

# Director of Children's Ministries

Part-Time · 20 hours/week

## Overview

Valley Fourth Church (V4) is seeking a **Director of Children's Ministries** to provide administrative and spiritual leadership for a vibrant, gospel-centered ministry serving children from birth through 5th grade. This role supports the church's mission by cultivating a Christ-focused environment where children grow in faith and families feel supported and engaged.

## Purpose

The Director of Children's Ministries will lead all aspects of V4's children's programs, maintaining a biblical, comprehensive, and consistent vision for evangelizing and discipling children within the church and the surrounding community.

## Key Responsibilities

### Children's Ministry Leadership

- Provide oversight for all children's ministries, ensuring alignment with V4's mission, vision, and strategy.
- Develop and implement a ministry plan that supports Christian growth across all childhood stages, including a healthy transition into the Youth Ministry.
- Direct weekly programs including Nursery, Children's Sunday School, and V4 Kids Powerhouse (Children's Church).
- Review, approve, and distribute curricula for all children's ministry environments.
- Deliver personal and team teaching within Children's Ministries.
- Maintain good working relationships with ministry staff and stay up to date with all ministry initiatives.

### Volunteer Management

- Build and maintain a strong team of volunteers through recruiting, interviewing, training, coaching, and ongoing support.
- Set clear expectations for volunteers and provide regular development, evaluation, and care.

- Foster meaningful relationships with children, parents, and volunteers.

### **Events & Programs**

- Lead major annual events including:
  - Vacation Bible School (Summer)
  - Harvest Party (Fall)
  - Winter Camp (optional)
  - Concerts (optional)
- Partner with other church staff to support cross-ministry initiatives.

### **Qualifications**

- A clear testimony of God's saving and transforming grace.
- A passion for developing an engaging, Bible-based, gospel-driven ministry for children.
- Demonstrated ability to connect with children, relate well to parents, and develop volunteers.
- Minimum of two years of experience in children's ministry preferred.
- Background in child development with 3–5 years of experience working with children and volunteers will also be considered.

### **Expectations**

- Report directly to the Senior Pastor.
- Comply with all V4 policies and procedures.
- Maintain healthy, consistent relationships with parents and families.
- Be able and willing to join Valley Fourth Church and actively participate in the life of the church.
- Model a consistent walk with God that reflects the fruit of the Spirit.

Please submit your resume and any other supporting documents to the Church Administrator at <mailto:kfrank@valley4th.com>