

PALM VALLEY LUTHERAN CHURCH COUNCIL MEETING AGENDA

February 8, 2025. Conference Room. 2:15 pm

Call to Order

Approve Agenda

Devotion – Sue Rue

Consent Agenda

Previous Meeting Minutes:

January 15 council meeting

January 22 called council meeting

January 26 annual congregational meeting

(Ministry team minutes – none)

Report of the Senior Pastor

(Executive Administrator & Financial - none)

New Business

Council Covenant

GRACE Group Assignments & Responsibilities

Election of Officers

Date for Installation of Council Members – March 2 at all services

**PALM VALLEY LUTHERAN CHURCH
CHURCH COUNCIL MEETING MINUTES
1/15/2025 – 6:30PM**

Present: *Susan Ames, David Beck, Vince Brunssen, Tom Dove, Jason Dufner, Linda Dufner, Carolyn Koehn, Stephen Loyd, Tammy Oetken, Keith Outlaw, Linda Reed, Sue Rue, Rick Salvo, Dave Smith and Nancy Wojnarski*

Ex-Officio Member: *Pastor Dave Koppel*

Staff: *Lax Vardhanapu*

Excused: *Jen Kendrick*

Guest: *Steve Saunders*

Council President, Tom Dove, called the meeting to order at 6:30pm. Pastor Dave Koppel offered a prayer.

Tom Dove added three items to the agenda, R.O.W. proceeds CD; Pastor Koppel's Housing Allowance; Pastor Koppel's Announcement.

MOTION: Linda Dufner moved to approve the agenda for the meeting as amended. Motion carried.

Tom Dove gave the devotion.

CONSENT AGENDA

MOTION: Rick Salvo moved to approve the Consent Agenda as presented. Motion carried.

Tom Dove introduced Steve Saunders, the accounting consultant.

CONTINUING BUSINESS

1. 2024 Final Financial Report – Steve Saunders presented and reviewed the 2024 Financial Statements.
MOTION: Sue Rue moved to approve the 2024 Financial Statements to present to the congregation at the annual meeting. Motion carried.
2. 2025 Financial Plan – Steve Saunders reviewed and discussed the 2025 draft financial plan. The council expressed concern about the staff overtime; discussed the Volunteer Coordinator and Part Time Handbell Director positions. The council proposed the following amendments to the 2025 Financial Plan: to include a Faith Factor income item of \$20,000; to use \$30,000 from the R.O.W. principle for the budget; to fund the 2 staff moving from part-time to full-time (\$20,000); and to fund hiring 2 part-time positions, Small Group/Volunteer Coordinator and Handbell Director (\$30,000).
MOTION: Susan Ames moved to approve the 2025 Financial Plan as amended. Motion carried with 1 opposed.
3. R.O.W. Funds – Tom Dove discussed the R.O.W. Funds, they are in a CD that renews on January 31st; Tom talked to Davison Investment (they manage the Endowment Fund), they recommended moving the R.O.W. funds to a Schwab MMA.
MOTION: Dave Smith moved to move the R.O.W. funds to a Schwab MMA. Motion carried.
4. Pastor Koppel Announcement – Pastor Koppel informed the council that he will be having back surgery on January 30th and will be out for 6 weeks recuperating.
5. Nominating Committee Report – Pastor Koppel reported that Donna Balshaw, Joel (JB) Getz, Barry Hamilton, Kathy Erwin, Sue Rue, Jane Baxter and Anita Hulsman have agreed to be on the ballot for council.
Motion: Linda Dufner moved to approve Donna Balshaw, Joel (JB) Getz, Barry Hamilton, Kathy Erwin, Sue Rue, Jane Baxter and Anita Hulsman as nominees on the ballot to fill six council positions. Motion carried.
6. Giving Catalog Review – Carolyn Koehn reviewed the results of the Giving Catalog; the team recommends not to continue the program.
7. Generosity Team Legacy Giving Program – Carolyn Koehn discussed the Legacy Giving Program happening in February; the team will also talk about volunteers.
8. Sunday Service Times – Carolyn Koehn reviewed the team's recommendations; they recommend a pilot schedule of 3 months (Feb 2 – Apr 28).
MOTION: Stephen Loyd moved to accept the pilot schedule Alternative 4 for adding an 11:15am worship service. Motion carried.
9. Annual Congregational Meeting Planning – Tom Dove reminded the council to be prepared and be available to help at the annual meeting.
10. Pastor's Housing Allowance – MOTION: Sue Rue moved to approve Pastor Koppel's 2025 Housing Allowance of \$75,000. Motion carried.

