



FIRST AMENDMENT TO FACILITY USE AGREEMENT

This FIRST AMENDMENT TO FACILITY USE AGREEMENT (“**Amendment**”) dated for reference as of May 1, 2026 (the “**Effective Date**”), is by and between THE NEIGHBORHOOD CHURCH, a Washington nonprofit corporation (“**Church**”), and CLOSE REACH MINISTRIES, a Washington nonprofit corporation (“**CRM**”).

RECITALS

WHEREAS, Church and CRM (collectively the “**Parties**”) entered into a Facility Use Agreement dated as of August 1, 2025, and fully executed August 28, 2025, (the “**Agreement**”) for limited use of those certain Facilities, as more particularly described in the Agreement, located at 625 140th Avenue NE, Bellevue, WA 98005 (the “**Property**”); and

WHEREAS, Church and CRM desire to amend the Agreement as further provided herein.

AGREEMENT

NOW, THEREFORE, Church and CRM hereby agree to amend said Agreement as follows:

1. **Definitions.** Capitalized terms not defined herein shall have the meanings ascribed to such terms in the Agreement.
2. **Recitals.** The following sentence is added at the end of paragraph A in the “Recitals” of the Agreement:

A map of the Property is included as Exhibit A - Property, and diagrams of the main floor and basement of Church’s primary church building on the Property are included in Exhibit B - Facilities.

3. **Term.** The second sentence of Section 2(a) of the Agreement is hereby deleted and replaced with the following:

Beginning August 1, 2026, this Agreement shall automatically renew for successive one (1) year terms (each, a “**Renewal Term**”) unless one Party provides written notice of nonrenewal to the other Party at least six (6) months prior to the expiration date of the then current term but in no event shall such notice be provided more than twelve (12) months before the end of the then expiring



term.

4. **Monthly Rent.** The first sentence of Section 3(a) of the Agreement is hereby deleted and replaced with the following:

Beginning upon the Effective Date, CRM shall pay Church Six Thousand Dollars (\$6,000.00) per month each month during the Initial Term for use of the Facilities (“**Monthly Rent**” or “**Base Rent**”).

5. **Base Rent Credit.** Effective August 1, 2025, Section 3(b) of the Agreement is deleted in its entirety and replaced with Exhibit A –Base Rent Credit Schedule, as attached hereto. Both Parties understand and agree that no further Base Rent Credits will be applied after August 31, 2026.

6. **Operational Expenses.** The following new Section 3(d)(iv) is added to the Agreement:

- iv. For the period August 1, 2025, through July 31, 2026, Church waives CRM’s obligation to pay the first \$60,000.00 of Operational Expenses for such period. For the avoidance of doubt: (A) CRM remains obligated to pay any and all Operational Expenses for the period August 1, 2025, through July 31, 2026, that exceed \$60,000.00; (B) Church does not waive CRM’s obligation to pay any Operational Expenses relating to any period of time after July 31, 2026; and (C) CRM shall be obligated to pay Church Operational Expenses for all periods during the Term on and after August 1, 2026, according to the terms of this Agreement.

7. **Personal Property Inventory.** Section 4(d) of the Agreement is deleted in its entirety and replaced with the following:

- d. Church and CRM shall jointly prepare a written inventory of all furniture, equipment, and other personal property that may be used by both Parties (the *Inventory*). The Inventory will present information as of the date stated on the Inventory and will identify which items are owned by Church and which are owned by CRM. Church may update the Inventory from time to time to reflect the addition or removal of items. Church is not obligated to continue to make property it owns that is listed on the Inventory available to CRM throughout the Term. Upon termination or expiration of this Agreement, CRM shall return all property owned by Church that is listed on the Inventory (as updated, if applicable) in substantially the same condition as it was in at the start of the Term, reasonable wear and tear excepted.



