

PALM VALLEY LUTHERAN CHURCH COUNCIL AGENDA

October 2025

G.R.A.C.E.

Grow in Faith
Reach the Community
provide **A**we-inspiring Worship
Connect in Small Groups
Exceptional Serving

Staff Reports and Council Business Updates

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Continuing Business

1. Steeple repair
 - a. Contract for the work has been received and reviewed.
 - b. Clarification questions have been raised about the timeline to completion and how that will affect Christmas Eve services.
 - c. John Reed is following up with the vendor to confirm, and then we will schedule accordingly.
2. Strategic plan next steps
 - a. Next meeting will be October 25th, beginning at 8:30 a.m.
 - b. Open invitation to the congregation has been publicized.
3. Commercial Land Lease
 - a. Public Hearing with the City Planning and Zoning Comm – October 15 at 6:00 p.m.
 - i. October 16 Update – the P&Z Commission approved unanimously.
 - ii. Expecting a City Council meeting in the next few weeks.
 - b. Dwayne Kostiha and Terry Hagood had a call with Brad Dusking, Director of Planning for the City of RR, on October 9th.
 - i. The developer for the NE corner of 79/Joe DiMaggio is working to install their underground water detention system for their development.

- ii. Not sure when they will start on the JDM street extension.
- iii. Asked their developer to contact our team about possibilities to add our water line casements, driveway, and sewer line stub to be added to their scope of work.
- iv. City of RR will not be sharing costs for infrastructure with PVLC. Dwayne is working on cost estimates for the Land Lease team to review.
- v. Land Lease team will meet next on October 27th to review details from info to date.

4. Alcohol Policy

- a. Policy was referred to subcommittee at September Council meeting.
- b. The subcommittee has proposed updates to the draft Policy - page 32.

New Business

1. Stephen Loyd's departure
 - a. Will not replace at this late date in the year.
 - b. CIC duties are covered for October – Thanks Rick, Tom, and Vince!
 - c. CIC for February 2026 will need to be reassigned.
2. FYI – Eagle Scout project | To revitalize the Prayer Garden to a Memorial/Veterans Garden
3. Live Oak Technology | Needs Council motion and vote to approve - page 31
 - a. Quote for updates to campus' network infrastructure.
 - b. Includes increased security, much-needed upgrades, and Wi-Fi extension.
 - c. Up to \$10,000.00 requested to cover equipment, shipping, and labor.
 - d. Funds will come from the Computer Equipment designated fund.
4. Campus Security | Need to form a subcommittee to evaluate needs and processes.

Information

Next Month's Sunday CIC – Early: Carolyn Koehn; Late: Tom Dove

Next Month's Council Member for Devotions – Sue Rue

COUNCIL MINUTES

Date: September 17, 2025

Time: 6:30 pm

Location: Office Conference Room

Presiding: Carolyn Koehn

Attendees: Vince Brunssen, Linda Reed, JB Getz, Dave Smith, Rick Salvo, Tom Dove, Barry Hamilton, Anita Hulsman, Kathy Erwin, Jane Baxter, Susan Ames, Linda Reed, Pastor Dave Koppel

Absent: Stephen Loyd

Excused: Sue Rue, Jen Kendrick

Staff: Lax Vardhanapu

Guests: John Reed, Joy Kovar

1. Opening and Devotion

- Pastor Koppel opened the meeting with prayer. Jane Baxter led the devotion centered on the importance of investing in what is eternal.
-

2. Consent Agenda and Financial Controls

- Rick Slavo motioned to approve the consent agenda and JB seconded. The motion passed after the following clarifications provided on payment methods: most payments will continue through Bill.com due to stronger dual-approval controls, though some recurring utility and preschool payments remain via ACH.
 - 2024 audit is internal with a three-member team. A proposal for a 2025 external audit was discussed (\$20,000 for the first year, \$12,000 annually thereafter).
 - Council also discussed the possibility of targeted external reviews for high-risk accounts.
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3. Steeple Repair Funding Decision

- John Reed provided an update on repairing the steeple. He reviewed contractor search and bid history: only JG Contractors provided a viable solution (\$348,000 bid for a white metal roof with a 20-year warranty).
 - Current designated funds total \$217,000, leaving a \$131,000 shortfall.
 - Council approved the use of up to \$131,000 in unrestricted funds to cover the gap after fundraising.
 - A congregational giving campaign will launch in October to help replenish unrestricted funds.
 - Work will proceed with a signed contract, allowing future donations to offset expenses.
 - Dave Smith motioned and Rick Salvo seconded the motion to use unrestricted funds up to \$131,000 to cover steeple repair cost beyond the \$217,000. Use the month of October to request funds from the congregation to October 31, Rick second – motion carried
-

4. Celebrations and Ministry Updates

- Kickoff Sunday: Strong community turnout, multilingual worship, and increased preschool participation.
- Preschool: Enrollment rebounding with 18 families enrolled and more interest anticipated. This includes previously enrolled families with additional requests for tours coming.
- Youth Ministry: Attendance increasing; council members encouraged to engage.
- Land Lease: Progress slowed by city requirements; most real estate agents declined RFPs. Awaiting city feedback post-rezoning. Recommendations expected by end of October.

5. Budget and Financial Updates

- Most ministry budget requests received; follow-ups planned for pending submissions.
- Congregational budget forums scheduled for early October ahead of final approval in Nov/Dec.
- The contribution gap widened to \$100,000 due to economic factors and reduced large gifts. Communication efforts ongoing.
- Continued work on audit and compliance improvements, including closing electronic disbursement gaps.

6. Strategic Plan Progress

- Three priorities identified: small groups/discipleship, youth/young families, and unification across generations and ministries.
- Chairs confirmed for the first two priorities. Susan and Anita will lead efforts on unification, including Hispanic ministry input.
- Strategic planning retreat scheduled for October 25; templates to be distributed in advance.

7. Operations and Administrative Updates

- Offering collection duties for ushers and tellers consolidated at the 11:15 service; full consolidation expected in 2026 after honoring current volunteer commitments.
- Alcohol policy draft revisited; committee (Rick, Anita, and others) formed to review policy, gather input, and present recommendations.
- Council retains final approval authority. Congregational forums recommended due to topic sensitivity. Insurance and liability issues noted.

8. Cemetery, Property, and Equipment

- Discussion on long-term master site plan, including cemetery expansion and driveway options.
- Cemetery capacity is estimated at 117 years. Approval granted for new live oak trees and irrigation repairs using cemetery funds.
- A committee was formed to assess cemetery mapping, columbarium expansion, and drainage improvements.
- Susan Ames motioned and JB Getz seconded a motion to purchase a new MacBook Pro (up to \$6,000) approved for audiovisual use, funded from technology not to exceed \$6,000.00.

9. Grace in Action & Staff Appreciation

- Council encouraged to achieve full participation in the Grace in Action initiative (current participation ~50%).
- \$400 raised for Staff Appreciation Week. Plan to provide monthly staff lunches through a combination of donated funds and volunteer efforts.

10. Personnel and Worship Updates

- Draft associate pastor job description distributed for council feedback.
 - Transition committee formation discussed; potential members identified and outreach planned.
 - Adjustments made to choir and Hispanic service accompanist assignments. Search ongoing for a new choir accompanist.
 - Pastor Koppel and Carolyn Koehn met with Pastor Lee (Church of Antioch) where he shared plans for deeper partnership, increased contributions, and potential development near Palm Valley in years to come.
-

11. Community and Communication

- Discussion on how the church responds to national tragedies and events, including offering more specific, named prayers and possibly creating prayer groups.
 - Suggestions made to improve clarity in prayer communications, including publishing names visually or in bulletins.
-

12. Meeting Logistics and Upcoming Dates

- October council meeting scheduled for October 15 due to calendar conflicts.
 - Council retreat confirmed for January 30–31.
 - November meeting will include an on-site property planning session.
-

13. Suggested Action Items

- Launch October giving campaign for steeple repair funding gap.
 - Form working group to update alcohol policy and plan congregational input sessions.
 - Schedule and promote Oct. 25 strategic plan retreat and confirm participation.
 - Follow up on outstanding ministry budget submissions and ensure attendance at October budget forums.
 - Proceed with cemetery and irrigation projects and AV equipment purchase.
 - Finalize transition committee for associate pastor process and collect feedback on job description.
 - Consider monthly on-site prayer gatherings for special intentions and community events.
 - Review and clarify offering collection procedures for all services through 2026.
 - Continue communication with the Church of Antioch on partnership opportunities.
-

Adjournment: 8:23 pm with prayer

REPORT OF THE SENIOR PASTOR

Report of the Senior Pastor October 2025

It continues to be a very busy and very fulfilling time at Palm Valley Lutheran Church.

Confirmation and Sunday School Classes have resumed.

We are finishing **6-week small group and sermon series** – Get your life back based on John Eldridge’s book of the same name. Overall participation has been good.

Baptisms:

Emelia and Gianna Montanio, September 21

Upcoming Baptism:

Stevie Ferrito Oct 12

Weddings:

- Blessing of vows: Anita Hulsman and John Owens 9/27/2025

Upcoming weddings

- Greg Autuori and Michelle Giuseffi 10/17/2025
- Ryan Klimovitz and Anna Bergman 1/31/2026
- Sarah Klimovitz & Steve Miano 3/28/2026
- Jenna McNair and fiancé 6/12/2027

Hospitalizations: several during the course of the month.

