

Early Childhood Lead

Win: Create a safe, loving, and engaging environment where our youngest kids experience God's love and families feel confident and supported.

Reports to: Kids Ministry Director

Roles

Ministry Programming & Preparation

- Plan and lead Early Childhood programming and special events
- Prepare curriculum, classrooms, supplies, and resources for weekly ministry experiences
- Partner with the Kids Director to ensure consistent ministry leadership and execution

Volunteer Leadership

- Schedule and communicate with Early Childhood volunteers
- Equip, encourage, and support volunteers to serve with confidence and excellence
- Recruit, develop, and retain effective ministry volunteers

Special Events

- Assist in planning and leading early childhood portions of church-wide or KIDS events
- Coordinate setup, supplies, and volunteers for special programs
- Help ensure all early childhood details align with overall event goals and safety standards

Engage with Kids

- Model Christ's love through warmth, play, and positive interaction
- Support volunteers in engaging kids through songs, stories, and simple faith truths
- Ensure each child feels seen, cared for, and safe

Parent Partnership

- Build trust with parents through consistent communication and encouragement
- Equip parents with lesson updates, resources, and practical next steps for family discipleship
- Help every family feel known, supported, and confident in the care their child receives

Qualifications

- A deep love for God and others.
- A committed follower of Jesus Christ marked by integrity and authenticity
- Agreement with The Chapel's mission, values, and essential and distinctive beliefs
- Proven experience leading volunteers or serving in children's ministry
- Strong organizational, relational, and communication skills
- Ability to equip and encourage volunteers to serve effectively
- High attention to detail and commitment to creating safe, welcoming environments

Regular Work Schedule: Mondays-Thursdays, Sunday mornings, Wednesday evenings: 15-19 hours/week, 12 months)