8. **Church's Personal Property.** The following new Section 3(f) is added to the Agreement:
- f. The Parties acknowledge that CRM has removed personal property belonging to Church from the Facilities upstairs and downstairs at the Property. The Parties further acknowledge CRM has stored Church's personal property in a classroom on the Property.
 - i. CRM agrees it shall be responsible to return all of Church's personal property to its original locations at the expiration or earlier termination of the Agreement, or to such other location on the Property as directed by Church, at CRM's sole expense. If CRM fails to do so, CRM shall be responsible for all costs incurred by Church to return its personal property to its original locations (including any Church employee wages).
 - ii. If either Party requires use of the classroom where Church's personal property is being stored, CRM shall relocate and store the property at CRM's sole expense, and CRM shall be responsible for any damage to Church's property as a result of such relocation or storage.
 - iii. On and after May 1, 2026, CRM shall not rearrange, remove, or replace any of Church's furniture, fixtures, or other personal property without express prior written authorization from Church.
9. **Initial Written Inventory.** Exhibit B – Written Inventory of All Shared Equipment, Furniture and Personal Property, attached to this Amendment, constitutes the initial Inventory required by Section 4(d) of the Agreement and is incorporated into and made part of the Agreement.
10. **Damage; Loss.** The following two paragraphs are added to the Agreement as new Sections 4(f) and 4(g):
- f. CRM will promptly report to Church any damage to the Facilities or to any other real or personal property owned by Church. If the damage (other than reasonable wear and tear) or loss occurs due to CRM's use of the Facilities (including use by CRM employees, staff, Enrollees, contractors, guests, or visitors), then CRM will promptly reimburse Church for the cost of repairing or replacing the property within fifteen (15) days of written notice from Church.
 - g. Notwithstanding anything in this Agreement to the contrary, Church is not responsible for loss or damage to any CRM property or to property owned by CRM employees, staff, Enrollees, contractors, guests, or visitors.



11. **Cleaning by CRM.** The following paragraph is added as new Section 6(j) to the Agreement:

For the period August 1, 2025, through July 31, 2026: (i) CRM shall provide janitorial services for the Facilities which shall consist of, but are not limited to, removing trash, cleaning floors, cleaning restrooms, vacuuming and other cleaning as is traditional of a professional janitorial service; and (ii) CRM shall provide janitorial services for the Facilities as specified in Exhibit F - Cleaning. All cleaning and janitorial services provided by CRM pursuant to the preceding sentence shall be at CRM's sole expense.

12. **Cleaning by Church.** Section 7(a) of the Agreement is hereby deleted and replaced with the following:

Beginning August 1, 2026: (i) Church shall provide janitorial services for the Facilities which shall consist of, but are not limited to, removing trash, cleaning floors, cleaning restrooms, vacuuming and other cleaning as is traditional of a professional janitorial service; and (ii) Church shall provide janitorial services for the Facilities as specified in Exhibit F - Cleaning. All cleaning and janitorial services provided by Church pursuant to the preceding sentence shall be considered Operational Expenses for purposes of this Agreement.

13. **Exhibit E.** Exhibit E - Rules of Use attached to the Agreement is hereby deleted in its entirety and replaced with the updated Exhibit E - Rules of Use attached to this Amendment. This Amendment does not have an Exhibit C or an Exhibit D.

14. **Exhibit F.** The text of Exhibit F - Cleaning is hereby deleted and replaced with the following:

The cleaning listed below shall be completed every night, Sunday through Friday (except school holidays):

- a. Empty all trash containers.
- b. Clean all floors.
- c. Wipe down all counters, tables, and desks.
- d. Clean all windows.
- e. Dust all ledges.
- f. Thoroughly clean all kitchen and bathroom areas.



15. **No Waiver.** Except as expressly amended herein, all other terms of the Agreement remain unchanged and in full force and effect. Church's agreement to modify rent and operational expense obligations shall not be construed as a waiver of any other rights or remedies under the Agreement. In the event of any inconsistency or conflict between this Amendment and the Agreement, this Amendment shall govern and control. This Amendment shall be binding upon the Parties hereto and their successors and assigns.
16. **Counterparts.** This Amendment may be executed in counterparts, each of which shall be deemed an original. This Amendment may be signed using electronic signatures through DocuSign or AdobeSign. An electronic copy of a signed version of this Amendment has the same effect as a signed original.

[Signature page follows]



IN WITNESS WHEREOF, the Parties have set their hands as of the Effective Date written above.

The Neighborhood Church

Close Reach Ministries

By: _____

By: _____

Name: Alan J. Ehler

Name: Rev. Dr. Craig Pelissero

Title: President

Title: Head of School



Exhibit A
Base Rent Credit Schedule

g. Base Rent Credit. Credits shall be applied to the Base Rent during the period August 1, 2025, through August 31, 2026, as depicted in the table below.

