



# COUNCIL Meeting Minutes

## July 27<sup>th</sup>, 2025 @ 10:15 AM

In Person/Zoom Option

1. Call to Order: Diane Herron – President

- a. President calls the meeting to order: Time\_10:15\_
- b. Take Attendance.

Diane Herron (President), Michelle Rhodes (Vice President) Kent Mueller (Treasurer), Rich Tarter (Secretary), Jeff Tisdell, Renee Stafford, Pam Johnson, Bonnie Brix, Don Streiff, Sally Rakovec, Alivia Schiferl, Pastor Heather Brown

- c. Handout Agenda and other items from team reps.

2. Devotion: Sally – Psalms 46 - God as Refuge and Strength

A devotion focusing on the concept of God as a refuge and strength, emphasizing his love and forgiveness. Sally highlighted that God is approachable and understanding, encouraging a personal relationship with him. The devotion concluded with a prayer, urging for us to deepen our relationship with God.

3. Acknowledgements/Review: Diane

- a. Celebrations & Acknowledgements from past month
- b. Cards & Letters

- I. Appreciation to Council – A thank you card from Alicia H for MACCI gift Certificates. The family used them for a movie night.
- II. Appreciation to the FLC Congregation – A thank you card and a tithing donation from Cindy Esselman, Creative Memory advisor, for opportunities to give guidance and coaching to parishioners in scrapbooking. Donation will be going to the Welcome Team table items.
- III. Appreciation to FLC members – A thank you card from the Lutheran Social Services for the generous donation to the Homme Youth. The donation will go towards purchasing many bicycles for the youth members.
- IV. Fund Raising letter received from the Children’s Miracle Network for a DQ Blizzard Treat Day, Thursday July 31st. Proceeds will go to the Marshfield Children’s Miracle Network Hospital.
- V. Fund Raising Letter received from the Homme Homes organization.
- VI. Lease Termination Letter received from the Lutheran Social Services organization, effective July 31st, 2025.
  - I. Alicia will be talking to the Better Way Club to see if they would be interested in that office space.

- c. Share

- I. New church event request forms are available, located by the mailboxes. Please start using for team event needs.

- II. The “First Annual” FLC garage sale went very well. Many items were sold. Great Job to all who were involved in this monumental event.

4. Secretary’s Report: Rich

- a. Action item: Any changes to minutes from the last meeting?
  - I. Action item: Approval of June 15<sup>th</sup>, 2025, minutes  
I, Rich move to approve June minutes.  
Bonnie, second the motion. Discussion.... All in Favor All\_Yay, \_\_\_ Nay. Motion Pass

5. Financial Reports: FLC Treasurer: Kent

- a. Review monthly report.
- b. Action item: Approval of the July Report  
I, Renee move to approve the Financial Reports.  
Bonnie, seconds motion. Discussion.... All in favor All\_Yay, \_\_\_ Nay. Motion Pass

6. Pastor Heather’s Report: Pastor Heather Brown

- a. Pastoral Report – Pastor Heather is attending an ELCA Council Meeting in Pheonix AZ, July 27<sup>th</sup> – Aug 2<sup>nd</sup>. The Synod is sponsoring the participation.
- b. Motion needed for Pastor Heather to be off August 31, Roger Keller for Pulpit Supply and there will be NO Communion.  
I, Bonnie move to approve Pastor Heather to take off August 31, 2025, with Roger Keller to do Pulpit Supply with no Communion. Michelle, seconds the motion.  
Discussion.... All in favor All\_Yay, \_\_\_ Nay. Motion Pass
- c. Garage Sale results
  - I. Great turnout. We had approximately 30 volunteers to help with sorting, pricing, organizing, cashbox, setup/take down and sales.
  - II. A generous number of items were donated to the sale by our members, as well as items from the church and the parsonage.
  - III. Proceeds to be counted July 28<sup>th</sup> by the church money counters.
    - a. Funds to support Capital Campaign, Care Fund, and our synod’s Neighbor to Neighbor ministry.
- d. Branching Out:
  - I. The 2<sup>nd</sup> Branching out event was held at the Hamus Nature Preserve on Wednesday July 9<sup>th</sup> from 5pm-6:30 PM. Event goers enjoyed songs, a fellowship meal, and a nature hike.
  - II. The 3<sup>rd</sup> and final Branching out event of the summer will be held at the Wild Wood Pavillion on Wednesday Aug 13<sup>th</sup> from 5-6:30 PM. Picnic style food will be available during a sing-along and faithful table discussions. The event will conclude with a walk from the pavilion to the FLC 70<sup>th</sup> anniversary memorial tree located by the upper pond.
  - III. We are thankful for the funds that were given for the 3 events that came from grant money from the synod, undesignated memorial fund money from FLC and funds from the Luther Seminary: totaling \$2100.
  - IV. A final report will be presented to council after the last event.

