
Membership Committee

Scope: Assist people in joining the church and provide new members with information about the church.

Purpose:

The Membership Committee shall be responsible for assisting the prospective new members in the preparation of the application form for church membership. The committee will provide each candidate a membership information packet which contains a copy of the Constitution and Bylaws and information about various programs offered by the church. A current Church Directory and offering envelopes will be included in the information packet. The Chair or a committee representative will be responsible for presenting the names of candidates for membership approval at the regular church conference.

Membership:

The committee consists of six members nominated by the Nominating Committee and elected by the church for a three-year rotating term which begins in January. Ex-officio members of the committee are a Pastoral staff liaison assigned by the Lead Pastor and a Deacon liaison assigned by the Deacon chair.

Relationships:

The committee assists the church, within the realm of the committee purpose, in fulfilling the church's Mission: To proclaim the Gospel of Jesus Christ and to minister to the needs of our congregation, the community, and the world through the leadership of the Holy Spirit. This committee shall utilize the five Biblical Functions of Worship, Fellowship, Discipleship, Ministry, and Evangelism in meeting the committee's purpose and duties and in communicating, collaborating, coordinating, and cooperating with others. The Committee Chair serves as a member of the Church Council.

Duties:

1. Provide each candidate for membership with a copy of the Constitution and of the Bylaws and information about the various programs offered by the church when the home visit is conducted. A current church directory and offering envelopes will be included in the information packet.
2. Appoint a member each month to be responsible for being available at each Sunday morning worship service and during revival to gather information on individuals making decisions to join the church. Other committee members will serve as backup.
3. Enlist volunteers to be available each Sunday and during revival to assist if needed in gathering information on individuals making decisions to join the church.
4. Provide training in filling out membership cards on everyone along with their photograph. Also take a group picture of each family that joins so that it can be posted on the bulletin board. Put the digital camera back in the drawer and the church office will print the picture.

5. Maintain a supply of membership application cards and new member packets located in the flower room behind the sanctuary.
6. Present candidate names at church conference.
7. Provide information at the New Member Luncheon on church programs offered for the members.
8. Meet as often as needed to accomplish the committee's purpose.
9. Invite assigned Pastoral staff and Deacon liaisons to committee meetings and provide a copy of meeting minutes.