August 1, 2025 - January 31, 2026	\$6,000.00/month (total \$36,000.00)
February 1, 2026 - July 31, 2026	\$5,000.00/month (total \$30,000.00)
August 1, 2026 - August 31, 2026	\$3,000.00/month (total \$3,000.00)
Total Base Rent Credits	\$69,000.00



Exhibit B
Written Inventory of All Shared
Equipment, Furniture and Personal Property

Dated as of June 15, 2026

Items are listed by room and identified as Church-owned or CRM-owned with quantities of each item. Notable conditions are identified for certain items. Pictures of items in rooms are included below. A picture may show both Church-owned and CRM-owned items in the same picture. The pictures may not show all Church-owned or CRM-owned items. The purpose of the pictures is to help identify certain items listed below and the conditions of such items as of the date above.

Nursery
Church-Owned

1. Rocking Chairs (2)
2. Book Holders (2)
3. Children's Books (Assorted)
4. Children's Toys (Assorted)

CRM-Owned

See Pictures and Amazon Packing List at the End of This Section









[Draft 05/28/2026]



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Room 209
Church-Owned

1. Containers of Blocks (2)
2. Barnyard Toy
3. Container of Puzzles
4. Metal Cabinets (2)
5. White Board on Wall

CRM-Owned

See Amazon Packing List



[Draft 05/28/2026]