Deaths:

- Norma Deck – Celebration of life 10/7/2025
- Graveside services planned for John Reed’s sister and brother-in-law 10/25/2025

Work with intern: we have been helping Lax prepare for his seminary and ELCA examinations, worked with him on chanting, and collaborated on **Re:Ignite the Rock Reformation Festival**

Attended **Lutheran Association of Larger Churches Conference**

Staffing: continued weekly mentoring sessions with key staff, asked Jen & Marvin to send out ads to recruit new choir accompanist, worked on job descriptions, including revising job description for Associate Pastor. Waiting on a new chair of personnel to be able to finish assembling transition team/call committee. Communicated with Becky Simpson regarding governance structure for preschool.

Nominating committee is at work identifying nominees for council for next year.

The latest **ALPHA class** is soon to be completed.

Our **Plant sale / bake sale** went well. **New Fall Fair chair for 2026 is Laura Denchik.**

G.R.A.C.E. night was held on October 6.

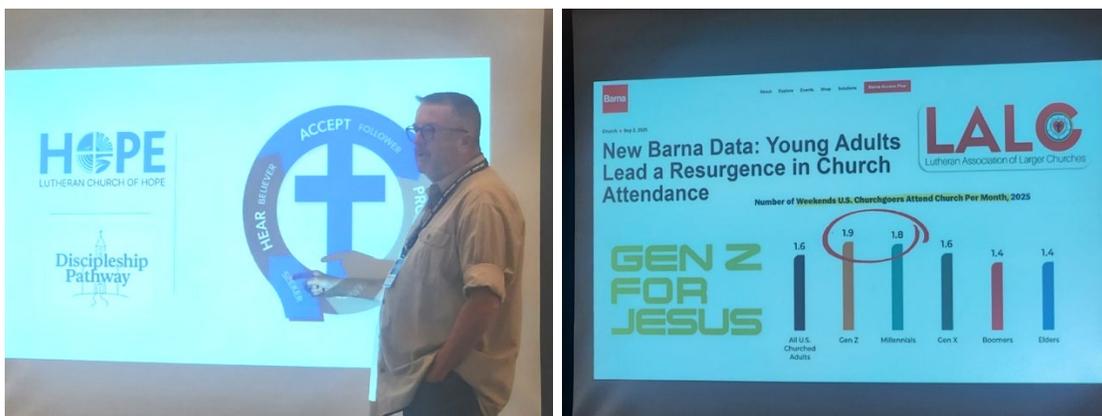
Lenten service planning is underway, tentative title for our Wednesday Night Series is “Mic Drop Moments from the Bible.” Lent begins February 18, 2026.

As always, thank you for the privilege of partnering with you in the Gospel ministry,

Dr. Dave Koppel
Senior Pastor



Emelia and Gianna Montanio baptism September 21, 2025



Lutheran Association of Larger Churches conference



Bake sale / plant sale



Dedication of new worship space – Oasis Church



Confirmation class

Important Dates:

- **October 11 Reformation Extravaganza 3-7 p.m.**
- *October 13 Indigenous People Day*
- **October 15 Council**
- **October 18 Love the Rock**
- **October 18 “HallowLutheran” event 5-7**
- **October 22 & 29 possible first communion class dates**
- **October 25 Strategic Planning retreat**
- **October 25 (noon to 3) Roland Krienke birthday celebration**
- **October 25 Oktoberfest**
- **October 26 Reformation Sunday**
- **October 26 Trunk or Treat, 5-7 p.m. with preschool**
- **October 28 Endowment Committee meets**

- **November 2 All Saints Sunday – first communion**
- **November 8 clean up Sanctuary day. 10 a.m.**
- **November 16 TLU takeover Sunday with TLU president**
- **November 16 Box Lunch pick up day**
- **November 23 Christ the King Sunday (last Sunday of the church year)**
- **November 23 Community Thanksgiving Service – Hope Bible Fellowship, Pastor Todd Southard**
- **November 27 Thanksgiving**
- **November 30 First Sunday of Advent**
- **November 30 Family Advent event 5-6, Decorate CLC 6-7**

- **December 1 GRACE night / Decorate the sanctuary**
- **December 7 or 14 kids Christmas Pageant at 9:30 service**
- **December 13 Christmas Caroling**
- **December 24th Christmas Eve (Wednesday)**

- **January 18 Youth Sunday at 9:30 service**
- **January 25 Annual Meeting**

- **February 18 Ash Wednesday**

- **March 22 Confirmation Anniversary celebration 5 & 10 years**
- **March 29 Palm Sunday**

- **April 2 Maundy Thursday**
- **April 3 Good Friday**
- **April 5 Easter Day**

- **April 12 Confirmation**
- **April 16 Our Community Salutes**
- **April 25 National Faith and Climate Forum**

- **May 3 High School Senior Luncheon**
- **May 3 Youth Sunday at 9:30 & 11:15**
- **May 9 Ladies' Tea**

- **June 14–19: Middle School Mission Trip in San Antonio**
- **June 22–26: Day Camp here at Palm Valley**

- **July 5–10: Sleepaway Camp in Kerrville**
- **July 18–25: High School Mission Trip to Nashville**
- **July 27 – 31 VBS**

INTERN PASTOR

Oct 2025

" Eccl 3:1 For everything there is a season and a time for every matter under heaven "

- Time always gives us surprises as we walk through.
- This month I have to cancel my planned vacation due to travel restrictions and limitations.
- It's another busy month with all the ongoing activities at church.
- Everyday leaves an experience meeting different people , have meaningful conversation , praying about the ongoing turbulences in all our lives , communities , nations and world.
- Church experienced a significant drift and impact due to the ongoing violences in our communities which did challenge me to adapt and respond accordingly.
- Focus was on to the 6 week sermon series as I was assigned to preach for 3 Sundays.
- Confirmation classes for both 201 and 101 have begun on 9/28, so far we had 2 classes. It was a great start.
 - For 201 confirmation class , walking along with Pastor Dave for the sessions.
 - For 101 confirmation class , I am leading the class while Jordana helping with administrative needs.
- Homebound visits with the help of Stephen ministers is going well as planned.

Reformation Festival Updates (Oct 11 2025 3PM - 7PM on Oct 11 , hosted in CLC @ PVLC)

- We are at the verge of executing the first ever ecumenical worship service at Palm Valley.
- With the Grace and guidance of our Lord Jesus Christ everything is getting in place.
 - The leadership and staff at Palm valley has extended their extensive help to make this thought into a reality.
 - I thank you all and appreciate all the leaders ,staff, volunteers who selflessly came forward to work together to glorify God.
 - Excited and leaning on God for everything to go well on Oct 11.

Seminary and Synod updates

- LSTC Senior Interview is completed on 10/07/25.
- Bishop meeting is tentatively scheduled 10/29/25.
- Candidacy Final approval scheduled for 11/14/25.

Blessings,
Lax

DIRECTOR OF CHILDREN AND YOUNG FAMILY MINISTRIES

September 2025

Children's Church during the Rejoice! Service continues to go well. We routinely have 12 to 16 kids in attendance. We began the month with our combined service and talked about taking up our cross and following Jesus. We filled cross shaped bottles with different colors of sand to remind us of this command. Helen continues to write Spanish lessons on the lectionary readings and provides supplies for the craft activities and games. The meeting with Thais and Jordana to make sure we are all on the same page regarding expectations got pushed back to October 9th. An update will be given in the October report.

Sunday School began on September 14th with 3 teachers and 10 kids participating. We are using a Rotation Style curriculum that Helen wrote at one of her previous churches and spending 2 weeks on the same Big Bible story. Every 2 weeks, we transition to a new Bible story and change teachers. We have 2 teams of teachers that teach for 2 weeks at a time. Tammy Oetken, Donna Balshaw, and Jordan Martinez teach for 2 weeks and then Caroline Targonski, Virgie Manuel, and Emilee Duncan teach for the next 2 weeks. And we repeat this pattern through May. We began with Creation, just finished learning about Adam and Eve, and are now tackling Abraham and Sarah. Room 19 is the 3 and 4 year old classroom and Room 17 and 18 are the elementary age classrooms. One is the art classroom, and one is the science/cooking classroom. These rooms are now meant for little bodies, so it limits their use for adult meetings. Room 20 is our adult classroom, and the hope/plan is to have an ongoing Bible study in there for the parents while their children are in Sunday School. We've been able to engage 2 of the 7/8 sets of parents in the 6-week community wide book study but it is still a work in progress. Room 21 and 22 are the Hispanic ministry's classrooms and Room 25 is the youth hangout room. Room 24 is a multi-use meeting room. Sunday School is running very smoothly despite our time constraints, and I believe the kids are going deeper into their knowledge of the Bible. Success!

We had two awesome community building events with our families in September. Our Dino Dig on September 8th was in collaboration with the preschool. There were about ten kids there with their parents. The bowling at Bass Pro Shop was on September 22nd and it was in collaboration with youth ministry. We had 28 people there and we had a blast bowling, eating pizza, playing games, and getting to know each other better. Bowling will definitely join water day in being an annual event for our families.

Upcoming events:

- 10/14 Preschool Chapel begins at 10:00am in the Sanctuary
- 10/18 Love the Rock – Tree Planting at Lake Creek Park
- 10/22 Daycamp/Camp Chrysalis presentation at Youth Group
- 10/26 Trunk or Treat with the preschool and youth – 5pm-7pm
- 11/2 All Saints Day Themed Carnival during Sunday School

Helen Pelkey

DIRECTOR OF YOUTH MINISTRIES

Name: Jordana M. Gutierrez

Position: Director of Youth Ministry

Reporting Period: September 2025

REFLECTION | EVALUATION | VISIONING

MONTHLY REFLECTION

Since splitting up the high schoolers and middle schoolers for Bible Study I have seen a significant shift in their interaction to the content. They can engage in small group discussions to later bring their thoughts to the larger group. Since this has had a positive effect, it will be something we continue to have implemented.

