

Part-Time Custodian

Job Description

Job Overview

The Part-Time Custodian is responsible for maintaining the cleanliness, safety, and functionality of the church facilities, ensuring that Harvest Church remains a clean and welcoming environment for worship, ministry, and events. This role focuses on cleaning, light maintenance, and facility support to ensure smooth operations during all services and building activities.

Skills & Responsibilities

- **Custodial Excellence:**
 - Ensure the church building is clean, organized, and safe by performing routine custodial tasks and light maintenance.
- **Facility Readiness:**
 - Prepare spaces for services and events, including setup, teardown, and responding to facility needs during gatherings.
- **Problem-Solving:**
 - Identify and address facility issues promptly, including routine cleaning, minor repairs, or urgent maintenance needs.
- **Safety & Stewardship:**
 - Follow safety procedures, report facility concerns, and help maintain church resources with care and responsibility.
- **Flexibility & Responsiveness:**
 - Be available to respond to unexpected maintenance needs.

Experience & Qualifications

- Previous custodial experience preferred.
- Ability to work independently and efficiently with minimal supervision.
- Basic knowledge of facility maintenance, including minor repairs and troubleshooting.
- Ability to lift up to 50 lbs. and perform physical tasks such as bending, lifting, and standing for extended periods.
- Must be available for occasional weekend shifts and special events.
- Alignment with the mission and values of Harvest Church.

Living Out the Role

- **Who You Are:**
 - You have a heart for service and see custodial work as a ministry that supports the church's mission.
 - You take pride in a clean and welcoming environment, ensuring spaces are ready for worship and fellowship.
 - You are dependable and proactive, addressing facility needs without being asked.
- **What Success Looks Like:**
 - The church is consistently clean, safe, and well-maintained before, during, and after services or events.
 - Weekend services and events run smoothly because spaces are prepared and facility needs are met.
 - Small maintenance issues are handled efficiently, and larger concerns are reported promptly.
 - You approach your work with excellence, understanding that a well-maintained church enhances worship and community.
- **Going Above & Beyond:**
 - You anticipate needs and address facility issues before they become problems.
 - You take ownership of your role, suggesting ways to improve efficiency or facility upkeep.
 - You step in to assist with unexpected situations (e.g., spills, emergency repairs, special event setups).
- **What to Avoid:**
 - Waiting to be told what needs to be cleaned or fixed rather than taking initiative.
 - Doing just the minimum instead of ensuring every space is truly ready for services and events.
 - Ignoring small facility concerns that could turn into bigger problems if left unattended.
 - Seeing custodial work as just a job rather than an opportunity to serve the church community.

Church & Job Information

Denomination: Non-Denominational

Church Size: 850

Job Type: Part-Time (20-25 Hrs/Wk), Hourly

Pay Range: Based on Experience

Workplace Location:

Harvest Church

1669 S. Garfield Ave.

Traverse City, MI 49686