Room 210
Church-Owned

1. Coat Rack with Cubbies (3)
2. Book Rack with 20 Books
3. Metal Cabinets (2)
4. White Board on Wall

CRM-Owned

See Amazon Packing List







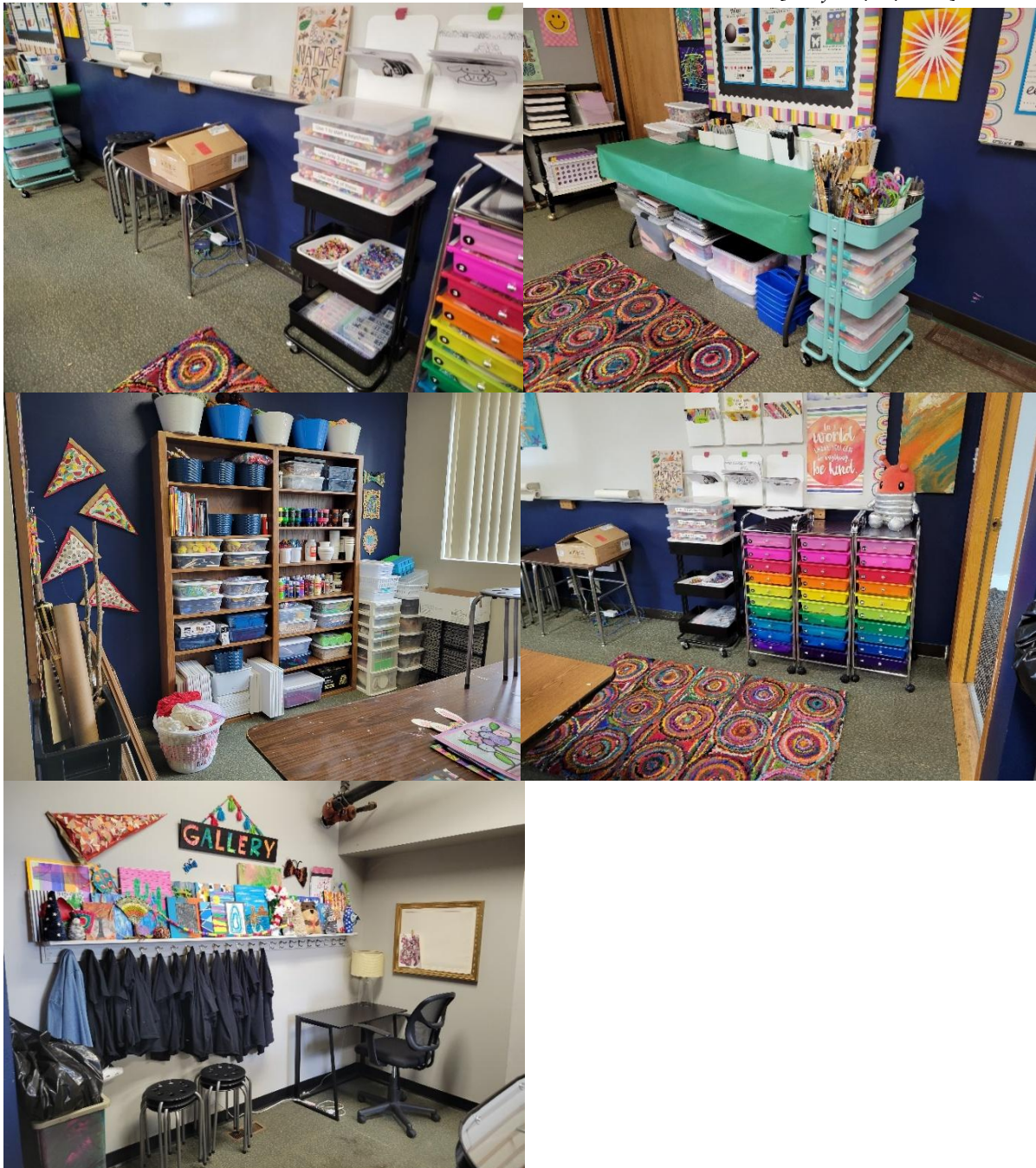
Room 211
Church-Owned

1. 6' Wooden Rectangular Tables (5)
2. Book Cases (2)
3. Stools (17)
4. White Board on Wall

CRM-Owned

1. Art Supplies (Belonging to Dana Johnson)
2. Black Desk (Belonging to Dana Johnson)
3. Rolling Black Table (Belonging to Dana Johnson)
4. Lamp (Belonging to Dana Johnson)





Multipurpose Room (MPR)
Church-Owned

1. Folding Tables (4)) White table has one broken chair
2. Foosball Tables (2)

CRM-Owned

None







Room 101
Church-Owned

1. Bookcases (4)
2. Rolling Cart
3. Office Desks (2)
4. Filing Cabinet
5. Large Kids Chairs - Blue (4)
6. CPU (Old from Cedar Park)
7. Monitor (Old from Cedar Park)
8. Keyboard (Old from Cedar Park)
9. Mouse (Old from Cedar Park)
10. White Board on Wall

CRM-Owned

1. Bean-Bag Chairs - Blue (2)
2. Triangle-Shaped Rolling Desks (4)
3. Bookcases (3)
4. Easel
5. Printer
6. Gray Chairs (2)
7. Pillows (2)
8. Small Pink Chairs (2)
9. Small Round Table
10. Wooden Lifeguard-Style Chair

- 11. Round Cushion - Blue
- 12. Tent with Cushions



Room 102
Church-Owned

1. Office Desk
2. 6' High Rolling Partition - Black
3. Bookcase
4. CPU (Old from Cedar Park)
5. Monitor (Old from Cedar Park)
6. Keyboard (Old from Cedar Park)
7. Mouse (Old from Cedar Park)
8. Yealink Phones (2)
9. Modem
10. Access Point
11. White Board on Rolling Stand
12. VCR
13. Children's Chairs - Blue (4)
14. Desk Chairs (14)
15. Wooden Rectangular 6' Tables (4)
16. Trapezoid Table
17. White Board on Wall

CRM-Owned

1. Projectors (4)
2. Headphones (10)





Room 103
Church-Owned

1. Bookcases (2)
2. Office Desk
3. CPU (Old from Cedar Park)
4. Monitor (Old from Cedar Park)
5. Keyboard (Old from Cedar Park)
6. Mouse (Old from Cedar Park)
7. Wooden Round Table
8. Children's Chairs - Blue (8)
9. Desk Chair

CRM-Owned

1. Rectangular Table
2. Cushioned Children's Seats - 2 Orange and 1 Green



- 3. Toy with Sliding Beads Projector and Rack
- 4. Various Toys and Project Materials



Room 104
Church-Owned

1. Bookcases (2)
2. Office Desk
3. CPU (Old from Cedar Park)
4. Monitor (Old from Cedar Park)
5. Keyboard (Old from Cedar Park)
6. Mouse (Old from Cedar Park)
7. Wooden Round Table
8. Desk Chair
9. Children's Desks (2)
10. Rectangular Table
11. Cabinet
12. White Board on Wall

CRM-Owned

1. Triangle-Shaped Rolling Desks (10)
2. Children's Chairs (12) 5-Orange, 3-Blue, 4-Gray
3. Bookcases (3)
4. Cushioned Children's Seats (4)
5. Cushioned Children's Table/Stool
6. Projector & Cart
7. Keyboard (Piano)
8. Rectangular Table (Blue and White)
9. Various Books and Supplies