The new youth room has also been well received by both the Palm Valley and Korean youth. I've been pleased to see it vibrantly filled between our programming and Pastor Lee's church every Sunday and Wednesday. While I still plan to paint the walls, it's already functioning well as a more intentional and inviting space to serve our students.

We've also seen exciting growth on our social media platforms. I've been working hard to curate graphics and content that highlight our ministry and create meaningful engagement. We have surpassed **6,000 profile interactions**, and while that may not always translate directly into likes, it shows that our content is being shared and seen throughout the feed. This gives me hope that through social media we can reach new families and invite more youth to engage with our church programming.

MONTHLY EVALUATION

The new youth space has strengthened the sense of belonging among students, and the atmosphere during gatherings feels vibrant and welcoming. Meal support sign-ups have remained consistent, and I continue to be deeply grateful for the many volunteers who have poured love and care into preparing meals. These contributions truly help our youth feel valued and cared for by their church family. This month was our first collaborative effort with the children and young families ministry and there was good participation between both groups.

QUARTERLY VISIONING

Strategic priorities for the upcoming quarter include:

- **Youth Ministry Team Meeting** – September 15th & 16th at 7:00 PM via Zoom with members Jessica Kohen, Rebecca Kurean, Barry Hamilton, Rick Salvo, and Linda Dufner.
 - We had two meetings because not all members were able to meet on the same day. So, I wanted to provide times where everyone would be able to have time to meet and discuss with me.
 - After both meetings I compiled minutes of each and sent them to the youth ministry team.
 - I am grateful to have a team committed to the success and growth of this ministry and am still looking for two additional people to join.
- **High School Mission Trip** – The trip will now include Compass Cooperative, Seguin, and Palm Valley Lutheran Church. St. Peter's Marble Falls ultimately decided to withdraw, but Palm Valley was able to secure six high school participants and two adult volunteers. I'm thrilled for this upcoming trip to **Nashville**, and hopeful that our **box lunch fundraiser** will help cover additional expenses.
- **Middle School Mission Trip** – Everything is now confirmed for **June 14th–19th, 2026**, in San Antonio, Texas. Barry Hamilton will be joining me as an adult volunteer, and an advertisement will be posted next week to begin student sign-ups.
 - We will be staying at Abiding Presence Lutheran Church in San Antonio.
 - With plans to volunteer at a different organization each day.
 - A list of our volunteer sites will be shared soon as I hear responses from each site.

- **Young Adult Programming** – Our first young adult event will take place on **November 14th**, a *Western Night* featuring a dance instructor who will teach country dancing, followed by open floor time for free dance and fellowship. This initiative creates a space for recent graduates and young adults to stay connected and engaged within the church community.

OVERALL VISION

My vision is to continue adding new and innovative programming that meets the needs of young adults, youth, and their families. I want this ministry to be a place where all generations can gather while also providing space for each person to find identity and belonging.

Looking ahead, I hope to continue growing collaboration opportunities, monthly programming for young adults, and sustained participation in youth Sunday school and middle school gatherings during the 9:30 service. Attendance has remained consistent, with one new youth and family now attending regularly and considering membership. I'm hopeful that as we continue to invest in relationships and visibility, we'll see more families become connected to the life of Palm Valley. I have a lot on the calendar and will continue to find ways to keep our youth engaged by refining the program that's offered until we see what works.

PRESCHOOL MINISTRY

Palm Valley Lutheran Preschool Director's Report

Prepared by: Becky Simpson

October 2025

Palm Valley Lutheran Church Preschool remains committed to providing a nurturing, faith-centered environment for children and families. We are steadily rebuilding and preparing for sustainable growth, ensuring the program's future remains true to its mission and valued reputation. Palm Valley Preschool is a place of joyful learning and faithful beginnings!

Family Outreach & Enrollment

- Current confirmed enrollment for 2025–2026 stands at 19 families:
- Tours are enrolling on the spot and our numbers keep increasing
- Tours are ongoing, with web inquiries coming in steadily.
- Preschool Table and Board remain set up in the front lobby and the CLC for community visibility

Staff

- Five teachers are employed for this school year. All positions are filled.
- We have utilized a substitute company when a teacher left without notice due to personal reasons.
- Staff are caring, devoted and committed to the mission at Palm Valley and the five- day expansion.
- Goal is to hire a Floating Teachers Aide at our earliest convenience based on many factors including the budget.

Marketing & Visibility

- Continue to meet with local businesses to build partnerships and share marketing materials.
- Connected with Community Impact to see how we can best advertise effectively and affordably, trying to best budget this option.
- Hosting the Fire Truck and Fire Fighters this week to learn more about fire safety and community helpers.
- Donuts with Dad annual preschool event takes place this week, Thursday.
- Plan to Participate in a Fall Festival preschool event at Old Settlers Park in late October.
- Trunk or Treat on October 26th. Teachers and I will have Trunks and goodies to share.

Vision & Expansion Timeline

- PVLCP will operate as a 3-day program for the 2025–2026 school year.
- Beginning February 2026, registration for the 2026–2027 school year will offer families the choice between:
 - o Continuing the 3-day program, or
 - o Opting into a new 5-day program.
- Focus remains on maintaining the preschool's mission and values while expanding thoughtfully and sustainably.
- Will conduct a survey as we end the Fall Semester to gauge interest in a 5-day program in the Spring and if there is interest, we could offer five days in the Spring Semester.

Next Steps

- Continue tours & outreach to build enrollment momentum. Tours will be ongoing throughout the school year.
- Continue to develop updated marketing materials and rebrand elements.
- Strengthen community presence through events and local partnerships.

Thank you for your continued support!

SMALL GROUPS AND VOLUNTEERS

Report Submitted by Kelley Adams
10/9/25

FALL FOCUS SERMON SERIES SMALL GROUPS

Fall Focus is nearing its end, with just two sessions remaining. The two Sunday small groups were the only new small groups that people signed up for, indicating strong interest in small group offerings on Sundays. Anecdotal feedback has been positive so far, and a survey will be sent to participants and leaders to gather more formal input.

RE:IGNITE THE ROCK FESTIVAL

I have been participating in the planning process including attending planning meetings, providing support in organizing and coordinating volunteers for the event. I will also be attending this event.

ALPHA

Alpha is coming to an end on October 14th.

LOVE THE ROCK

Began promoting this event, which will be held on October starting in early September with mentions in ECHOES Lite and signs distributed throughout the church with a QR code to make it easier for members to sign up for projects across the city. Slides with the QR Code have also been included in Rejoice Service slides as well as promotions through social media.

WELCA/Gather Women's Bible Study

After the initial meeting the ladies decided they will be meeting the 1st Thursday of the month 2-3:30pm.

NEW SMALL GROUPS

Three new small groups are in the development stage. These small groups are special interest groups that will provide opportunities for fellowship and bring together people with common interests. Stay tuned for more information.

OUTREACH ACTIVITIES

- Nine volunteers participated in a packing party with Backpack Friends on September 29th
- Adopt a Street promotion for November 8th at 10:00am began in late September in ECHOES Lite.

OTHER ACTIVITIES

Participated in Strategic Planning meeting with GSB and Council members.

- Small Group Steering Committee is forming: Manny Castro, Deborah Franke, Vince Brunssen, Susan Ames have agreed to participate in this advisory role. I am grateful to have such gifted and experienced leadership, and I would like to include a few more "champions" to this amazing team. I will continue recruiting people to help realize a stronger small group culture here at Palm Valley. I will schedule our first meeting after the Congregational Strategic Planning Retreat scheduled for October 25th
- Reviewed the Strategic Planning survey and other information from that process to help inform the development of a vision and strategic small group plan for 2026 and beyond.

Scheduled Spring LuMin Tailgate Tuesday – April 21, 2026

Scheduled Adopt-a-Street throughout the rest of the year:

