

Trinity Evangelical Lutheran Church  
Congregational Council Minutes  
April 21, 2026

- I. Call to order -6:30 p.m.
- II. Devotions by Darlene Hoffmann
- III. Prayer Partners
- IV. Roll Call:  
Present: Pastor Jason Felici, Herb Harris, Kayla Yasurek, Heather Deemer, Darlene Hoffmann, Jarrett Nicely, Meri Beth Elder, Karen Clair, John Hugo, Linda Brigaman, Mark Jones.

Excused: Joe Bruzda, Dana Shannon, Kaden Shannon

Unexcused: None

- V. Adoption of Agenda:  
**Motion to accept the agenda by Heather Deemer; seconded by Karen Clair**
- VI. Review of March minutes: Strike XI. b. 1. Lucinda Nicely-Child Protection.  
**Motion to accept the minutes by John Hugo; seconded by Linda Brigaman**
- VII. Communications:
  1. Pastors Jason and Jess received a thank you letter from a person for their grief support.
  2. Trinity received thank you notes for supporting the Lutheran Campus Ministry at Pitt, and also from Camp Lutherlyn.
- VIII. Ministry Report
  - A. March and April Lenten services were set up so that either Pastor Jason or Pastor Jess were leading them in the a.m. or p.m. and it worked well.
  - B. Drive thru communion will occur once monthly through daylight savings time.
  - C. Church attendance stayed strong through the month of March.
  - D. Palm Sunday church attendance was just a little bit higher than the 2025 one.
  - E. Pastor Jason and Pastor Jess have officially been here longer than the time when we didn't have a permanent pastor, and they have happily noted that fact.
- IX. Treasurer's Report:
  - A. The checking account balance at the end of March was \$86,815.
  - B. Church offerings are still going strong, and we are taking in more than budgeted.

- C. The lay staff budget will see a jump in expenses as we have hired the new secretary.
- D. Upgrades to the computers have been budgeted and we are waiting for tech to come do the job.
- E. The elevator repair has been completed, but it ran a little over budget.
- F. Insurance rates increased a small amount.
- G. Memorial Funds disbursed \$8,755 for the carillon work.

**Motion to accept the Treasurer's report was made by Darlene Hoffmann; seconded by Mark Jones.**

#### X. Unfinished Business

##### A. (Personnel updates)

There is an upcoming opening for an evening sexton and there is only one viable candidate so far. We do have until the end of May to find a new employee, however.

##### B. Our new secretary works 38 hours per week and is competent and efficient. The office is running smoothly with having just one secretary.

##### C. (Property updates)

1. Windows will be getting installed in the lounge, office and copy rooms. Figures are --\$16,750 for windows, \$6,075 for installation and \$7,131 to keep the panels in the lounge as is. (\$29,955 estimated total costs)

2. New locks on the doors are currently being installed. They are 75% done, and mostly interior doors so far.

3. The carillon is shipping on May15. It is still being manufactured. We are still looking for lifts or booms to help with the installation.

4. Kevin Quinlisk has been at the church giving input for the ADA restroom project.

- He will be doing schematic drawings for the space.
- Current areas being considered are the pastor's sacristy for the restroom, and adding a ramp from the side doors near the regular sacristy.
- Handicap push buttons will also be installed on the sets of doors leading to the ADA restroom.
- A price will be determined later.

#### XI. New Business

- A. Synod Assembly voting members will be invited to the 2026 convention. It will run one night only, (Friday, June 12 after breakfast time, to Saturday, June 13, in the afternoon) at California University of Pennsylvania. Herb Harris is attending and **was unanimously approved** by council. More volunteers are needed and will be approved at the next council meeting.

B. Property Committee Motion

**The Property Committee makes a motion for Pella to replace windows and panels in the copier room, office and lounge for a cost not to exceed \$36,000.00**

The motion was unanimously approved.

C. Motion to council from Finance:

**The Finance Committee moves to use \$52 in Lenten Funds in response to the United Lutheran Seminary 200th anniversary appeal.**

The motion was unanimously approved.

D. We have more new members:

1. Zach and Rachel Wisneski
2. Fred Patterson and Patricia Lyon-Patterson

Council unanimously approved their membership.

Motion to Adjourn by Darlene Hoffmann; seconded by Karen Clair.

Adjourned with Lord's Prayer at 8:23 p.m.