Room 105
Church-Owned

1. Bookcases (4)
2. Office Desk
3. Desk Chair
4. Cabinets (2)
5. Island-Type Cabinet
6. White Board on Wall

CRM-Owned

1. Bean-Bag Chairs - Blue (4)
2. Rolling Desks (8)
3. Children's Chairs (8))7-Blue, 1-Gray
4. Bookcases (3)
5. Cushioned Children's Seats (7))3-Orange; 4-Blue
6. Cushioned Children's Table/Stool (4))3-Blue; 1-Orange

7. White Stool
8. Semi Circular Table
9. Large Chair - Gray
10. Lamp Stand - Brown
11. Hour Glass-Shaped Chairs (2)
12. Area Rugs (2)
13. White Board on Rolling Stand
14. Globe
15. Various Books and Supplies





Room 106
Church-Owned

1. Bookcases (7)
2. Office Desks (2)
3. Desk Chairs (4)
4. Filing Cabinets (9)
5. White Board on Wall (2)
6. U-Shaped Children's Table
7. Rectangular Tables (6)
8. Trapezoid-Shaped Tables (12)
9. Children's Desks (25)
10. Cabinets-Orange (2)
11. Trifold Partition
12. Wooden Cabinets (2)
13. Children's Wooden Kitchen Playsets (2)
14. Children's Plastic Kitchen Playset
15. Easel



16. Kids' Park Bench
17. Kids' Seesaw
18. Kids' Tunnel
19. Kids' Basketball Hoop
20. Kids' Doll House
21. Kids' Sandboxes (3)
22. Large Kids' Chairs - Blue (36)
23. Small Kids' Chairs - Red (9)
24. Small Kids' Chairs - Blue (6)
25. Small Kids' Chairs - Orange (4)
26. Small Kids' Chairs - Gray (2)
27. Medium Kids' Chairs - Blue (20)
28. CPUs - Old from Cedar Park (3)
29. Monitor - Old from Cedar Park (5)
30. Keyboard - Old from Cedar Park (3)
31. Mouse - Old from Cedar Park (3)
32. Phones - Yealink from Cedar Park (3)
33. Kids' Tool Area Playset (2)
34. Kids' Car Ramp Playset (2)
35. Kids' Barn
36. Kids' Slide
37. Kids' Lawnmower
38. Various Other Small Toys
39. Floor Cushions (7 each - 2 Blue, 2 Light Blue, 1 Pink, 2 Pattern)
40. Ceiling Fan
41. Standup Fan
42. Globes (2)

CRM-Owned

1. Rectangular Tables - Blue and White (2)
2. Rectangular Table - Light Wood
3. Small Chairs - Green (2)
4. Small Chairs - White (2)
5. Medium Chairs - Blue (2)
6. Hour Glass-Shaped Chairs - Green (2)
7. Cushioned Children's Table/Stool - Orange
8. Cushioned Children's Mats - Green and Red (25)
9. Vacuum
10. Cushions Shapes (11 - 3 Blue, 2 Gray, 3 Turquoise, 3 Green)
11. Hockey Goal
12. Easels (2)



