



## **Communications & Marketing Coordinator**

Seeking a self-motivated individual to join the SBC team. Contribute your passion and creative skills in exciting ways to build and engage community. You'll be the heart of our online presence. Potential start date August 10.

Steinbach Bible College invites applications for the full-time position of **Communications and Marketing Coordinator**. Along with upholding SBC's mission to follow Jesus, serve the church and engage the world, the primary responsibilities will include representing SBC inside and outside the SBC community through:

- Crafting compelling social media content
- Graphic design-InDesign/Adobe program
- Email marketing
- Maintaining a thriving online hub, website upkeep
- Videography
- Photography

### **Requirements:**

- Preferred 2+ years of experience working in a marketing, branding, or advertising role
- 1+ years' experience working in graphic design
- Photography and videography skills
- Proactive and keen attention to detail
- Strong written and verbal communication skills
- Motivated self-starter
- Ability to work independently and with a team
- Experience working in a non-profit organization is an asset

*The SBC [Statement of Faith](#) and Lifestyle Agreement must be agreed to and signed as a condition of employment.*

### **Benefits**

- Friendly and supportive staff
- Meaningful work with a meaningful purpose
- Professional Development Allowance
- RRSP contribution match
- Health Care/Dental Plan

**Contact Info** - Please submit your resume with cover letter by July 13 via email to: Kaylene Buhler, Director of Recruitment and Communications, SBC - [kbuhler@SBCollege.ca](mailto:kbuhler@SBCollege.ca)

We thank all applicants who apply but only those selected for an interview will be contacted.