## STUDENT MINISTRY





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# WELCOME



Discipleship is something Jesus did, not limited to adults. He desires this to take place at every level of our lives. We take the responsibility of growing a God Squad that will change this generation and the generations to come.

Our student community is very instrumental in helping grow children God's way via our Six Pillars of Discipleship: Growing in Christ, Loving Others, Giving, Learning, Serving, and

Discipling Others.

We are not only dedicated to the Christian education of our children, but we wholeheartedly believe in the furtherance of their secular K-12 education and beyond. Our communities will always be growing and developing as the children who participate are growing and developing so that we can help them be all God has designed them to be.

Please feel free to use this handbook and these wonderful leaders and servants as resources to help you navigate through your and your child's spiritual journey at DC3. We are proud to have you as a parent, and even more excited that you have allowed us the opportunity to serve you and your children.

In Christ,
Marcus D. King
Senior Pastor





## MEET THE TEAM

## STUDENT MINISTRY LEADERSHIP TEAM

Ebony'e McGee Student Ministry Advisor
Kim Reid Student Ministry Coordinator

Raven Williams Student Ministry Coordinator/Administrator

Denise Jones Lead of Volunteers
OPEN-TBD Lead of Registration
Shannon Loftis/Kewanna Jones Lead of Teachers

OPEN-TBD Lead of Events and Community Service

Aklie/Denise Jones Lead of Social Media
OPEN-TBD Lead of Communications

Kamryn Smith Lead of Finance

## STUDENT MINISTRY VOLUNTEERS

 $\begin{array}{lll} \mbox{Kewanna Jones} & \mbox{Teacher (Kinder -2^{nd} grade)} \\ \mbox{Shannon Loftis} & \mbox{Teacher } (3^{rd} - 5^{th} \mbox{ grade)} \\ \mbox{Kamryn Smith} & \mbox{Teacher } (6^{th} - 8^{th} \mbox{ grade)} \\ \mbox{Denise Jones/Raven Williams} & \mbox{Teacher } (9^{th} -12^{th} \mbox{ grade)} \\ \end{array}$ 

Quinnecia Brooks Serving Sunday Communications

OPEN-TBD First Impression Team

OPEN-TBD Registration
OPEN-TBD Outreach Team
Annessah Wynn Events Team

CONTACT INFORMATION
Disciple Central Community Church
901 N Polk St Suite 101, DeSoto, TX 75115

students@dc3online.org

Check us out on the web at:

(https://www.dc3online.org/student-ministry)





## **OUR PILLARS**

## **Growing in Christ**

Increase in your knowledge of Christ, your love for Him, and obedience to Him.

- Accept Christ
- Consistently attend Student Community Worship Services and other classes

## **Loving Others**

Put into action love and respect for yourself, others, and God.

- Intentionally pray for others (personally and collectively)
- Invite friends and family to attend church
- Do an act of kindness without expecting the person to return the favor

## Serving

Seek out ways to serve others, the Church, and the community with your spiritual gifts in love, peace, and unity.

• Consistently serve as a Disciple on Duty in at least one (1) DC3 Community

## Learning

Actively pursue knowledge and understanding of God's word

- Attend Bible study and other classes
- Read and study the word of God

## Giving

Be faithful over what you have by giving a tithe, offering, and your best sacrificial gift. This also includes giving of your time and talents by actively participating in ministry.

Invest in giving financially to the ministry

Mentor and build one another up by following the ways and Discipling Others habits of Christ in your daily life.

- Be willing and prepared to give a reason for your faith when asked
- Help others identify their spiritual gifts and become involved in service
- Share a personal testimony with a non-believer





## **THE DC3 VISION**

To make disciples of Christ

## **MISSION**

Our Student Community mission is to see youth be firmly established on the foundation of the Word of God and be transformed through discipleship into adults that are fully devoted to God.