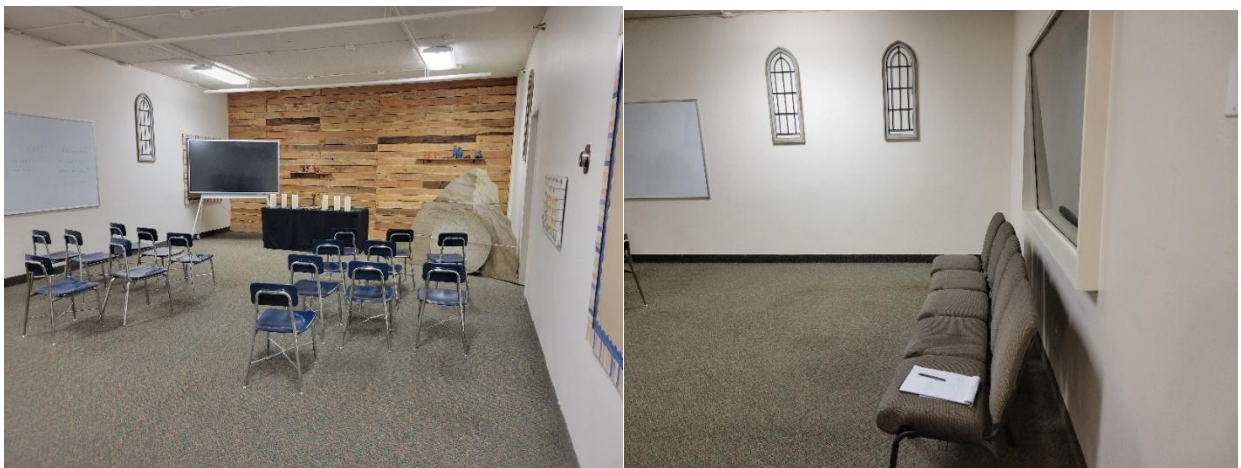


Room 107
Church-Owned

1. Children's Chairs (15)
2. Sanctuary Chairs (5)
3. 6' Rectangular Plastic Table
4. White Board on Wall

CRM-Owned

1. Electric Board on Stand
2. Church Window Decorations



Room Adjacent to Room 107
Church-Owned

1. Cabinets (3)
2. Sanctuary Chairs (3)

3. TV
4. Microwave
5. Mini Refrigerator
6. White Board on Wall
7. Server Equipment in Closet

CRM-Owned

1. Various Supplies





ECE

Final Details for Order #113-7832462-9921842

Paid By: Living Hope Free Methodist DBA Cross Reach Academy
Placed By: Craig Peissero
Order Placed: February 2, 2028
PO number: Bellevue Furniture
Amazon.com order number: 113-7832462-9921842
Order Total: \$375.00

Shipped on February 3, 2028	
Items Ordered	Price
1 of: ECR496's Dress-Up Center with Mirror, Costume Organizer, Mirror Sold by: Amazon.com Condition: New	\$169.99
Shipping Address: Craig Peissero / Cross Reach Academy 625 140TH AVE NE BELLEVUE, WA 98005-4719 United States	Item(s) Subtotal: \$169.99 Shipping & Handling: \$0.00 ----- Total before tax: \$169.99 Sales Tax: \$17.51 -----
Shipping Speed: Consolidated Shipping in fewest deliveries	Total for This Shipment: \$187.50 -----

Shipped on February 3, 2028	
Items Ordered	Price
1 of: ECR496's Dress-Up Center with Mirror, Costume Organizer, Mirror Sold by: Amazon.com Condition: New	\$169.99
Shipping Address: Craig Peissero / Cross Reach Academy 625 140TH AVE NE BELLEVUE, WA 98005-4719 United States	Item(s) Subtotal: \$169.99 Shipping & Handling: \$0.00 ----- Total before tax: \$169.99 Sales Tax: \$17.51 -----
Shipping Speed: Consolidated Shipping in fewest deliveries	Total for This Shipment: \$187.50 -----

Payment Information	
Payment Method: MasterCard Last digits: 8889	Item(s) Subtotal: \$339.98 Shipping & Handling: \$0.00 ----- Total before tax: \$339.98 Estimated Tax: \$35.02 -----



Packing List

ELEM

Sales Order# 2039040

2685 E. Dominguez St
Carson, California 90695

Customer Service: (800) 428-4414
Order Department: (800) 421-5354
Customer Service E-mail: lakeshore@lakeshorelearning.com
Order Online: www.lakeshorelearning.com
Fax: (310) 537-4261

August 08, 2025

RCLD TO 1072836

SHIPTO 1072836

CLOSE REACH ACADEMY CRAIG
625 140TH AVE NE
BELLEVUE WA 98005-4719

CLOSE REACH ACADEMY CRAIG
625 140TH AVE NE
BELLEVUE WA 98005-4719

Your P.O. Number:

Phone Number:
4255391342

Comments : ATTN: Craig Polissero

Sales Order Line Item No	Part of Sales Order Line Item	Item Number	Item Description	Order Quantity	Quantity Shipped	Item Located in Box Number
30		LC750GR	FLX-SPC MODULAR TEL W-PWR-GR	2	2	R0000010000010907460 R000000000010907462
20		LC24BRG	FLX-SPC MODULAR COUCH FOR 2-HG	1	1	R0000000000011871665
30		LC813RG	FLX-SPC MODULAR COUCH FOR 3-HG	2	2	R000000000012668587 R000000000012573057
40		LC340RG	FLX-SPC MODULAR CURVE COUCH-RG	1	1	R000000000018343665
50		LC880	FLX-SPACE BLUE 6X9 RECT CRPT	1	1	R000000000011401745
60		LC931RG	FLX-SPC CMFY ROUND LNG ST-RG	3	3	R000000000011986297 R000000000011800296 R000000000011986281
70		LC574BU	FLX-SPC JMB TRDRP BNBG ST-RH	2	2	0000030682159393432 00000306821553983425
80		LC272GR	FLEX-SPC CMFY CURVE SEAT-GR	3	3	R010000000000005701 R010000000000005757 R010000000000008546
90		LC764GR	FLX-SPC 14IN PREM WOB CHR-GR	4	4	R000000000011345851 R000000000011345879 R000000000011967251 R000000000011967249
100		LC775	FLX-SP MSL TRIANGL ST DESK MPL	4	4	
101	100-1	LCT422M	TABLE, BOX, GUIDE FOR LC775	4	4	R000000000011203731 R000000000011810885 R000000000011203744 R000000000011810884