November 8, 2026

January 10, 2026

March 14, 2026

May 6, 2026

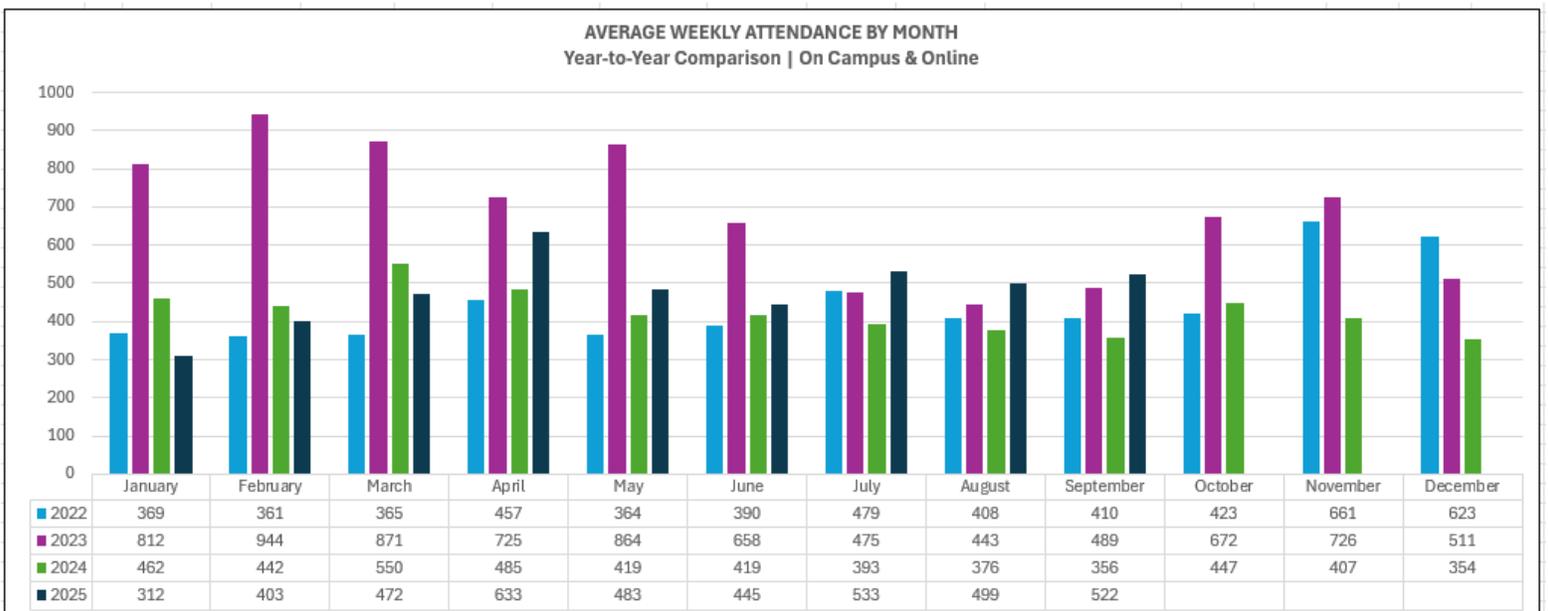
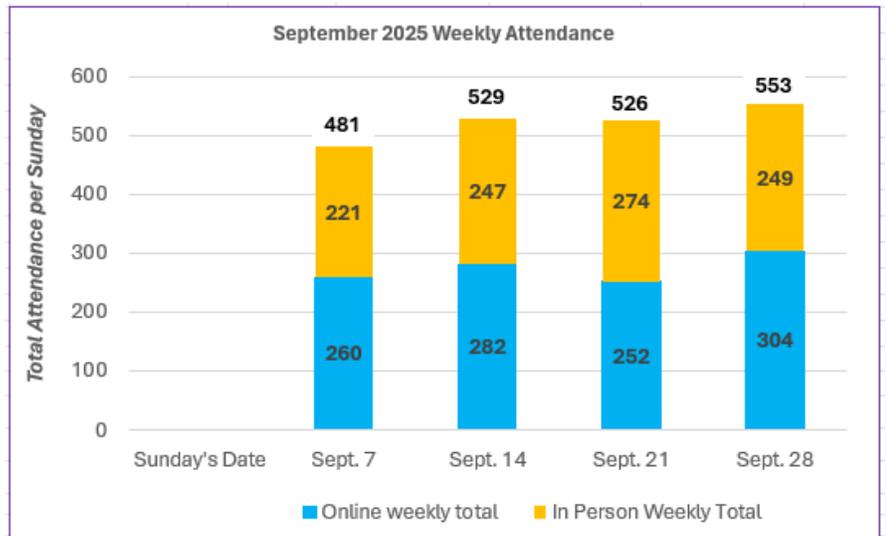
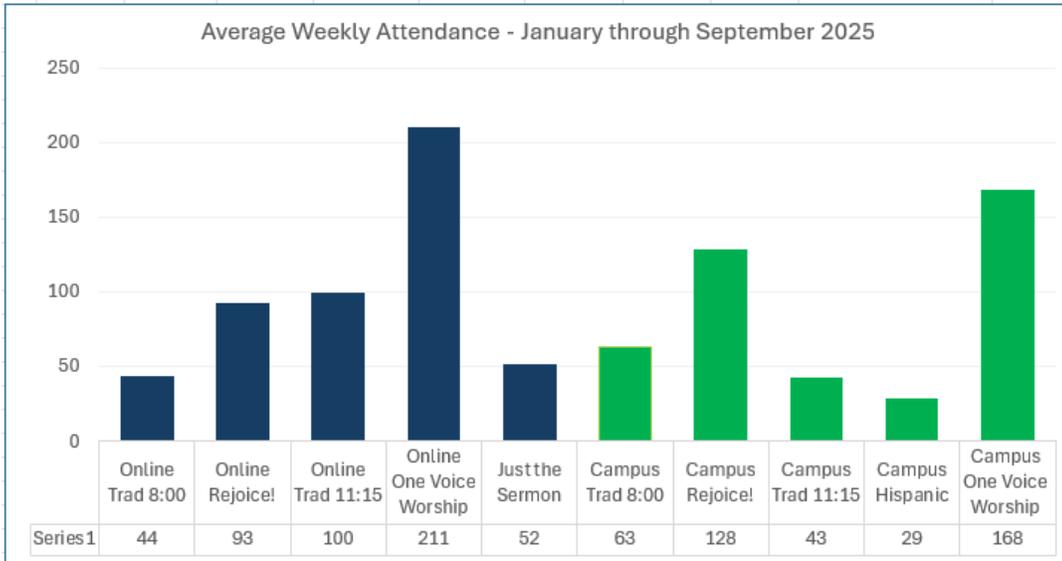
Attended Women's Forum – September 18th

Attended the Plant and Bake Sale – September 27th

Attended both Member Forums for the 2026 Budget Review – October 5th

Participated in Grace Night – October 6th, 2026

EXECUTIVE ADMINISTRATOR



2026 Generosity Campaign – Giving Update

- We have received GRACE in Action forms from 69 families as of October 16th.
 - This represents 66 estimates of giving for 2026 totaling \$378,784.00.
 - The GRACE in Action form is available online and by paper copy.
 - Forms were mailed to our homebound members plus members who are known not to check email.
 - Campaign will be ongoing with focus on financial commitments.
- How does this compare to 2025?
 - As of October 16, 2024, we had 83 financial commitments for \$498,674.00 toward the 2025 Operating Budget.
 - Ultimately, we received 102 financial commitments this year for \$584,650.00.

Next steps: Contacting those who made commitments in 2025 who have not yet done so for 2026.

2026 Budget Requests

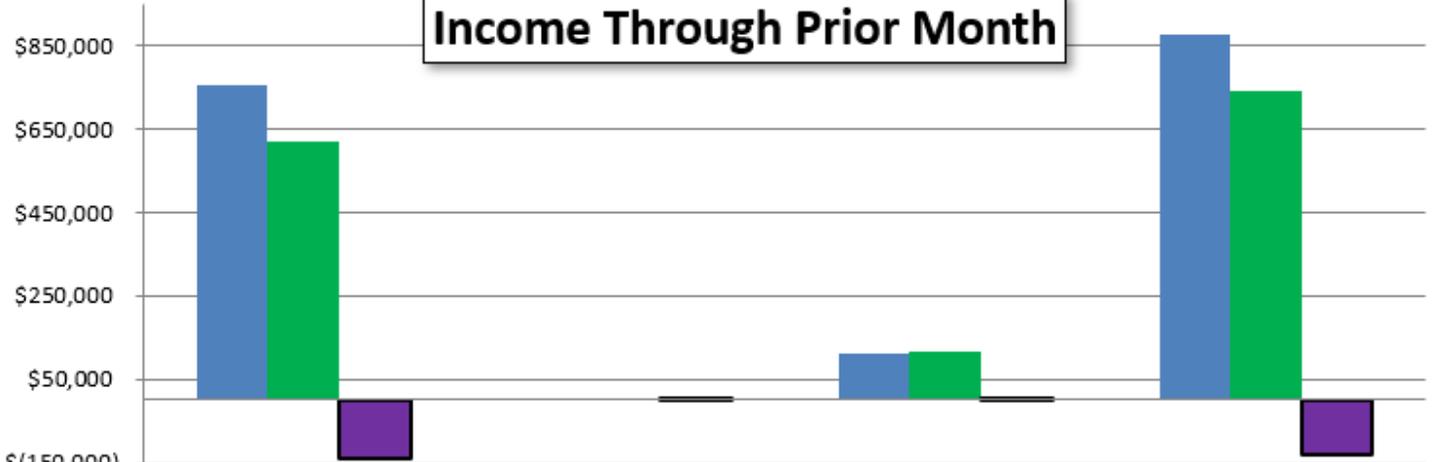
- All Ministries submitted budgets and wish list items for 2026
- The total of wish list items = \$110,630.00
- The total of increases for Personnel, Facilities, and inflation estimates = \$127,774.00
- Total to fulfill all requests = \$238,404.00
- Finance Team meets October 20 to review all financials to-date and make 2026 Budget recommendations.