11. Outgoing Council Members – Tom Dove recognized the outgoing council members, Jason Dufner, Linda Dufner, Tammy Oetken, Keith Outlaw, Sue Rue, Nancy Wojnarski, and thanked them for their service.

MOTION: Linda Dufner moved to adjourn. Motion carried.
The meeting adjourned at 8:46pm and closed with prayer.

Following the meeting, the council had an email discussion about the start date of the 11:15 worship service.

MOTION: Tom Dove moved to have the 11:15am traditional worship service pilot to go from Sunday, March 2nd to Sunday, May 25th. Motion carried.

Sue Rue
Council Secretary

**PALM VALLEY LUTHERAN CHURCH
CHURCH COUNCIL MEETING MINUTES
1/22/2025 – 6:30PM**

Present: Susan Ames, David Beck, Tom Dove, Jason Dufner, Linda Dufner, Carolyn Koehn, Tammy Oetken, Keith
Outlaw, Linda Reed, Sue Rue, Rick Salvo, Dave Smith
Ex-Officio Member: Pastor Dave Koppel
Staff: Jen Kendrick
Excused: Vince Brunssen, Stephen Loyd and Nancy Wojnarski

Council President, Tom Dove, called the meeting to order at 6:47pm.

MOTION: Linda Reed moved to approve the agenda for the meeting. Motion carried.

MOTION: Dave Smith moved to go into executive session. Motion carried.

The council entered executive session.

MOTION: Dave Smith moved to exit executive session. Motion carried.

The council came out of executive session.

MOTION: Dave Smith moved to include the late addition of a nominee for council on the ballot at the annual meeting.
Motion carried with 10 for, 1 against and 1 abstained.

MOTION: Carolyn Koehn moved to remove the vote for Endowment Team members from the annual meeting agenda.
Motion carried with 9 for and 2 against.

MOTION: Sue Rue moved to approve the Annual Meeting Agenda as amended to add a late nominee and remove the
vote for the makeup of the Endowment Committee. Motion carried.

MOTION: Linda Dufner moved to adjourn. Motion carried.

The meeting adjourned at 7:35pm. Pastor Koppel closed with prayer.

Sue Rue
Council Secretary

**PALM VALLEY LUTHERAN CHURCH
ANNUAL CONGREGATIONAL MEETING MINUTES
January 26, 2025**

Attendance: 100

Council President, Tom Dove, declared a quorum and called the meeting to order at 10:22am.

Pastor Dave Koppel offered a prayer.

Council President, Tom Dove, presented the agenda for the meeting.

MOTION: Dave Smith moved to adopt the agenda for the meeting as presented. Motion carried.

Council President, Tom Dove, recognized and thanked the outgoing council members, Jason Dufner, Linda Dufner, Tammy Oetken, Keith Outlaw, Sue Rue and Nancy Wojnarski.

Becky Reichardt recognized and thanked the nominating team for their work, Mildred Krienke, Deborah McNair, Fred Ramirez, and Pastor Dave Koppel.

Becky Reichardt presented the 2025 Council Nominees, Donna Balshaw, Jane Baxter, Kathy Erwin, Joel (JB) Getz, Sue Rue, Anita Hulsman, Barry Hamilton, and Joy Kovar.

Council President, Tom Dove, asked for nominations from the floor, being none, he closed the nominations. Council President, Tom Dove, instructed people how to vote. Tom called for the vote.

Tom Dove introduced Jen Kendrick. Jen presented the 2024 financial reports.

MOTION: Dave Smith moved to accept the 2024 financial reports as presented. Motion carried.

Sue Rue presented the Memorials.

Jen Kendrick presented the 2025 Financial Plan for Ministries and entertained questions.

MOTION: Dave Smith moved to adopt the 2025 Financial Plan for Ministries as presented. Motion carried with opposition.

Council President, Tom Dove, presented the results of the council election; the following individuals were elected to 3-year terms on the council, Jane Baxter, Kathy Erwin, Joel (JB) Getz, Sue Rue and Barry Hamilton; elected to a 1-year term, Anita Hulsman.

Tom Dove announced that the Strategic Plan for Ministry survey is out and requested the congregation to complete the survey.

Tom Dove reminded the congregation of the upcoming Valentine's Dinner and Dance on Friday, February 14th in the Parish Hall.

Pastor Dave Koppel closed the meeting with prayer.

MOTION: Sue Rue moved to adjourn. Motion carried.

Sue Rue
Council Secretary