Thank you for your order!

Customer Service Information

We Want to Make Your Life Easier! If you have any questions or concerns about your order, a Lakeshore Customer Service Representative will be delighted to speak with you. Your representative can be reached at (800) 428-4414, Monday-Friday, 6:00 a.m.-6:00 p.m., PST.

Lakeshore®**PACKING LIST****ECE**

Page 1

415 W. Factory St
Cedar, UT 84312**Packing
List No.**

3747822

Order Department: (800) 778-4458
Order Online: www.lakeshorelearning.com
Fax: (310) 537-4261

April 7, 2026

Total # of Boxes
in this shipment**102****SOLD TO** 1072855**SHIP TO**CLOSE REACH ACADEMY
625 140TH AVE NECLOSE REACH ACADEMY
625 140TH AVE NE

Your P.O. Number:

BELLEVUE, WA 98005-

BELLEVUE, WA 98005-4719

**Comments:**SALES ORDER # 3747822
Jennifer Pelizzaro
"HOLD FOR PAYMENT"
THANK YOU FOR YOUR RECENT
ORDER. AS SOON AS WE RECEIVE
YOUR PAYMENT WE WILL SHIP YOUR
ORDER TO YOU.**** TO EXPEDITE DELIVERY, ITEMS NOT LISTED ON THIS PACKING LIST
HAVE SHIPPED SEPARATELY AND WILL BE ARRIVING TO YOU SHORTLY.**

ITEM NUMBER	Description	Quantity Ordered	Quantity Shipped	Quantity Backordered	Item Located In Box #	Quantity Received	Quantity Returning	Return Code
LC748	Fit-Spe Orl-S de Tchng Base	2	2		3582, 0593			
AR38811	Which consists of:	3 Sets						
KC5372 PUM	51X78 Kid Kds Cr Tab-Bu	3	3		7541, 7942, 7943			
EEL1524B V	15X24 Kids Cirs Tabl Lggs-Fv	3	3		1548, 1553, 1554			
UC237	Which consists of:	4 Sets						
DC237-1	Box 1 Of 2 For Dg237	4	4		8734, 8817, 8819, 8824			
DC237-2	Box 2 Of 2 For Dg237	4	4		8745, 8749, 8747, 8752			
LK306	Fit-Spe Jr Intl White-Wipe Cr	1	1		3755			
LR417	Which consists of:	1 Set						
RR645	✓ African Boy Puppet	1	1		2949			
RR656	✓ African American Girl Puppet	1	1		2919			
RR678	✓ Hispanic Boy Puppet	1	1		2853			
RR696	✓ Caucasian Girl Puppet	1	1		2903			
JMB15	✓ Wash Liq'd Discovery Tubes	1	1		2583			
PP337	✓ Tilt-Turn Sensory Window Catch	1	1		2949			
PP339	✓ Tilt-Turn Sensory Window Wave	1	1		2949			
PP33A	✓ Tilt-Turn Sensory Window Frog Pin	1	1		2949			
RE322	✓ Lakeshore Sensory Ball Set	1	1		2982			
RE437	✓ Fingering-Fingerless Pa Library	1	1		3951			
LL307	✓ Dishwash-Sa'e Med Basket-Nall	1	1		2958			
LL304	✓ Dishwash-Rate Sm. Basket-Nall	1	1		2958			
LC112	✓ Forest Gr: 4X8 Rect Carpet	1	1		0184			
FF185	✓ Cozy Corner Canopy	1	1		7318			
EC621	✓ Social-Emotional Photo Library	1	1	1				
UG241	✓ Heavy-Duty Tooltrng Storage Unit	1	1		2255			
EA284	✓ 5-Minute Giant Sand Timer	1	1		2951			
FA293	✓ 5-Minute Giant Sand Timer	1	1		2952			