Davidson Capital Management Funds– Current Value as of October 7, 2025

Endowment	\$5,017,415.51
<i>Restricted – funds are allocated annually by the Endowment Committee</i>	
Church Capital Expansion	\$148,081.48
<i>Restricted use – Future Building Needs</i>	
Church Capital Reserve (Maintenance)	\$30,139.09
<i>Restricted use – Major repairs and renovations</i>	
Cemetery	\$988,486.91
<i>Restricted use – day-to-day upkeep of Cemetery, and major improvements</i>	
Isedor & Pauline Wallin (Maintenance Fund)	\$370,769.64
<i>Restricted use – income only; Major repairs and renovations</i>	
Iver Wallin (Capital Expansion/Improvement)	\$174,441.23
<i>Restricted use – income only: Future building needs</i>	
Telander Fund	\$131,447.25
<i>Benevolence funds and to meet special needs of congregation not covered by Budget</i>	
Trinity Place Senior Care	\$619,766.46
<i>Restricted use – for programs and ministries to support Seniors (income only?)</i>	
Pastor Koppel PTO Fund	\$107,637.10
Unrestricted Investments	\$1,140,937.97
<i>Unrestricted use</i>	
TOTAL	\$8,729,122.64

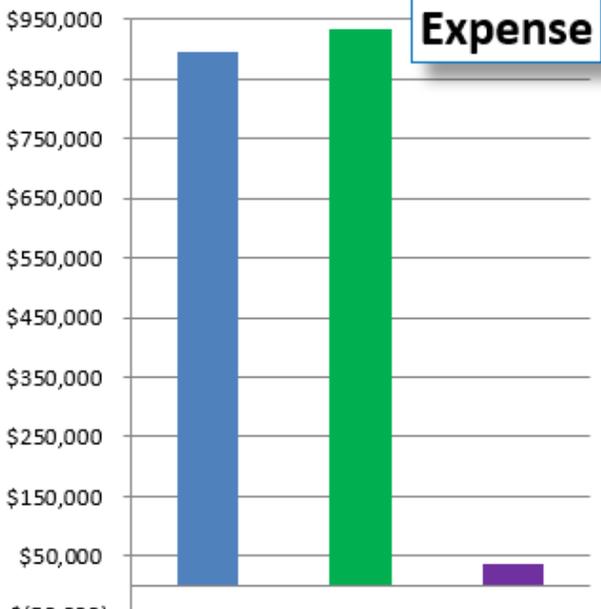
Note: Davidson provides a detailed quarterly report on all funds. Download available upon request, please let Jen know if you would like to review.

Income Through Prior Month



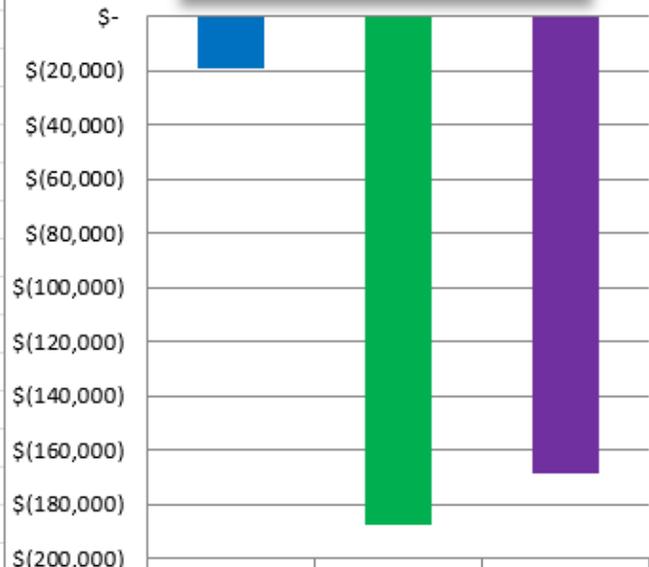
	Member Contributions	Special/ Seasonal Offerings	Additional Income	Total Revenue
Expected	\$757,500	\$5,500	\$112,381	\$875,381
Actual	\$619,194	\$6,734	\$117,652	\$743,580
Variance	\$(138,306)	\$1,234	\$5,271	\$(131,801)

Expense



	Target	Actual	Variance
Expense	\$894,311	\$931,367	37,056

Income to Expense



	Projected	Actual	Variance
Income to Expense	\$(18,930)	\$(187,787)	\$(168,857)

**Palm Valley Lutheran Church of Round Rock Texas
Budget vs Actual FY25**

	Sep-25		Jan - Sept 2025		2025 Budget
	Actual	Budget over Budget	Actual	Budget over Budget	
Income					
40000 Revenue					
41000 Church Revenue					
41100 Tithes & Offerings					
41110 Regular Offering					
41111 Member Contributions	51,683.76	82,916.67 (31,232.91)	607,359.37	746,250.03 (138,890.66)	1,030,000.00
41112 Loose Plate Offering	1,643.00	1,250.00 393.00	10,534.25	11,250.00 (715.75)	15,000.00
41113 Hospitality (donuts, coffee, etc)	298.22	298.22	1,300.37	1,300.37	0.00
Total 41110 Regular Offering	53,624.98	84,166.67 (30,541.69)	619,193.99	757,500.03 (138,306.04)	1,045,000.00
41120 Holiday Offering					
41121 Lenten Offering		0.00 0.00	5,506.00	1,300.00 4,206.00	1,300.00
41122 Easter Offering		0.00 0.00	1,202.74	4,200.00 (2,997.26)	4,200.00
41123 Thanksgiving Offering		0.00 0.00		0.00 0.00	1,125.00
41124 Christmas Offering		0.00 0.00	25.00	0.00 25.00	10,000.00
Total 41120 Holiday Offering	0.00	0.00 0.00	6,733.74	5,500.00 1,233.74	16,625.00
Total 41100 Tithes & Offerings	53,624.98	84,166.67 (30,541.69)	625,927.73	763,000.03 (137,072.30)	1,061,625.00
41200 Additional Revenue					
41210 Rental/ Building Use Income					
41211 PV Preschool Rent	1,000.00	1,996.02 (996.02)	16,606.10	17,964.18 (1,358.08)	23,952.25
41212 Senior Access Rental	750.00	862.50 (112.50)	7,500.00	7,762.50 (262.50)	10,350.00
41213 Counseling Center Rental	250.00	287.50 (37.50)	2,000.00	2,587.50 (587.50)	3,450.00
41214 Building Use		1,666.67 (1,666.67)	6,611.27	15,000.03 (8,388.76)	20,000.00
Total 41210 Rental/ Building Use Income	2,000.00	4,812.69 (2,812.69)	32,717.37	43,314.21 (10,596.84)	57,752.25
41220 Staff Recognition	505.00	505.00	555.00	555.00	
41240 Events					
41241 Lenten Suppers		0.00 0.00	769.00	800.00 (31.00)	800.00
Total 41240 Events	0.00	0.00 0.00	769.00	800.00 (31.00)	800.00
41260 Altar Flower	160.00	333.33 (173.33)	2,720.00	2,999.97 (279.97)	4,000.00
41265 ROW Sale Interest Income		0.00 0.00	14,248.41	14,248.41 0.00	36,000.00
41266 ROW Principal Withdrawl		0.00 0.00	30,000.00	30,000.00 0.00	30,000.00
41267 Capital Maintenance Fund Income		0.00 0.00	19,668.00	19,668.00 0.00	32,000.00
41270 Other Income	1,510.26	150.00 1,360.26	16,973.72	1,350.00 15,623.72	1,800.00
Total 41200 Additional Revenue	4,175.26	5,296.02 (1,120.76)	117,651.50	112,380.59 5,270.91	162,352.25
Total 41000 Church Revenue	57,800.24	89,462.69 (31,662.45)	743,579.23	875,380.62 (131,801.39)	1,223,977.25
Total 40000 Revenue	57,800.24	89,462.69 (31,662.45)	743,579.23	875,380.62 (131,801.39)	1,223,977.25
Total Income	57,800.24	89,462.69 (31,662.45)	743,579.23	875,380.62 (131,801.39)	1,223,977.25
Gross Profit	57,800.24	89,462.69 (31,662.45)	743,579.23	875,380.62 (131,801.39)	1,223,977.25

