



ARK ACADEMY SCHOOL #196

2026-2027 APPLICATION FOR ENROLLMENT Grade _____

Student Information: Date of Birth: _____ Sex: _____ Date of Enrollment _____

Full Name: _____

Child's Physical Address: _____

Previous School Attended: _____

Family Information: Child lives with: _____

Mother's name: _____ **Father's name:** _____

Address: _____ Address: _____

Home Phone: _____ Home Phone: _____

Cell: _____ Work: _____ Cell: _____ Work: _____

Email: _____ Email: _____

Custody: Both _____ Mother _____ Father _____ Other _____

Medical Information:

I hereby grant permission for the staff of Ark Academy to contact the following medical personnel to obtain emergency medical care if warranted:

Doctor: _____ Address: _____ Phone: _____

Doctor: _____ Address: _____ Phone: _____

Hospital Preference: _____

Please list allergies, special medical or dietary needs, or other concerns: _____

Contacts:

Child will only be released to the custodial parent or legal guardian and the persons listed below. The following people will also be contacted and are authorized to remove the child from the facility in case of illness or emergency, if for some reason, the custodial parent or legal guardian cannot be reached:

Name Address Work/Home# Cell#

Name Address Work/Home# Cell#

Name Address Work/Home# Cell#

Name Address Work/Home# Cell#

Helpful Information About Your Child:

Signature of Parent/Guardian

Date



ARK FACTS (keep for your records)

HOURS OF OPERATION

Instructional hours are from 8:30 am to 2:30 pm. Doors open at 8am. Late arrivals must ring the bell for access. Students can be walked by a guardian to the classroom the first week of school, but after that we ask that you drop your little one off at the front door. They will be escorted to the classroom.

KINDERGARTEN ENROLLMENT

Students must be five years on or before September 1st of the school year to be eligible for admission.

ATTENDANCE AND TARDIES

Attendance will be taken daily. Students arriving after 8:35 will be considered tardy. Five tardies per quarter will be considered 1 absence. According to StepUp, funding will be pulled if the student has missed 18 days or more.

LUNCH and SNACK

We are not permitted to serve food currently. You will need to send lunch and a snack for your child. Send a water bottle with your child that has a closable lid. We can refill their bottle throughout the day if need be.

OUTDOOR PLAY

Students will play outside daily unless the weather is a factor. Recess will not be taken from students as a form of punishment unless the student is being unsafe or it is requested by a parent.

BEFORE AND AFTER SCHOOL CARE

We currently do not provide after-school care on site, but All-Star Youth Sports does provide before and after care with transportation to and from the school. Their phone number is 904-619-6681.

SECURITY

Our doors will always remain locked. A minimum of 2 adults will be on the premises. Adults will be wearing a walkie in case of emergencies. There are cameras in classrooms for the protection of the students and teachers. The footage is stored but not streamed and cannot be accessed by unauthorized persons. Teacher will have access to a panic button that can be used at any time to alert police of an emergency. Our classroom is also equipped with an extra exit door.

RELIGIOUS STUDIES

We will engage daily in prayer, scripture memorization, and students will be presented spiritual truths taught through Bible stories. We teach the trinity, salvation through the death

and resurrection of Jesus alone, and God's design for marriage being 1 biological male and 1 biological female.

ACADEMIC STUDIES

The following subjects will be taught throughout the year: Phonological Awareness, Phonics, Reading, Writing, Math, Science, and Social Studies.

HOMEWORK and HOMEWORK FOLDER

We believe in homework, but we also believe that excessive homework can take away from family time. Your child will receive homework that is a review of skills being taught. We also ask that reading take place daily as part of the homework routine at home. A homework folder will go home daily and need to be returned daily.

REPORT CARD

Report cards will be sent home quarterly to be signed and returned.

SCHOOL CALENDAR

We know that many families have students at other schools, therefore we will do our best to mirror the Duval County Public Schools calendar.

EXCEPTION DAYS

Since Connect Church is a voting site, we will close our campus on voting days for security purposes.

CLASS DOJO

The Class DOJO application will be our primary source of communication. I will send you an invitation to join our Class Dojo. It works like texting, but you can also see our class STORY. We can send each other private messages in real time. We will sometimes message you directly, and other times, in a group text regarding class matters. We can also award students Dojo points for good choices and give negative Dojo points for poor choices. You will be notified when points are given.

DISCIPLINE

It is our desire to help every child maintain a positive attitude. However, sometimes children need help determining good behavior from bad behavior. Often, discipline is necessary in these instances and is part of a normal process in learning right from wrong. Here are our procedures for handling discipline:

1. Encouraging good behavior encourages good behavior. We will compliment and encourage the good things we see. This often can change behaviors immediately without directly addressing the individual student.
2. Seating switches can often change a dynamic that otherwise would be a disruption or problem of some kind.
3. A quick note to a parent on Dojo can be useful in changing behavior.
4. A phone call to a parent may be necessary to correct behavior.
5. If disruptive behavior continues, the parent may be asked to check the student out for the remainder of the day.

6. If behaviors are serious or dangerous in nature, we may suspend the student for a full day.
7. If these procedures do not curb ongoing behaviors, you may be asked to unenroll your child. All students deserve a suitable learning environment that does not cause daily anxiety and a lack of learning for the rest of the class.