## **GOALS**

To provide a safe, secure, and loving environment where parents feel comfortable leaving their students

To help students feel a warm sense of belonging to their church family and to ensure each child knows they are welcomed and wanted

To aid each student in accepting Jesus Christ and developing a dynamic relationship with Him

To help each student understand that God's word is relevant and growth in Bible knowledge results in positive life changes in attitude, action, and lifestyle

To provide students the opportunity to serve in worship and ministry

To support families in their responsibility for the spiritual nurturing and growth of their student(s)

To provide godly men and women who are adequately trained to serve as positive role models as they minister to and with students





## **ATMOSPHERE**

We strive to provide an atmosphere that is fun, uplifting, and comfortable. We're relaxed and fun-loving, but we also try to maintain a degree of reverence and respect when it's time to be serious, especially when worshipping and focusing on God's Word.

## **FRIENDS**

The Student Ministry provides an encouraging Christian peer group for all students. We want everyone to know and to feel that they belong here. We promote unity within our community and provide many opportunities for fellowship.

## **LEADERS**

Our aim is to partner with adult volunteers who are responsible, spiritually mature, and love working with students with the sole purpose of fostering a spiritual desire in the hearts of the students and to be a source of encouragement and acceptance.

## RESPONSIBILITY

Responsibility for the students at a Youth function primarily rests with the Student Ministry Coordinator, and secondarily with the Youth Leaders and Volunteers present. All the adults who work with Student Ministry are committed to the safety and wellbeing of the teens under their care and have been background checked. Responsibility for the student rests in the hands of the parents or guardian who brought them during the general worship, and when they are at church **not** participating in a Students activity.

## COMMUNICATION

We make every effort to communicate with parents as effectively and thoroughly as possible. Regular forms of communication include: Ministry Happenings, Serving Sunday, up to date website information, monthly calendars, emails, in-class announcements and Sunday morning announcements in Youth church. Occasionally, phone calls will be made to a parent or guardian to address a specific issue. We strive to keep lines of communication open both ways, and we are glad to address any questions, comments, or concerns that a parent or guardian might have.





## **PURPOSE**

The purpose of this manual is to provide the organizational structure, policies, and procedures of the DC3 Student Community. It is designed for the use of staff, leaders, and volunteers who work with the Student Community, as well as parents and youth themselves. As the Student Community grows and develops, the information contained herein is subject to change.

## **OUR WINS**

It's hard sometimes to know when you're winning with students, you know? Like, is anything we're teaching sinking in? Are students really growing in their faith? That's why we decided to go ahead and define the big win for our ministry. It's the one thing that we, as a ministry, want to achieve. It's the goal we always want to keep in mind. And it's what motivates and guides everything we do. It goes like this...

WE WIN WHEN A STUDENT TAKES A STEP TOWARD OWNING THEIR FAITH.





## **OUR LAYOUT**

## **MINISTRY SCHEDULE**

\*Student Ministry hosts one (1) event and one (1) community service project each qtr.\*

1st and 3rdSunday Student Community Worship

**2nd Sunday**Serving Sunday

4th and 5th Sunday
Family Worship in
Main Sanctuary

## **ORDER OF SERVICE**

1.
Praise and
Worship

Z. Welcome Announcements Prayer

3. Lesson

4. Breakout Session Offering and Invitation 6. Dismissa

## **CURRICULUM**

The lesson topics vary throughout the year and provide a mixture of both Bible Book Studies and multi-week topical lessons with an emphasis on practical application. Pillar of the month will be incorporated into the students lesson as Pastor King does in the main sanctuary message. Lessons are taken from www.grow.com.

Each week, the teaching is composed of four key elements: <u>God Story:</u> a story or passage from the Bible, <u>Life</u>

<u>Story:</u> a real-life example that brings the Big Idea to life <u>My Story:</u> application activities, <u>Our Story:</u> resources for families to use at home



Kinder- 2<sup>nd</sup> & 3<sup>rd</sup>-5<sup>th</sup>

As they journey into this time, kids are beginning to ask tougher questions. Their curiosity is alive and we don't want to stop them. Grow Kids is designed to invite thinking about the biblical story and how it connects to our lives today. It is designed for kids to be able to see what it looks like lived out while trying it on for themselves as well, but most importantly, it is designed to help students take steps even closer to Jesus.



6<sup>th</sup>-8<sup>th</sup> & 9<sup>th</sup>-12<sup>th</sup>

Students are in the middle of some awkward transitions, but their experience with Grow Students doesn't have to be one of them. As they continue with familiar looking content, they are also being invited to think, engage, and experience at the next level. Students will be encouraged to take initiative in their walk with Jesus and how they interact with their parents.