	Sep-25		Jan - Sept 2025		2025 Budget	
	Actual	Budget	over Budget	Actual		Budget
54000 Education / Outreach / Evangelism						
54100 Christian Education						
54110 Curriculum		208.33	(208.33)	981.95	1,874.97	(893.02)
54120 Adult Education		50.00	(50.00)	106.95	450.00	(343.05)
Total 54100 Christian Education	0.00	258.33	(258.33)	1,088.90	2,324.97	(1,236.07)
54200 Evangelism						
54210 Supplies	301.96		301.96	301.96		301.96
54220 New Member / Projects		29.17	(29.17)		262.53	(262.53)
54230 Sundaes on Mondays		62.50	(62.50)	389.50	562.50	(173.00)
54240 Fall Fair		0.00	0.00	63.87	1,000.00	(936.13)
54250 1st Time Guest	273.24	500.00	(226.76)	544.08	1,000.00	(455.92)
54250 1st Time Guest	16.67	16.67	(16.67)	150.03	150.03	(150.03)
Total 54200 Evangelism	575.20	608.34	(33.14)	1,299.41	2,975.06	(1,675.65)
54300 Spiritual Life						
54310 Home Devotional		75.00	(75.00)	520.80	675.00	(154.20)
54320 Misc. Expense		20.83	(20.83)		187.47	(187.47)
54330 Small Groups	772.10	75.00	697.10	1,184.20	200.00	984.20
54340 Events		41.67	(41.67)		375.03	(375.03)
Total 54300 Spiritual Life	772.10	212.50	559.60	1,705.00	1,437.50	267.50
54400 Generosity Team						
54410 General		50.00	(50.00)	64.74	450.00	(385.26)
Total 54400 Generosity Team	0.00	50.00	(50.00)	64.74	450.00	(385.26)
Total 54000 Education / Outreach / Evangelism	1,347.30	1,129.17	218.13	4,158.05	7,187.53	(3,029.48)
55000 Missions / Care						
55100 Benevolence	50.00		50.00	99.99		99.99
55110 SWTS (Synod)		0.00	0.00		0.00	0.00
55120 Campus Ministry		116.67	(116.67)		1,050.03	(1,050.03)
55130 Outside Ministries			0.00			0.00
55131 Round Rock Serving Center		0.00	0.00		0.00	0.00
55132 World Hunger		0.00	0.00		0.00	0.00
55133 Meals on Wheels		0.00	0.00		0.00	0.00
55134 Lutheran World Relief - WELCA		0.00	0.00		0.00	0.00
Total 55130 Outside Ministries	0.00	0.00	0.00	0.00	0.00	0.00
Total 55100 Benevolence	50.00	116.67	(66.67)	99.99	1,050.03	(950.04)
55200 Hispanic Ministry						
55210 Worship		16.67	(16.67)		150.03	(150.03)
55220 Christian Education		27.08	(27.08)	49.95	243.72	(193.77)
55230 Projects	129.99	12.50	117.49	389.81	112.50	277.31
Total 55200 Hispanic Ministry	129.99	56.25	73.74	439.76	506.25	(66.49)
Total 55000 Missions / Care	129.99	172.92	(42.93)	439.76	1,506.28	(1,066.52)
Total 54000 Education / Outreach / Evangelism	1,347.30	1,129.17	218.13	4,158.05	7,187.53	(3,029.48)
Total 55000 Missions / Care	129.99	172.92	(42.93)	439.76	1,506.28	(1,066.52)
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Total 55000 Missions / Care	129.99	172.92	(42.93)	439.76	1,506.28	(1,066.52)
Total 54000 Education / Outreach / Evangelism	1,347.30	1,129.17	218.13	4,158.05	7,187.53	(3,029.48)
Total 55000 Missions / Care	129.99	172.92	(42.93)	439.76	1,506.28	(1,066.52)
Total 54000 Education / Outreach / Evangelism	1,347.30	1,129.17	218.13	4,158.05	7,187.53	(3,029.48)
Total 55000 Missions / Care	129.99	172.92	(42.93)	439.76	1,506.28	(1,066.52)
Total 54000 Education / Outreach / Evangelism	1,347.30	1,129.17	218.13	4,158.05	7,187.53	(3,029.48)
Total 55000 Missions / Care	129.99	172.92	(42.93)	439.76	1,506.28	(1,066.52)
Total 54000 Education / Outreach / Evangelism	1,347.30	1,129.17	218.13	4,158.05	7,187.53	(3,029.48)
Total 55000 Missions / Care	129.99	172.92	(42.93)	439.76	1,506.28	(1,066.52)
Total 54000 Education / Outreach / Evangelism	1,347.30	1,129.17	218.13	4,158.05	7,187.53	(3,029.48)
Total 55000 Missions / Care	129.99	172.92	(42.93)	439.76	1,506.28	(1,066.52)
Total 54000 Education / Outreach / Evangelism	1,347.30	1,129.17	218.13	4,158.05	7,187.53	(3,029.48)
Total 55000 Missions / Care	129.99	172.92	(42.93)	439.76	1,506.28	(1,066.52)
Total 54000 Education / Outreach / Evangelism	1,347.30	1,129.17	218.13	4,158.05	7,187.53	(3,029.48)
Total 55000 Missions / Care	129.99	172.92	(42.93)	439.76	1,506.28	(1,066.52)
Total 54000 Education / Outreach / Evangelism	1,347.30	1,129.17	218.13	4,158.05	7,187.53	(3,029.48)
Total 55000 Missions / Care	129.99	172.92	(42.93)	439.76	1,506.28	(1,066.52)
Total 54000 Education / Outreach / Evangelism	1,347.30	1,129.17	218.13	4,158.05	7,187.53	(3,029.48)
Total 55000 Missions / Care	129.99	172.92	(42.93)	439.76	1,506.28	

	Sep-25		Jan - Sept 2025		2025 Budget
	Actual	Budget	Actual	over Budget	
55400 Stephen Ministries					
55410 Supplies		33.33	25.50	(274.47)	400.00
55415 Contra Supplies			5,061.00	5,061.00	
Total 55410 Supplies	0.00		5,086.50	4,786.53	400.00
Total 55400 Stephen Ministries	0.00	33.33	5,086.50	4,786.53	38,075.00
Total 55000 Missions / Care	179.99	206.25	5,626.25	3,770.00	
56000 Ministry / Program Personnel					
56100 Ministers / Program Staff	36,652.59	33,745.67	282,267.52	303,711.03	404,948.00
56105 Contra Ministry / Personnel Staff	(1,611.43)		(13,717.60)	(13,717.60)	0.00
Total 56100 Ministers / Program Staff	35,041.16	33,745.67	268,549.92	303,711.03	404,948.00
Total 56000 Ministry / Program Personnel	35,041.16	33,745.67	268,549.92	303,711.03	404,948.00
57000 Operations					
57100 Administration					
57110 Bank Fees	191.43		4,730.01	4,730.01	0.00
57120 Office Expenses	661.17	125.00	6,391.38	1,125.00	1,500.00
57130 Accounting Services	3,000.00	3,000.00	29,245.18	27,000.00	36,000.00
57140 Janitorial					
57141 Janitorial Services	6,180.00	6,250.00	58,880.00	56,250.00	75,000.00
57142 Janitorial Supplies	39.99	420.00	3,105.98	3,780.00	5,040.00
Total 57140 Janitorial	6,219.99	6,670.00	61,985.98	60,030.00	80,040.00
57150 Synod Convention	191.67		330.00	1,725.03	2,300.00
57160 Worker's Comp Insurance	520.83		4,687.47	(4,687.47)	6,250.00
57170 Dues and Subscriptions	2,755.46	43.33	6,049.80	389.97	520.00
57180 Background Checks	45.83		570.15	412.47	550.00
57190 Council Support	41.67		(323.25)	375.03	500.00
57191 Staff Development	218.95	250.00	2,493.19	2,250.00	3,000.00
57195 Operations Mileage Reimbursement	50.00		450.00	(450.00)	600.00
57199 Other Expenses	2,220.51	125.00	2,344.54	1,125.00	1,500.00
Total 57100 Administration	15,267.51	11,063.33	113,816.98	99,569.97	132,760.00
57200 Information Technology					
57210 General IT	2,045.20	1,666.67	18,695.35	15,000.03	20,000.00
57220 Copier Expense	(1,076.00)	2,083.33	12,783.18	18,749.97	25,000.00
Total 57200 Information Technology	969.20	3,750.00	31,502.83	33,750.00	45,000.00
57400 Property					
57410 Maintenance Repair / Equipment	3,868.40	3,633.33	108,883.76	32,699.97	43,600.00
57411 Contra Maintenance Repair/Equip	0.00		(45,000.00)	(45,000.00)	
Total 57410 Maintenance Repair / Equip	0.00		63,883.76	32,699.97	43,600.00
57415 Building Service Contracts	750.00		3,112.03	6,750.00	9,000.00
57420 Fuel	135.11	341.67	1,830.30	3,075.03	4,100.00

	Sep-25		Jan - Sept 2025		2025 Budget
	Actual	Budget	Actual	Budget	
57430 Property Insurance	5,522.43	4,085.00	42,780.07	36,765.00	6,015.07
57435 Contra Property Insurance	0.00		(4,700.00)		(4,700.00)
Total 57430 Property Insurance			38,080.07	36,765.00	1,315.07
57440 Utilities					
57441 Gas	228.78	175.00	4,438.02	4,425.00	13.02
57442 Electricity	3,803.30	3,041.67	22,337.27	27,375.03	(5,037.76)
57443 Water / Sewer	952.98	1,037.08	7,830.12	9,333.72	(1,503.60)
Total 57440 Utilities	4,985.06	4,253.75	34,605.41	41,133.75	(6,528.34)
57450 Trash	175.33	225.00	1,400.29	2,025.00	(624.71)
Total 57400 Property	14,686.33	13,288.75	142,911.86	122,448.75	20,463.11
57500 Operations Personnel					
57510 Operations Salary and Benefits	50,341.59	32,835.35	432,890.64	295,518.15	137,372.49
57511 Contra Ops Salary and Benefits	(7,973.59)		(92,137.26)		(92,137.26)
57515 Payroll Fees	288.90		964.57		964.57
Total 57510 Operations Salary and Benefits	42,656.90	32,835.35	341,717.95	295,518.15	46,199.80
Total 57500 Operations Personnel	42,656.90	32,835.35	341,717.95	295,518.15	46,199.80
Total 57000 Operations	73,579.94	60,937.43	629,949.62	551,286.87	78,662.75
Total 50000 Expenses	113,524.72	98,047.28	929,867.40	894,310.52	35,556.88
59000 Uncategorized Expense	0.00		1,500.00		1,500.00
Reimbursable Expenses	0.00		0.00		0.00
Total Expenses	113,524.72	98,047.28	931,367.40	894,310.52	37,056.88
Net Operating Income	(55,724.48)	(8,584.59)	(187,788.17)	(18,929.90)	(168,858.27)
Net Income	(55,724.48)	(8,584.59)	(187,788.17)	(18,929.90)	(168,858.27)

Balance Sheet
Palm Valley Lutheran Church of Round Rock Texas
As of September 30, 2025