Packing List Continued on Next Page

7309



Exhibit E Rules of Use

1. Windows and Doors. CRM will secure all windows and exterior doors to (or providing access to) the Facilities, both while using the Facilities and when leaving the Facilities.
2. Checklist. CRM will follow this checklist each time it closes a building after use:
 - a. Leave the Facilities in as good, if not better shape, as found.
 - b. Take away or throw away all disposable items CRM brought to the facility.
 - c. Make sure all lights are off, including in the bathrooms and hallways.
 - d. All toilets should be flushed and not running.
 - e. Make sure coffee makers and other heating units are turned off and unplugged.
 - f. Close and lock all windows and doors before leaving the premises.
 - g. Report any damage, breakage or malfunction of equipment to Church immediately.
3. Prohibited Activities. CRM shall not permit its employees, staff, Enrollees, contractors, guests, or visitors to engage in any of the following actions on the Property: (i) possession or use of weapons, alcohol, tobacco, marijuana, vaping products, or illegal substances; (ii) interference with Church operations; (iii) conduct of a sexual nature or harassment of any kind; (iv) activities that constitute a public or private nuisance or that exceed permissible volume levels under applicable ordinances; (v) possession or use of any hazardous chemical, biological, or similar materials; (vi) commercial or political activities; or (vii) use of fire, candles, or other open flames.
4. Social Media and Artificial Intelligence (A.I.). CRM and its employees, staff, contractors, guests, and visitors engaging in social media and A.I. usage shall adhere to the following in connection with any activities at or related to the Property:
 - a. Respectful Tone and Conduct. All content should align with a respectful and wholesome community atmosphere. Content which could reasonably



be considered defamatory, hateful, violates confidentiality or is illegal under local and federal law shall be removed.

- b. Privacy First & Data: Never post identifying information about Church members, children, or confidential activities, without explicit written permission. Do not post photos or videos, including A.I., or reproductions of Church members, services or children without explicit written permission.
 - c. Respectful Sharing. When posting photos of the shared space, focus on CRM's leased areas and avoid any areas which are sensitive or restricted areas.
 - d. Political Neutrality. CRM will not use Church property to promote partisan political views or divisive content.
 - e. Property Integrity. CRM will not make posts that harm the reputation or integrity of the Church.
 - f. Identify Usage. CRM will clearly identify its business is separate and apart from Church, is as a tenant, and ensure it is not mistaken for a Church operated program.
5. Ingress; Egress. CRM shall not allow any doors, passageways, staircases, or other areas of entry and exit in or around the Facilities to become obstructed. CRM shall not permit any exterior door to any building on the Property used by CRM to be left open unless attended by an adult.
 6. Animals. CRM shall not permit any animal to be brought to the Property without prior written approval from Church, unless the animal is a service animal providing assistance to a person with a disability.
 7. Signage; Advertising. CRM shall not post or display any signs at the Property without Church's prior written permission. CRM shall not state or imply that Church sponsors or co-sponsors any event, or that it endorses any position or organization, unless Church provides prior written approval.
 8. Utilities. CRM shall strive to use heating, lights, water, and other utilities in a responsible way to reduce costs, including adjusting lighting and heating as appropriate, unplugging unused electronics, and ensuring doors and windows remain closed after use.
 9. Neighbors. CRM shall be a good neighbor to Church's neighbors and shall not use the Facilities or the Property in a way that conflicts with Church's neighbors.



10. Supervision. CRM is responsible for supervising, monitoring, and protecting all CRM employees, staff, Enrollees, contractors, guests, and visitors at all times that they are present on the Property. CRM will ensure all CRM employees, staff, Enrollees, contractors, guests, and visitors comply with the applicable requirements of this Agreement and will notify them of such requirements. Church is not required to monitor or provide security for any CRM employees, staff, Enrollees, contractors, guests, or visitors.

11. Abandoned Property. At the end of the Term, CRM will remove all personal property of CRM and its employees, staff, Enrollees, contractors, guests, and visitors. Any personal property left at the Property will, after a period of ten (10) days from the last day of the Term, be deemed abandoned and will become the property of Church to be disposed of or utilized at Church's sole discretion. Any and all expenses associated with the removal of any abandoned property will be the full responsibility of CRM and CRM will reimburse Church within fifteen (15) days of written notice.