## **RESPONSIBILITY**

We expect our students to take responsibility for their own actions during Youth activities. We expect students to understand that they are always representing God, especially when we are out in public or at an event. We expect all students to act appropriately, acknowledging that they are capable of greater maturity than is often credited to them.

## RESPECT

- Everyone who participates in a class, activity, or event with the Students Ministry is as deserving of respect as everyone else. Disrespecting one's peers and one's leaders is not, and will not, be tolerated.
- If a teacher or ministry volunteer asks a student to do something, the student is expected to do it (unless doing so would be a moral problem or would put the student in danger). This includes things like cleaning facilities, stopping an activity that may be against the rules or getting dangerous or interfering with the rest of the group, changing clothes if determined inappropriate in style/fit/content (content meaning inappropriate language/pictures), etc.
- We expect all students to respect the property of others, including the property of Disciple Central Community Church (church building, classrooms, fellowship room, etc.). This is also important when we have events both inside and outside of the church.
- We expect students to clean up after themselves. Thorough cleanup is also expected whenever students gather together. Nobody leaves until the cleanup is complete.

### **PARTICIPATION**

The Student Ministry teachers work hard to put together relatable lessons, so when youth church is in session, it is the expectation that all students participate in activities, discussion, etc. When a function has been planned, there is an expectation that those who choose to attend will also participate.

## **CELL PHONES**

Students' cell phones are not generally prohibited, unless otherwise stated, there are times when using them is inappropriate and disrespectful. Examples of such times include during class, discussion and worship. If a student is caught using their cell phone during an inappropriate time, they will receive a warning to put it away. If it poses any further distraction, it will be taken away until dismissal.





## STUDENTS CORNER

## **SPENDING TIME WITH GOD**

## TAKING A STEP

Now, we say "takes a step" for a reason. It's because there's no finish line or certificate of completion when it comes to spiritual growth. Instead, spiritual growth is a journey (a life-long journey) and no two journeys are identical. That's why our big win doesn't have anything to do with a specific skill or achievement. Instead, we win anytime we see a take a single step closer to owning their faith.

## **OWNING YOUR FAITH**

What, exactly, does it look like for you to own your faith? Well, we believe there are four things that both lead to, and are a result of, spiritual growth. We call these four things our four spiritual habits.

- 1. SPEND TIME WITH GOD: This is an obvious one, right? Sometimes it's the only spiritual habit we can name. After all, isn't "growing spiritually" synonymous with "spending time with God"? Well, not exactly, but it's still important. After all, if students are ever going to make their faith their own, they've got to start spending time with God on their own. It means opening the Bible on their own, having conversations with God on their own, and discovering how they best connect with God through worship on their own.
- 2. SPEND TIME WITH OTHERS: Engaging in healthy community can, and should, be a spiritual habit we help our students develop. But "healthy community" doesn't just mean hanging out with Christians. This spiritual habit is about growing in Christlike relationships with everyone.
- 3. **USE YOUR GIFTS:** Students need to know that God made them unique, and special, and with specific gifts, talents, passions, and resources. Then they need to use those gifts to love God, love others, and influence the world around them. Because when you begin to discover who God made you to be, and then use your unique identity to love both God and others, you grow.
- **4. SHARE YOUR STORY:** Students need to learn how to talk about God. Sharing your story is the spiritual habit of making faith a regular, every day, go-to topic of conversation in our lives. Because when we talk about God and His place in our story (or, more accurately, our place in His story), it helps us believe, helps us understand, and helps us take ownership of our own faith.

We count it as a win whenever a student takes a step towards owning their faith by practicing one, or maybe even all four, of these spiritual habits.





## STUDENT DISCIPLES

Do you know the last thing that Jesus said to His followers while he was on earth? Some people call it The Great Commission: "Go and make disciples." Duplicate yourselves. Go and make more of you. Take your faith and pass it on to someone else. When we talk about helping you begin to own their faith, we're just talking about discipleship. So, what is discipleship? Here are three thoughts . . .

