

Church Council Minutes  
Trinity Lutheran Church, Latrobe, PA  
March 17, 2026

- I. Call to order 6:31 p.m.
- II. Devotions/Opening Prayer by Herb Harris
- III. Prayer Partners
- IV. Roll Call:  
Present: Pastor Jess Felici, Herb Harris, Kayla Yasurek, Joe Bruzda, Dana Shannon, Heather Deemer, Darlene Hoffmann, Jarrett Nicely, Meri Beth Elder, Karen Clair, John Hugo, Linda Brigaman, Kaden Shannon

Excused: Mark Jones

Unexcused: None

**Motion to accept roll by Kaden Shannon; seconded by Herb Harris.**

- V. Adoption of Agenda  
**Motion to accept the agenda by Kayla Yasurek; seconded by Herb Harris.**
- VI. Review of Minutes from February  
**Motion to accept minutes from Joe Bruzda; seconded by Karen Clair.**
- VII. Communications: None
- VIII. Ministry Report
  - a. Drive through communion and ashes on Ash Wednesday will stay in the schedule because 38 people attended this year, and each year attendance is high.
  - b. People are finding their way to join Trinity from attending funerals here and meeting the pastors and church members.
  - c. New members to approve for March are
    1. Benjamin Ferra and Jessie Letosky
    2. Denise Drury
    3. Sharon and Charles Palmer**New members accepted unanimously.**
- IX. Treasurer's Report
  - a. There was \$70,944 in the account at the end of February.
  - b. Lay staff is under budget due to the transition in the secretarial staff.

- c. The committees have not been spending much yet, but it is early in the year.
- d. The new boiler is proving to be more efficient than the old, and it shows in the lower gas bill.
- e. New locks are being installed currently with Capital Improvements funds.
- f. Our cash flow is good and we are deficit free at the time of this meeting.
- g. The elevator will need extensive repairs soon, so we are preparing for that expense in the near future.

**Motion to accept the Treasurer's Report by Heather Deemer; seconded by Darlene Hoffmann.**

#### X. Unfinished Business

**a. Joint motion from Special Gifts and Finance for carillon replacement: The Finance Committee moves to authorize up to \$20,000 from the Memorial Fund to cover the costs of repairing and updating the carillon. (Project approved by Council/motion by Worship and Music on October 21, 2025. Use of Memorial Funds reviewed and approved by the Special Gifts Committee.)**

The motion passed unanimously.

- b. Property Update: Doors, locks and windows have been, and are being replaced currently (and ongoing.)

#### XI. New Business

##### a. Personnel Updates

1. Kathe Houck's last day as secretary was March 11, 2026.
2. Kari Morgan began as secretary on March 16, 2026.
3. Patti Demine has sent a formal letter of retirement, effective May 31, 2026. Personnel has already started the process of forming an ad for [InDeed.com](https://www.indeed.com) to fill the position.
4. Debbie Morley is in rehab and on the mend. We don't have a start date for her return yet.
5. Candace Bungard was unanimously approved as chair of Personnel by that committee.

##### b. Committee chairs have been nominated:

1. Christian Education-Jodi Kronenwetter
2. CYFM-Rachel Marinchek
3. Fellowship-Mike Macey
4. Finance-Gary Sheppard
5. Outreach-Linda Reed
6. Personnel-Candace Bungard

7. Property-Jennifer Kubit
8. Stewardship-Karen Clair
9. Worship and Music-Meri Beth Elder

**Motion to accept Committee Chairs by Pastor Jess Felici; seconded by Herb Harris.**

- c. Trinity has welcomed more new members: Benjamin Ferra and Jessie Letosky, Denise Drury, Sharon and Charles Palmer.

**Motion to accept new members by Meri Beth Elder; seconded by Dana Shannon.**

- d. Mutual Ministry nominations are Jen Hudson and Nancy McHenry.

**The motion passed unanimously.**

**Motion to adjourn was made by Joe Bruzda; seconded by Linda Brigaman.**

Adjournment with Lord's Prayer. 7:30 p.m.