for children's music education

3. Skills and Character

- Strong interpersonal and relational skills – able to engage children, parents, and volunteers winsomely
- A collaborative team player with a humble, teachable spirit
- Creative and resourceful in music program development
- Demonstrates cultural sensitivity and a heart for ministry

TIME COMMITMENT AND COMPENSATION

- Hours: Part-time position that may include Sundays and occasional evenings/weekends for special events from 5-15 hours per month
- Compensation: Competitive salary commensurate with experience and qualifications.

TO APPLY:

Please submit a resume, cover letter, and references to hiring@trinityowasso.com. Applications will be accepted until the position is filled, and interviews will be ongoing throughout the hiring process.