## DISCIPLESHIP IS ABOUT LIVING, NOT LEARNING

Rather than asking, "How can I learn more about God?" you ask, "How can I help another student live out their faith?" It's not just about teaching them about Jesus - it's about modeling what faith in Jesus looks like. Discipleship isn't taught in a classroom - it's modeled in everyday life.

## DISCIPLESHIP HAPPENS IN COMMUNITY

In the Gospels, you don't really see Jesus doing one-on-one discipleship. That's because discipleship happens best in a community of people. That's why we focus so much energy on getting you plugged into consistent small groups, why we emphasize the role of your parents and families, and why we surround you with tons of Jesus followers. Because discipleship takes all of us!

## DISCIPLESHIP IS A PROCESS

Discipleship is never complete because learning to live out your faith is a life-long process and because we know discipleship takes time, we want to put people in your lives who are in it for the long-haul. That's why our ministry volunteers don't bail on you after a few months but stick with them for several years - because it's a process.





## STUDENTS CORNER

**USING YOUR GIFTS** 

All students are expected to select and serve with at least one church community











MEDIA MINISTRY POC: Terrance Mackey media@dc3online.org

PRAISE DANCE MINISTRY POC: Vaneeka Pride students@dc3online.org

FINE ARTS (CHOIR) MINISTRY
POC: DJ Dabney
worship@dc3online.org

MIME MINISTRY
POC: DJ Dabney
students@dc3online.org

HOSPITALITY MINISTRY
POC: Pastor Henderson III
info@dc3online.org





**LETTER TO PARENTS** 

## **HEY THERE!**

So, you're the parent, huh? Congratulations! You have one of the most important (and sometimes the most difficult) jobs on the planet.

We know your job isn't always easy, but here's what we want you to know: we're here to help, in any way we can. Sure, we're a "youth" ministry, but students aren't the only people we care about. We care about you too.

No matter how connected (or not connected) you are with our church, this handbook will show you some of the ways we're trying to care for your kid and serve you at the same time.

Thanks for letting us be another voice in the life of your child(ren). Your trust means a lot to us.

We can't wait to see what this year has in store!

In partnership,

Students Ministry





## **EXPECTATIONS**

## **PRAYER**

Parental prayer support is an incredibly important part of the spiritual development. As Christians, we should take everything to God first, and this certainly includes the spiritual well-being of our children. We ask that parents and guardians pray specifically for the Youth Group and its leaders, that they will have the wisdom, patience, and love to pour their hearts into sharing the love of God with our youth.

### **SUPPORT**

The only way the Students Ministry can be an influential aspect of our students lives, is if we have the support of their parents. We ask that parents and guardians encourage the youth to be involved in the larger body of the church, encouraging and uplifting the work that is done with the students. Also, we ask that parents and guardians convey to their child(ren) why we have certain rules, and the responsibility they have to respect those in authority and we hope that parents and guardians will support any disciplinary action that must be taken with their child, and they will understand that while we strive to be gracious and forgiving, we are also looking out for the safety and well-being of all the students under our care.

## **SPIRITUAL RESPONSIBILITY**

Parents and guardians are asked to take on the responsibility of being the primary spiritual influence in the life of their child(ren). Parents and guardians have the greatest spiritual impact on their children. The Students Ministry is not here to replace the role of the parents, but rather to be a supplement to the spiritual nurturing a teen receives from home.

### **INVOLVEMENT**

The Students Ministry cannot exist without volunteer support. Because our program desires to partner with parents and guardians in ministering to our teens, all parents and guardians are encouraged to look for a way to get involved. It is impossible for every parent and guardian to be involved in every activity we do, however; there are numerous opportunities during the year through which an interested parent or guardian may participate.

## **FEEDBACK**

Communication should never be one-way. Therefore, parents and guardians are free to communicate with many ministry volunteers regarding any questions, comments, problems or concerns they may have. Ideas for future events, possible lesson topics, even criticisms; all are welcome if they are presented respectfully and out of a genuine desire to see the Youth Program be as effective as possible

### **PUNCTUALITY**

Every effort is made by the leaders to abide by the stated departure and arrival times of a given event. Parents and guardians can aid in this effort by being punctual in dropping-off and picking-up their kids. Parents and guardians should be ready to pick-up their kids at the predetermined time. If pick up times are to change, parents and guardians will be notified in advance. If there should be reason why you will be late, it is your responsibility to make sure a Student Ministry leader is aware ahead of time.