Distribution account	Total
Assets	
Current Assets	
Bank Accounts	
Cemetery Savings (6454)	65,960.13
Church MM 2023 (5153) - 1	127,989.19
Church Operating (1246) - 1	438,261.98
Endowment MM 2023 (5161) - 1	61,459.85
Old Project Checking (0995)	325.77
Total for Bank Accounts	693,996.92
Accounts Receivable	
Other Current Assets	
Uncategorized Asset	0.00
Total for Other Current Assets	0.00
Total for Current Assets	693,996.92
Fixed Assets	
Other Assets	
Total for Assets	693,996.92
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable (A/P)	0.00
Total for Accounts Payable	0.00
Credit Cards	
Bill / Divvy Credit Card	(1,190.51)
Total for Credit Cards	(1,190.51)
Other Current Liabilities	
Total for Current Liabilities	(1,190.51)
Long-term Liabilities	
Total for Liabilities	(1,190.51)
Equity	
30000 Funds	
31000 Designated Funds	
31100 Memorial Funds	
31101 Memorial Gifts	24,523.50
31102 Johnson Memorial Musician Fund	398.33
31103 Adult Choir Memorial Fund	1,213.33
Total for 31100 Memorial Funds	26,135.16
31200 Youth Ministry	
31210 Youth Fundraising	696.70
31211 Youth National Gathering	4,974.48
31212 Youth Scholarship	3,596.89
31213 Youth Summer Camp	752.44
Total for 31200 Youth Ministry	10,020.51
31300 Capital Improvement Funds	
31301 15% Endowment Transfer	0.00
31302 Multi-Purpose Building Fund	0.00
31303 Steeple Repair Fund	243,342.84
Total for 31300 Capital Improvement Funds	243,342.84

31400 General Designated Funds	
31401 Columbarium Niche Engraving	8,521.89
31402 Fall Fair Fund	15,484.69
31403 Grounds Beautification Fund	5,724.96
31404 Hispanic Service	120.00
31405 Office Equipment - Pecht Zinke Fund	37,145.09
31406 Computer Equipment Fund	40,508.84
31408 El Salvador Love	5,835.07
31409 World Hunger	300.00
31410 Round Rock Serving Center	425.00
31411 July 4th Parade	473.57
31412 Grand Piano Fund	2,048.34
31414 Water for Africa	1,564.48
31415 Day Camp	471.54
31416 God's Work. Our Hands.	2,794.27
31417 Community Care	5,159.76
31418 Women's Retreat Fund	1,177.80
31419 VOLT Ladies Fund (Val, Oktob, Ladies Tea)	1,347.17
31420 Grief Sharing Group Fund	(89.81)
31421 Counseling Construction	9,864.00
31423 Disaster Relief Fund	4,165.70
Total for 31400 General Designated Funds	143,042.36
31500 WELCA Funds	
31501 WELCA Bereavement Fund	2,034.85
31502 WELCA Rebecca Quilters	2,079.78
31503 WELCA Convention	174.44
31504 WELCA Kitchen Fund	140.67
31505 WELCA Lutheran World Relief	3,699.38
31506 WELCA General Fund	1,153.54
Total for 31500 WELCA Funds	9,282.66
31600 Cemetery Fund	69,406.71
31700 ERC	139,919.10
31701 Lange Trust Gifts	115,248.27
Total for 310000 Designated Funds	756,397.61
Total for 30000 Funds	756,397.61
31424 Reformation Celebration	18,973.24
Opening Balance Equity	0.00
Retained Earnings	102,266.97
Net Income	(182,450.39)
Total for Equity	695,187.43
Total for Liabilities and Equity	693,996.92

Palm Valley Lutheran Preschool
Budget v Actual Sept 2025

	Sep 2025		Total	
	Actual	Budget	Actual	Budget
Income				
40000 Revenue				
40100 Tuition & Fees				
41105 Registration	400.00		1,240.00	0.00
41110 Tuition	9,110.00	6,120.00	13,830.00	10,800.00
Total 40100 Tuition & Fees	9,510.00	6,120.00	15,070.00	10,800.00
41150 Other Income				
41115 Scholarship Fund	3,800.00		3,800.00	0.00
41155 Interest	89.02		169.65	0.00
41190 ERC Funds			29,893.73	0.00
Total 41150 Other Income	3,889.02	0.00	33,863.38	0.00
Total 40000 Revenue	13,399.02	6,120.00	48,933.38	10,800.00
Total Income	13,399.02	6,120.00	48,933.38	10,800.00
Expenses				
50000 Expenses				
52000 Administration				
52700 Bank Charges/Fees		0.00	0.00	0.00
52705 Postage		0.00	0.00	0.00
52725 Dues - Subscriptions	49.75		49.75	0.00
52730 Advertising	165.74	0.00	751.51	200.00
52740 Workers Comp Insurance		0.00	0.00	0.00
52750 Licensing Fees	14.57	0.00	14.57	0.00
Total 52000 Administration	230.06	0.00	815.83	200.00
52005 Operations				
52811 Copier Lease Pmt	76.00	76.00	152.00	152.00
52820 Telephone/Internet	104.50	105.00	209.00	210.00
52821 Building Rent	1,000.00	1,000.00	2,000.00	2,000.00
52825 Utilities	1,190.47	1,190.47	2,380.94	2,380.94
52827 Custodial		0.00	0.00	0.00
52828 Church Support Staff	550.25	550.25	1,100.50	1,100.50
52830 Insurance Property		0.00	0.00	0.00
52860 School Software & Security	109.85	89.00	248.80	178.00
Total 52005 Operations	3,031.07	3,010.72	6,091.24	6,021.44
52009 Personnel				
52900 Teacher Salaries/Hourly	6,149.45	5,936.48	7,600.85	7,508.11
52905 Teachers- FICA/Med	1,004.98		1,245.44	0.00
52930 Administrative Salaries	5,002.28	5,416.00	10,004.56	10,832.00
52935 Administrative FICA/Med	828.76		1,657.52	0.00
52945 Continue Educ Staff			144.00	0.00
52950 Payroll Fees	153.63	91.00	313.94	182.00
52955 Staff Background Checks		30.00	0.00	30.00
Total 52009 Personnel	13,139.10	11,473.48	20,966.31	18,552.11
53000 Program Needs				
53300 18 mos Classroom Supplies		0.00	0.00	0.00
53301 2's Classroom Supplies		0.00	0.00	0.00
53305 3's Classroom Supplies		0.00	0.00	0.00
53310 4's Classroom Supplies		0.00	0.00	0.00
53325 Shared Classroom Supplies	218.84	0.00	476.85	0.00
53326 Film Development		0.00	0.00	0.00
53335 Basic Classroom Supplies		0.00	0.00	0.00
Total 53000 Program Needs	218.84	0.00	476.85	0.00
54000 Activities Cost				
54130 Small Activity Cost		0.00	0.00	0.00
54205 Staff Food		0.00	0.00	0.00
Total 54000 Activities Cost	0.00	0.00	0.00	0.00
Total 50000 Expenses	16,619.07	14,484.20	28,350.23	24,773.55
Uncategorized Expense	15.00		135.19	0.00
Total Expenses	16,634.07	14,484.20	28,485.42	24,773.55
Net Operating Income	(3,235.05)	(8,364.20)	20,447.96	(13,973.55)
Net Income	(3,235.05)	(8,364.20)	20,447.96	(13,973.55)

Balance Sheet
Palm Valley Lutheran Preschool
As of September 30, 2025

Distribution account	Total
Assets	
Current Assets	
Bank Accounts	
10011 Operating PS Regions 1415	40,833.52
10015 Operating PS Regions 4555	
10025 MM Preschool - Regions	135,433.33
Total for Bank Accounts	176,266.85
Accounts Receivable	
Other Current Assets	
80000 Permanent Restricted	
88001 D- Designated Other (Fundraisers)	(7,939.41)
88006 D- TX Workforce Grant	94.98
Total for 80000 Permanent Restricted	(7,844.43)
Total for Other Current Assets	(7,844.43)
Total for Current Assets	168,422.42
Fixed Assets	
Other Assets	
Total for Assets	168,422.42
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable	
Credit Cards	
Divvy Credit Card	524.00
Total for Credit Cards	524.00
Other Current Liabilities	
18800 Deferred Revenue	
18820 Prepaid Registration (unearned)	0.00
Total for 18800 Deferred Revenue	0.00
Total for Other Current Liabilities	0.00
Total for Current Liabilities	524.00
Long-term Liabilities	
Total for Liabilities	524.00
Equity	
Opening Balance Equity	173,441.98
Retained Earnings	(25,991.52)
Net Income	20,447.96
Total for Equity	167,898.42
Total for Liabilities and Equity	168,422.42

Live Oak Quote for Network and Wi-Fi Upgrades

- Request: Approval to spend up to \$10,000.00 – this will cover equipment, shipping, and labor.
- Funding source: Computer Equipment Designated Fund
- Notes: These Network and Wi-Fi Upgrades are vital to the security and efficiency of our computer systems, and will allow better Wi-Fi coverage throughout the Campus.
- More detailed information and equipment breakdown below.

Project Summary

Project Manager: Stephen Goss
Project Engineer: Braxton Barley

Attachment A - Statement of Work

Upgrade the network infrastructure at Palm Valley Lutheran Church to improve security, performance, and Wi-Fi coverage throughout the campus. This includes installing a UniFi firewall, switches, and 10 UniFi wireless access points (APs), along with structured redistribution of Wi-Fi for seamless connectivity.