7. Old Business: President: Diane

- a. Update on the Continuing Resolution
  - I. Endowment Committee in communications with the Audit Committee. Once complete, Council will review and vote.
  - II. There is an Oct 1<sup>st</sup> deadline, in preparation for voting in the October council meeting. Once approved, the resolutions will go to Nancy Young, by November, in preparation for congregational meeting January 15<sup>th</sup>.
- b. Financial Secretary Update
  - I. Pam Johnson and Cheveney Verhuls to meet to discuss this position.
- c. Time & Talent Update
  - I. Deadline for return of the time and talent sheets is Aug 3<sup>rd</sup>, to be completed by Aug 10<sup>th</sup>. August 15<sup>th</sup> results will be sent to the Executive Committee.
- d. Lock & Unlock Doors Update
  - I. Volunteers have come forward.
  - II. Facilities chair to coordinate/discuss procedures.
  - III. The auto-lock door will be set to be open from 7:30 AM to 11 AM on Sunday's.
- e. Audit Committee Update
  - I. Meeting set for Monday 7-28-25 to discuss the mid-year audit.
- f. Reminder Mission Team Binder turn in 8/1
  - I. Final binder turn-in Aug 3<sup>rd</sup> Sunday.

8. Parsonage Update: Jeff Tisdell & Pam Johnson (30- 45 minutes)

- a. Parsonage: Motion from Facilities recommendation to Council  
I, \_Pam\_ make a motion to accept Facilities motion to accept the bid from Bach Excavating of \$21,715 with an additional contingency of \$8,285 totaling \$30,000 to be approved by the congregation. \_Michelle\_, second. Further Discussion? \_All\_Yay, \_\_\_\_\_Nay. Motion \_Pass\_
- b. Finance Team motion recommendation to Council  
I, \_Diane\_ recommendation using our savings to pay for the cost of \$30,000 with contingencies. By using the savings will decrease interest. With potential ideas to discuss in the future how to replenish our savings. \_Michelle\_ second the motion. Further discussion? Motion \_Pass\_
- c. Discussion about having a Congregational Meeting on Aug. 17<sup>th</sup> to discuss the recommendation of the Parsonage?
  - I. Meeting will have a Zoom (remote access) component.
  - II. Question as to the current number of active members do identify the number of voters needed for a congregational vote – 2/3<sup>rd</sup> of active members.
- d. Discussion and motion on timing and communication to/for the Better Way Club to vacate the Parsonage building, depending on congregational vote results.  
I, Pam, motion to have Paul write a letter to the Better Way Club regarding vacating of the Parsonage, to be served by August 15<sup>th</sup>, to vacate the building by no later than Sept 15<sup>th</sup>. Michelle seconds. Further Discussion. All Yay. \_\_\_\_\_Nay, Motion Passes.

- e. Discussion as to whether Bach could give a proposed timeline for removal of Parsonage if the congregation votes that way. Jeff to check with Bach regarding potential October start date for parsonage work.
- f. Alicia to put parsonage vote information in newsletter/bulletin.

#### 9. New Business: Diane

- I. Synod Conference Event hosted at Faith Lutheran. Sunday Oct 26th, 5-7:30 PM.
  - I, \_Pam\_ move to approve the FLC to host a Synod Conference Event on Oct 26<sup>th</sup> (Reformation Day) from 5-7:30pm. \_Bonnie\_, second the motion. Further discussion? \_All\_ Yay, \_\_\_\_\_ Nay. Motion \_Pass\_.
  - i. The event is expected to attract around 100 people.
- II. Discussion/Handout Faith Lutheran "TEAMS" Adult Engagement Challenge and pizza party.

#### 10. Mission Team Updates

- a. PERSONNEL TEAM: Diane
  - i. Business items/Priorities
  - ii. Updates:
  - iii. Motions/Recommendations if any
  - IV. Diane and Alicia plan to review personnel policy changes on Tuesday and share them with the council via email and the OneDrive. The group decided to postpone voting on the personnel policy revisions until the August meeting to allow time for review.
  - V. Diane and Renee to discuss the council retreat outcome.
- b. FINANCE TEAM: Jeff
  - i. Business items/Priorities
  - ii. Updates
  - iii. Motions/Recommendations, if any
  - iv. No meeting in July
  - v. Minutes from June are available.
  - vi. Budgeting discussion on support for the Endowment and the undesignated memorial funds.
- c. FACILITIES: Don
  - i. Business items/Priorities/Upcoming Events
  - ii. Motions/Recommendation, if any
  - iii. Budget update, if any
  - iv. Pew removal from downstairs area.
    - a. Will be removed before Choir starts.
    - b. Pews will need to be cut into 5 ft lengths to be removed.
- d. GLOW/EDUCATION & FAMILY MINISTRY: Pam
  - i. Business items/Priorities/Upcoming Events