**ENVIRONMENT** 

## **OUR ENVIRONMENTS**

There are three environments for students in our ministry. Each one is designed to strategically invite students on a journey into deeper relationships with their peers, leaders, and Jesus. Each environment is designed with every student in mind - the kid who's grown up in church and the first-time visitor too.

- **EVENTS:** Throughout the year, we'll host several big events designed to help students connect with their peers and Student Ministry leaders. Events are often the environment where students will walk into our ministry for the very first time.
- YOUTH CHURCH: Our youth church happens every 1<sup>st</sup> and 3<sup>rd</sup> Sunday. Lessons are designed to help students grow in four key areas: Spending time with God, Spending time with other, using our Gift and Sharing our story.
- SERVING SUNDAY: One of the primary ways of connecting into the life of Student Ministry is to serve. Our desire is to help students discover how God has uniquely wired them with gifts, talents and passions and equip them to honor God by serving the church and community.

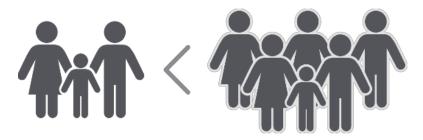




## **ENGAGEMENT**

As a parent, you are making a huge impact in your child(ren)'s life. The impact you're making is far more significant than any impact we, their church, could ever hope to make. You are the most important voice in your child's life, both now and for a lifetime.

But in all our time caring for students, we've learned something important. (We drew a picture to help you remember it.) We believe that, in every students life, this is true: your best chance at influencing your child(ren)'s faith and future is to recruit other adults to influence them with you.



Dr. Kara E. Powell and Dr. Chap Clark, authors of *Sticky Faith*, encourage parents to "develop a sticky web of relationships" for their child(ren). We love that idea!

Especially during the teenage years, when your kid is beginning to pull away from you in their search for independence, we want to come alongside you by creating a pool of trustworthy adults who can help you influence your teenager.

That's why our ministry is so committed to small groups. Small groups are about more than just good discussions. Small groups exist to connect your child(ren) with an adult you can trust so you can better influence their faith and future.

So, this year, engage with your child(ren) ministry volunteers. They can be a powerful ally for you and your family!





## **PROCESSES**

## **Service**

### **Pre-Service:**

- 1. Registration team members and/or Lead will ensure all equipment is set up for sign-in.
- 2. All Student Ministry volunteers should show up at the designated time to set up classrooms and prepare for students arrival.
- 3. Student Ministry volunteers will ensure they have their name badge on and visible.

### Service:

- 1. Student Ministry volunteers will take places according to assignments.
- 2. Students will participate in praise and worship and lessons.

### Post-Service:

- 1. Make sure all items used as props, for games, or speakers are properly disposed of or put away.
- 2. Student Ministry Checklist will be completed and turned in with count and offering.

## **Registration- Check In and Dismissal**

- All students and parents will check in at the registration table. Students will be provided with a name badge and parents will be given a ticket with their child's name on it to use during dismissal. Students will them be escorted into main sanctuary for Praise and Worship and then to the Student Ministry area for lesson, activity and discussion.
- Parents will form a line at the registration table and provide the SM volunteer with the ticket provided at check in. SM volunteer will take the ticket to get student. Volunteer will hand ticket to student as they come to the front. Another volunteer will check ticket with name badge and hand off to parent.

## Volunteer

Here at DC3 we want to help you be fruitful and faithful in a meaningful place of ministry and service. Discover God's plan for your ministry according to how God created you and use your gifts in the right place at the right time for the right reason.

### Step 1- Talk with Us

We want everyone who has a desire to serve with kids to find a place that's just right for them, suited to their gifts, abilities, and heart. If you are unsure of your best fit, we'd love to talk through different opportunities (lead teacher\*, assistant, etcetera) with you and answer any questions you may have.

### Step 2- Sign-up up to be a volunteer (specify area)

We want to ensure you are committed by accepting the roles and responsibilities of your desired area. This will ensure you are comfortable in serving with longevity.