Scope of Work

- Supply and configure UniFi Dream Machine Pro (or UniFi Gateway equivalent firewall).
- Deploy UniFi PoE switches to support APs and wired devices.
- Install and configure 10 UniFi APs for campus-wide coverage.
- Optimize AP placement for minimal interference and maximum coverage.
- Segmentation of guest and staff networks via VLANs.
- Configure firewall rules, DHCP, and network policies.
- Cabling adjustments for AP and switch connectivity (as needed).
- Testing, validation, and documentation.
- Basic training for staff on Wi-Fi and device management portal.

Additional Comment

Actual time to complete project is subject to change and may vary. If additional hours are required, Live Oak will seek approval. [See terms below.](#)

QTY	Name	Link	Cost Each	Total Cost
2	UniFi Pro 48 PoE Switch	USW-Pro-48-PoE	\$1,099	\$2,198
1	UniFi Dream Machine Pro (Firewall)	UDM-Pro	\$379	\$379
1	UniFi Pro 24 PoE Switch	USW-Pro-24-PoE	\$699	\$699
1	UniFi 16 PoE Switch	USW-16-PoE	\$299	\$299
1	UniFi E7 Campus AP	E7	\$499	\$499
9	UniFi U7 Pro APs	U7-Pro	\$189	\$1,701

Grand Total Hardware Cost: \$5,776 * will be purchased separately by PVLC from UniFi (vendor)

Grand Total Labor Cost: \$3,500

Total project cost: \$9,276 excluding taxes and shipping of hardware.

Congregational Alcohol Policy for Events and Venue Rentals

Purpose: This policy establishes guidelines for the responsible serving of alcohol at events and venue rentals held on the Palm Valley Lutheran Church (PVLC) campus. While acknowledging the opportunity to generate income through alcohol service, the policy ensures that it aligns with the church's mission and core values. The policy aims to maintain the integrity of the church's ministry while offering space for a variety of events that promote community engagement and fellowship.

Policy Guidelines:

1. Alcohol Service Permitted for Certain Events:

- Alcohol may be served at approved private events on church property.
- Alcohol must be served by a licensed bartender or caterer who is insured and complies with all local, state, and federal regulations regarding alcohol service. [RECOMMENDATION: Clarify that all alcohol service must comply with Texas TABC laws; specify whether a TABC permit is required of the vendor.]
- Alcohol service is intended to supplement church ministry by generating revenue that can support the church's programs, outreach, and operational needs. [RECOMMENDATION: Consider softening this to avoid conflict with church values; emphasize community service first, revenue second.]

2. Approved Event Types: Alcohol may be served at the following types of events:

- Weddings and Receptions
- Showers (e.g., bridal, baby)
- Banquets and Reunions
- Professional and Corporate Events
- Christian Organization Gatherings or Events

Events Not Permitted:

Alcohol will not be served at certain events that may be incompatible with the church's mission, including but not limited to:

- Bachelor and bachelorette parties
- Events with themes or activities that promote excessive drinking or behavior contrary to Christian values [RECOMMENDATION: Expand this to prohibit any events where alcohol could overshadow church mission or values.]

3. Restricted Hours: Alcohol service is prohibited during the following periods

- **Sunday Worship Hours:** Alcohol will not be served during Sunday morning worship times
- **Holiday Worship Services:** Alcohol will not be served during major holiday worship times, including Christmas Eve, Lent, Easter Sunday, Good Friday, and other significant religious observances.
- **Preschool Operating Hours:** Alcohol will not be served during the hours when the preschool is in operation (typically Monday through Friday 7:30 AM to 2:30 PM), to ensure the safety and

well-being of children and families in the building. [RECOMMENDATION: Add provision for cleanup/storage: ensure no alcohol remains accessible during preschool operation hours.]

4. Approved Venues for Alcohol Service:

- Alcohol service is restricted to the following designated venues on church property:
 - **The Oak Grove** (outdoor space)
 - **The Multipurpose Facility, “The Backporch”** (indoor event space)
 - **The Christian Life Center (CLC) and kitchen area of the CLC.** Specifically, this only includes the floor space that is tiled. Alcohol is not permitted in any area of the CLC that is carpeted.
- Alcohol will not be served in any other areas of the church property, including the sanctuary, classrooms, hallways, or offices.

5. Approval and Event Planning:

- Any event requesting alcohol service must be submitted to the church office no later than 30 days before the requested event date for approval. The request must include details such as the type of event, the licensed bartender or caterer, and the alcohol service plan.
[RECOMMENDATION: Clarify that all alcohol service must comply with Texas TABC laws; specify whether a TABC permit is required of the vendor.]
- The church reserves the right to deny alcohol service for any event that is deemed to be inconsistent with the mission and values of the church. Events that could negatively impact the church community, its reputation, or its ministry will not be approved.

6. Alcohol Service and Consumption Guidelines:

- Alcohol will be served in moderation, with only beer, wine, and spirits being offered. The licensed bartender will monitor the consumption of alcohol and ensure that guests do not over-imbibe. [RECOMMENDATION: Add language that PVLC assumes no liability; require event organizer and vendor to provide proof of liability insurance naming PVLC as additionally insured.]
- Alcohol may only be served and consumed within the designated areas (Oak Grove, The Backporch, and the Christian Life Center). It is prohibited to bring alcohol into other areas of the campus.
- Service will be limited to specific event times.

7. Safety and Responsibility:

- Event organizers are required to provide safe transportation options for guests who consume alcohol. This can include arranging for rideshare services, providing taxi vouchers, or promoting designated drivers.
- For large events, the church will require at the organizers’ expense, security personnel and/or event monitors to ensure a safe and respectful environment.
- The event organizer is responsible for ensuring that all participants are behaving responsibly, and may be required to address any disruptive behavior associated with alcohol consumption.

8. Mission and Values Alignment:

- Alcohol service is provided with the understanding that it supports community events while promoting values of moderation, responsibility, and respect. The leadership of the church will review this policy annually to ensure it continues to reflect the congregation's commitment to living out Christian values in all activities on church property.

- Any event where alcohol service is requested must align with the mission of the church to create a safe, welcoming, and responsible environment for all attendees.

9. Enforcement:

Failure to comply with this policy may result in the cancellation of the event or the suspension of service to the event organizer for future events. Event organizers, vendors, and attendees are expected to adhere to all guidelines to ensure a safe and respectful atmosphere.

Effective Date: This policy will take effect immediately upon approval by the PVLC Congregational Council and will be reviewed annually to ensure that it continues to align with the mission and values of the church.

Liturgical Use of Wine (Exclusion):

This policy does not apply to the sacramental use of wine in Holy Communion. Wine used in worship services is an approved exception and is permitted at all times as part of the congregation's sacramental practice.

PVLC Event and Facility Request Form - Addendum for Requesting Alcohol Service

Event Information:

- Event Name: _____
- Event Date(s): _____
- Event Organizer Contact Information:
 - Name: _____
 - Phone Number: _____
 - Email Address: _____
- Type of Event (Check all that apply):
 - Wedding
 - Reception
 - Shower (e.g., bridal, baby)
 - Banquet
 - Reunion
 - Professional/Corporate Event
 - Christian Organization Gathering
 - Other (please specify): _____

Alcohol Service Request:

- Will alcohol be served at this event?
 - Yes
 - No

If yes, please answer the following:

- Type of Alcohol (Check all that apply):
 - Beer
 - Wine
 - Spirits
- Licensed Bartender/Caterer Information:
 - Name of Vendor: _____
 - License Number: _____
 - Contact Information (Phone/Email): _____
- Alcohol Service Plan (please describe):
 - _____
 - _____
 - _____

Event Venue Selection:

- Select Venue(s) for Event:
 - The Oak Grove (Outdoor Space)
 - The Multipurpose Facility, "The Backporch" (Indoor Space)
 - Christian Life Center (CLC) limited only to the tiled floor areas.

Restricted Hours & Venue Policies:

Please be aware that alcohol service is prohibited during the following periods:

- Sunday Worship Hours
- Holiday Worship Services (e.g., Christmas Eve, Easter Sunday, etc.)
- Preschool Operating Hours (Typically Monday –Friday, 7:30 AM–2:30 PM) [RECOMMENDATION: Add provision for cleanup/storage: ensure no alcohol remains accessible during preschool operation hours.]

Alcohol will only be served in the following venues:

- The Oak Grove (Outdoor Space)
- The Multipurpose Facility, “The Backporch” (Indoor Event Space)
- Christian Life Center (CLC) limited only to the tiled floor areas.

Event Details & Responsibilities:

Please initial the following:

_____ I acknowledge that I am responsible for providing transportation options for guests who consume alcohol (e.g., rideshare, taxi services, designated drivers)?

_____ I acknowledge that I am financially responsible for security for this event.

I will make arrangements with this entity/company: _____

I would like PVLC to make arrangements with Wilco Constables.

_____ I acknowledge that my event may require an onsite event monitor.

_____ I agree to ensure that all guests behave responsibly and adhere to the guidelines of the alcohol policy. Further, I agree that damages caused by event attendees beyond the amount of the security deposit will be charged to the event organizer.

Agreement & Signature:

By signing this form, I acknowledge that I have read and understood the PVLC Congregational Alcohol Policy for events and venue rentals. I agree to adhere to all guidelines regarding alcohol service, event times, and restricted periods. I understand that failure to comply with the policy may result in the cancellation of the event or suspension of alcohol service to me and or my organization for future events.

• Event Organizer Signature: _____

• Date: _____

Office Use Only:

• Event Approval Status:

Approved

Denied (reason): _____

• Approval by (Name/Date):

Name: _____

Date: _____