- ii. Motions/Recommendations, if any
  - iii. Budget update, if any
  - iv. The Rise overnight event scheduled for Friday Aug 1<sup>st</sup> for the 6<sup>th</sup> – 9<sup>th</sup> graders.
  - v. Justin cleaning carpets.
  - vi. Upcoming teachers meeting being planned.
  - vii. Mentor program meeting held last week.
- e. FAITH-IN-ACTION: Michelle
- i. Business items/Priorities/Upcoming Events
  - ii. Motions/Recommendations, if any
  - iii. Budget update, if any
  - iv. Movie Night Aug 8<sup>th</sup>.
  - v. Bonfire Event planning. Event on September 13<sup>th</sup> at the school forest.
- f. FLY/FAITH LUTHERAN YOUTH: Michelle and/or Jeff
- i. Business items/Priorities/Upcoming Events
  - ii. Motions/Recommendations, if any
  - iii. Budget update, if any
  - iv. Youth returned from Mission Trip.
  - v. Youth director resigning at the end of September.
    - a. Discussion:
      - i. Possible Extension.
      - ii. Publish Job Posting on Synod website?
      - iii. Bonnie to follow up with Pastor.
- g. SOCIAL CONCERNS/GREEN TEAM: Renee
- i. Business items/Priorities/Upcoming Events
  - ii. Motions/Recommendations, if any
  - iii. Budget update, if any
  - iv. Zoom meeting planned in conjunction with 1<sup>st</sup> Presbyterian Church for 7-28 to discuss plastics and the environment.
  - v. Garden cleanup notice in the bulletin.
- h. WORSHIP & MUSIC: Bonnie and Sally
- i. Business items/Priorities/Upcoming Events
  - ii. Motions/Recommendations, if any
  - iii. Budget update, if any
  - iv. No July meeting.
  - v. Pass any thoughts to Bonnie about worship service ideas.
  - vi. Discussion on readers who might have a hard time ascending to podium to read during worship service. Bonnie will take back to group for discussion.
- i. COMMUNICATIONS: Rich
- i. Business items/Priorities/Upcoming Events
  - ii. Motions/Recommendations, if any

- iii. Budget update, if any.
- iv. The monthly minutes are available.

- j. EXECUTIVE COMMITTEE: Diane
  - i. Business items/Priorities/Upcoming events
  - ii. Motions/Recommendations, if any
  - iii. The monthly minutes are available.

11. Other Business:

- a. Communion Assistant:
  - Aug 3rd: \_Not Needed\_
  - Aug 10th: \_Bonnie\_
  - Aug 17th: \_Sally and Pam\_
  - Aug 24th: \_Diane\_
  - Aug 31st: \_Not Needed\_
- b. Devotions:
  - Aug - Don
  - Sept - Bonnie
  - Oct - Jeff
  - Nov - Pastor Heather
  - Dec - Diane
- c. Council Agenda: will go out to council members each month on the Tuesday before the council meeting.
- d. Newsletter Highlights – To help communicate better with the congregation, we would like each mission team to submit highlights/bullet points of what happened this past month in the newsletter. Mission Team Highlights are Due by August 19<sup>th</sup> to the Office Manager.
- e. Bulletin Information must be in by the Monday before the following Sunday at Noon.

12. Agenda for August Meeting: Diane

- a. Parsonage
- b. Personnel Policy Reviews.
- c. Facility Item Loan out Policy.
- d. Council and Team Covenants.
- e. Active Shooter/ Stop the Bleeding discussion.

13. Next Meeting: Diane

- a. Next Council Meeting: Aug 24<sup>th</sup>, 2025
- b. Wrap up: Items for Mission Team Reps to take back to their meeting:
  - i. Mission Team Binders: Deadline Aug. 1<sup>st</sup>. Please turn your team's binder into the office and leave it on the table. If the office is locked, you may leave them on the bench. Another option is to bring them in on Sunday Aug 3<sup>rd</sup>. Thank you!
  - ii. Anything else?
  - iii. Anything else?

14. Meeting evaluation:

What went well? What could use some work, anything missing or confusing?

15. Motion to Adjourn: Diane

Time: 11:29 AM

I, Diane move to adjourn the meeting 2<sup>nd</sup> by Bonnie.

Discussion.... All in favor All\_Yay \_\_\_\_\_ Nay Motion Pass.

2025 Faith Lutheran Church Council Members

Diane Herron (Co-President), Michelle Rhodes (Vice President),

Kent Mueller (Treasurer), Rich Tarter (Secretary), Jeff Tisdell, Renee Stafford, Pam Johnson, Bonnie Brix, Don Streiff, Sally Rakovec, Alivia Schiferl, Pastor Heather Brown

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REP Updates to Council from Mission Team: *Share what your team has worked on this past month with council.*

- PRIORITIES: Remind everyone what your top priorities are this month with updates.
- EVENTS: Upcoming events or items that Council should be aware of.
- MOTIONS: Share any motions or recommendations you team made.
- BUDGET: Let everyone know where your budget is at. Incoming/outgoing
- OVERALL UPDATES: Any updates on how this team is helping with overall church/council priorities. Any questions for the council? Any questions? Comments? Discussion