## **Step 3- Get Background Checked**

Every person who volunteers with our children and is required to complete and pass a background check. Safety is our #1 priority when it comes to our kids, and this helps to ensure that those who are working with them take seriously the responsibility of caring for and discipling them.

### Step 4- Get Approved and Get Started

The final step before jumping into the fun of serving with Student Ministry is completing training and shadowing for your desired position.





## **PROTOCOLS**

## **DISCIPLINE**

- Verbal Warning: Children will be warned when exhibiting inappropriate behavior. Student will be reminded of the child/youth rules.
- Written Warning: Explain why the behavior is unacceptable, redirect the child to something positive, and explain the
  consequences of unacceptable behavior by describing the correct way to behave.
- Parent Call or Meeting: If child is disrespectful and not behaving appropriately, the Children and Youth coordinator will be notified, and a plan will be discussed with the parent to rectify the problem.
- Suspension: Child will be asked to leave class for a set amount of time until behavior changes. This will only occur at the approval of the senior pastor.

## **SAFETY**

Two Disciple on Duty Policy – two adults should always remain together with children. If a disciple on duty needs to leave a group of children, another disciple on duty must be notified so that the two disciples on duty policy can be upheld.

Incident Reporting – Immediately report any medical needs or concerns to a First Responder in our Healthcare Community. The person on duty will decide if 911 should be called and will assist the child/youth in need of medical attention. If a child is injured in a classroom, we ask that disciples on duty let the leader on duty know exactly what happened. We then take a full incident report and communicate the injury clearly to parents. First-Aid Kits are available to you located with the Healthcare Community volunteers or upon request.

NO child will be permitted to leave the classroom or building without proper check out and dismissal procedures.

## COVID-19

While we are executing youth ministry during the COVID-19 pandemic, we will be following strict protocol to ensure the safety of our youth and volunteers. The following protocol will be in place until further notice.

## Social Distancing & Masks

While in all indoor spaces, all youth and volunteers are required to be socially distanced with a minimum of 6 ft between each individual (as space allows), as well as wearing a mask that fully covers the nose, mouth and chin for the duration of time spent together.

## • Sanitization Procedures

Each classroom must be thoroughly cleaned and sanitized following each youth ministry event (this will be carried out and maintained by the church custodian, but volunteers must lightly clean and organize following the execution of any/all events).

### COVID-19 Regulations

The youth ministry will, always, refer to and adhere to the COVID-19 Regulations document during the execution of all youth ministry instruction, plans and activities.

<sup>\*\*</sup>Verbal Interactions – should be positive and uplifting between disciples on duty and children/youth\*\*





## **SAFETY GUIDLINES**

The safety of your child(ren) is a priority for our ministry, so we wanted to get you in the loop on how we plan to care for and protect them.

## WE SCREEN VOLUNTEERS

Before any volunteer is permitted to serve with us, they undergo an interview process, including a criminal background check.

## **WE SET BOUNDARIES**

We have set several guidelines for our student ministry leaders and volunteers. As a parent, you can help us make sure your child is well-cared for by helping us maintain these boundaries.

- No staff member of volunteer should initiate a one-on-one meeting with a student without the knowledge and consent of you, their parents.
- No staff member or volunteer should transport a student in a vehicle alone. If a student needs a ride, we must arrange to have another adult or student to accompany them.
- All staff members and volunteers must always maintain appropriate physical boundaries with students.

## WE REQUIRE REGISTRATION

We will ask for your consent for your child(ren) to attend any event or gathering outside of our regular youth church Sundays.

## **WE REPORT DANGEROUS SITUATIONS**

Every lead and volunteer in our ministry are a mandated reporter, which means we are legally required to report any dangerous or potentially dangerous situations immediately, including...

- If a student is being harmed, neglected, or abused.
- If a student is harming or abusing someone else.
- If a student is harming or at risk of harming themselves.

## **WE ARE ALWAYS AVAILABLE**

If you ever have a concern about your child(ren)'s care or safety, please reach out to us. We're just an email away!





