



COFFEE AT HERITAGE

**these steps are also posted in the workroom*

1. ENSURE POWER IS ON

Green light on far left above power button.

*If no power is showing, then check flip switch on back of brewer.
This switch should NEVER be turned off*

2. READY LIGHT MUST BE ON

Red light will be on indicating that the water is heated and ready. If no light, then do not brew!

3. INSERT COFFEE FILTER PACKET

Choose your coffee and insert ONE pre-filled coffee filter into the filter tray. If you add two, there is a high chance water will overflow.

4. PLACE AIRPOT UNDER BREWER

Place an opened airpot under the brewer- some are labeled to the coffee type. Leave the pump insert in and align the hole to the drip

5. SERVE

After about 1.5 to 2 minutes of brewing, place airpot out for serving. Be sure to close the lid and transport with the silver push tab down.

After each brew, the brewer will need 4+ minutes to reheat new water before brewing again. Just wait for the "Ready" light before repeating steps.