

CityGates Church Norwich

Risk Management Policy

Church details

Charity number: 1205295

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This policy first adopted January 2025

This policy should be reviewed annually. The next review is due on: January 2026

CityGates Church Norwich (CityGates) recognises that the organisation is exposed to certain risks due to the nature of its activities and the environment in which it operates. The trustees are committed to the effective management of risk to enable the work of the church to continue. Risks occur in numerous ways and have the potential to impact the activities of the organisation, its reputation, financial stability, and health and safety.

To fully understand and manage such risks, CityGates has established a risk management framework for how risk will be managed within the organisation, based on the Charity Commission's guidance. This forms part of the governance framework of the organisation.

Accountability

Trustees retain overall accountability for risk management in the charity but have delegated day-to-day responsibility to the operations team who will ensure risk assessments are completed as appropriate and who will have day to day management responsibility for the risk register.

Risk Management Oversight

CityGates' trustees will oversee the risk management strategy and the organisation's exposure to risk. Trustees will agree the level of acceptable risk for the organisation and ensure that risk is considered in strategic decision making and managed appropriately.

CityGates will implement operational controls which manage risk. Risks will be ranked in a common and consistent manner and a regular risk analysis will be completed containing material risks to the organisation. Actions and plans will be developed for risks which are unacceptable to the organisation and will be reviewed by the trustees on a regular basis.

Reporting, Monitoring and Review

CityGates will monitor risks and actions to minimise risks on an ongoing basis. Trustees will do this through regular review of the risk register which will form a standing item on the trustees' agenda.

Trustees will perform an annual review of the effectiveness of the risk management framework.