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Step 1-Talk with Us

We want everyone who has a desire to serve with kids to find a place that's just right for them, suited to their gifts, abilities, and heart. If you are unsure of your best fit, we'd love to talk through different opportunities (lead teacher\*, assistant, etcetera) with you and answer any questions you may have.

Step 2- Sign-up up to be a volunteer (specify area)

We want to ensure you are committed by accepting the roles and responsibilities of your desired area. This will ensure you are comfortable in serving with longevity.

Step 3- Get Background Checked

Every person who volunteers with our children is required to complete and pass a background check. Safety is our #1 priority when it comes to our kids, and this helps to ensure that those who are working with them take seriously the responsibility of caring for and discipling them.

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## **Lead of Students Ministry Volunteer**

Will handle all the logistics and administrative aspects of Students Ministry. Will always ensure growth within community and maintain flow and structure.

## **Lead of Volunteers**

Will ensure in-community volunteers are fulfilled, knowledgeable and aware of their volunteer commitments. Will communicate with Pastor Henderson for Student Ministry Volunteers, to include events. Will onboard and train new volunteers. Will host Volunteer Registration Fairs.

## **Lead of Registration Volunteer**

Will ensure check in and check out runs smooth and all equipment/supplies are available. Will create registrations links for Student Ministry events.

## **Lead of Events/Community Service Volunteer**

Will coordinate all events and community service projects, to include VBS. Will handle budget and all forms associated to get the event approved. Will work with Volunteer lead to fill volunteer slots. Will communicate with media and Pastor Secretary to get items put on website and app.

## **Lead of Communications Volunteer**

Will update parent/youth newsletters and be POC for parent contact through email and in-person. Will oversees students' email. Will be responsible for keeping parents and community connected.

## **Lead of Social Media Volunteers**

Will create a Students Ministry presence online to encourage attendance. Will create content that promotes God and invites the community to 1st and 3rd Sundays. Will assist with 4<sup>th</sup> Sunday content on YouTube.

## **Lead of Teachers Volunteers**

Will ensure lessons are complete for the next month by the 3<sup>rd</sup> Sunday of the current month. Will make sure all items needed for activities are ordered and available. Will host teacher meetings to pour into all teachers and gain feedback on lessons to see if we need to make changes.





## **GET INVOLVED- TEAM MEMBER POSITIONS**

## Volunteer Team Member

Transition Monitor/Floater- Guide students to Praise and Worship, assist with any moving during transition breaks, Assist with dismissal, Bathroom Runners, Hallway monitors.

## **Registration Team Member**

Check In/Dismissal- Will check in and dismiss students. Create a welcoming environment for students and parents at entry point.

## **Events/Community Service Team Member**

Outreach Team- Reaches out to community and organizations for events

## **Communications Team Member**

Serving Sunday- Communicates with Fine Arts leader. Attends Wednesday rehearsals as POC. Knows order of service for 2nd Sunday to assist in transition. Sends out Fine Arts communication for rehearsals.

First Impression/Welcome Team- Connects with new parents, students and volunteers joining the ministry. Provides them with required Student Ministry documentation.

Call Team- Calls parents and volunteers after an event to thank them for participating. Completes random courtesy check-ins. Uses volunteer list to contact volunteers, when needed, to sign them up for events.

## **Social Media Team Member**

Content Creator-Work with Social Media lead to create Student Ministry content for our youth social media pages.

## **Teacher Team Member**

Teacher- Will facilitate/create lessons and instruction. Will make sure classroom is ready for instruction.

Teacher Aide-Will assist teachers with materials and assist students with activities and lessons. Helps teachers stay on track.





## **CONTACT US**

This year, we'd love to stay in conversation with you. Here are a few ways we're hoping we can keep the lines of communication open . . .

## EMAIL

We send an email just for parents every month. It's packed with information on our ministry. Subscribe by sending an email to <a href="mailto:students@dc3onling.org">students@dc3onling.org</a> asking to be added to the distro list.

## SOCIAL MEDIA

We post photos, videos, and updates from our ministry. Follow along at . . .

- FACEBOOK: www.facebook.com/dc3studentsministry
- INSTAGRAM: www.instagram.com/dc3studentsministry

## DISCUSSION GROUPS

Throughout the year, we'll host a discussion group or two for parents. If you'd like an invitation, let us know!