We also reserve the right to discharge/unenroll a student at any time.

TOYS AT SCHOOL

We ask that no toys be brought to school unless there is a special Show and Tell day or a game day that has been previously announced.

VOLUNTEERS

We welcome volunteer help and would love to have you sign our Volunteer form.

SCHOOL SUPPLY LIST

A supply list will be generated over the summer and e-mailed to families.

PAYMENT POLICIES

Tuition is \$8,600 or \$10,600 for students requiring special support. This can be broken into 10 monthly payments of \$860 or \$1060 monthly beginning in August and ending in May. If tuition is paid through a state scholarship and it doesn't cover the full amount, the remainder can be divided and paid in equal monthly payments. Payments can be made at ArkAcademy.Education.

ENROLLMENT/RE-ENROLLMENT FEE

There is a non-refundable \$200 enrollment/re-enrollment fee that will be due at the time of enrollment/re-enrollment. Payments can be made at ArkAcademy.Education.

REQUIRED PAPERWORK FOR NEW STUDENTS: These items can be brought to Orientation if they are not available at the time the registration packet is completed.

1. Student Health Examination document (form DH 3040) or valid exemption
2. Florida Certificate of Immunization (form DH 680) or valid exemption
3. Birth Certificate copy

ORIENTATION and FIRST DAY DATE

Orientation will be Thursday, August 6th, at 6pm. We will go over drop off and pick up procedures, what our day looks like, homework, communication, and other important items. Save the date! Our first day of school will be August 10th!



ARK ACADEMY ATTENDANCE POLICY

We place high value on consistent attendance. Not only is attendance necessary for optimal learning, it builds character and develops a sense of importance around routines, hard work, and learning.

Providing an Absence Excuse: The preferred communication method is to provide a hand-written or printed note with your child for the reason of the absence.

Excused Absences: Any child who is absent from school must present a doctors note or written excuse signed by the parent or guardian immediately upon his/ her return. The note must clearly indicate the reason for absence and must be presented within three (3) school days from the child's return to school.

Acceptable Excuses for Absence: Illness, quarantine, doctor visits, therapy from a licensed practitioner, required court appearance, death in family

Unacceptable Excuses for Absence: Shopping trips, care for extended family members, days out to theme parks or to attend concerts or shows, parents' work commitments or business trips, extended holiday time (including long weekends taken on Fridays and/or Mondays), parental illness

Retention Due to Absences:

If a student misses 35 days or more of school, the student will be retained and need to repeat the grade level. A student may complete make-up work, but the year will be considered incomplete after 35 absences due to the amount of actual classroom instruction missed.

Scholarship Impact: Ark Academy is subject to inspection at any time throughout the school year by a Step Up For Students Representative. Among other items available for inspection are the attendance records of students participating in the Step-Up scholarship program. Schools are required to track student attendance in accordance with the Florida Department of Education regulations. Consistent truancy can trigger a review of eligibility, and the scholarship may be revoked. Administrators are instructed to call Step-Up if a child has missed 18 days or more of school.

Truancy according to Florida state law: *A student who has (5) unexcused absences within a calendar month, or ten (10) unexcused absences within a 90- calendar-day period would be considered truant.*

Please sign that you have read and understood the above policy.

SIGNATURE PAGE

Please sign showing that you have read and understand the following:

- **Ark Facts**
- **Attendance Policy**

Parent Signature _____

Parent Printed Name _____

Parent of _____

Date _____



ARK ACADEMY FEE SCHEDULE

Kindergarten through 2nd Grade 2026-27

Scholarship Recipients

The majority of the tuition will be covered in 4 installments by the state scholarship for those students receiving scholarship dollars. If scholarship dollars do not cover the full amount, the remainder will be due by December of the enrollment year.

For students not needing special support, the tuition will be \$8,600. For students that do need special support, the tuition will be \$10,600.

Any tuition amount not covered by the scholarship will be paid by the parent by December 2026. There are no other mandatory fees.

NOT a Scholarship Recipient

For non-scholarship recipients, the yearly fee for tuition will be broken into 10 payments of \$860 or \$1060 due on the 10th of every month.

Yearly Enrollment/Re-Enrollment Fee

The enrollment/re-enrollment fee is \$200 yearly due by the first day of the enrollment school year. This is for all students.

I understand that I am responsible for all fees referenced on this page for the 2026-27 school year for my child _____.

Parent Signature _____

Date _____



ARK ACADEMY PHOTOGRAPHY CONSENT

Dear Parent/Guardian,

As the parent of a child/children at Ark Academy, I agree to the following:

I understand that my child(ren) whose name(s) are listed below may be photographed at Ark Academy during normal school hours, field trips, or activities. I understand that these photographs may be used in promoting Ark Academy, either in print or on the internet.

Parent/Guardian Name	Relationship to child
Child 1 name	
Child 2 name	
I give permission for my child(ren) to be photographed, or their images recorded, for print or electronic use in promoting Ark Academy. I understand that it is my responsibility to update this form if I no longer wish to authorize the above uses. I agree that this form will remain in effect during the term of my child's enrollment. I understand that there will be no payment for me or my child's participation.	
Parent/Guardian Signature	Date