
Transportation Committee

Scope: Care for and maintain church vehicles and use policies.

Purpose:

To make recommendations to the church concerning ways of meeting transportation needs to include ownership, rental, or lease. To establish, recommend and maintain policies and procedures for the use of available transportation. To be responsible for the care, maintenance, and inventory of church-owned vehicles. To coordinate the use of church transportation equipment. To assess the needs of the church annually and prepare budget estimates to support such needs. To maintain the list of qualified volunteer vehicle drivers.

Membership:

Composed of six members nominated by the Nominating Committee and elected by the church for three-year terms which begin in January annually. Committee members should possess a Commercial Driver's License (CDL) whenever possible. Ex-officio members of the committee are a Pastoral staff liaison assigned by the Lead Pastor and a Deacon liaison assigned by the Deacon chair.

Relationships:

The committee assists the church, within the realm of the committee purpose, in fulfilling the church's Mission: To proclaim the Gospel of Jesus Christ and to minister to the needs of our congregation, the community, and the world through the leadership of the Holy Spirit. This committee shall utilize the five Biblical Functions of Worship, Fellowship, Discipleship, Ministry, and Evangelism in meeting the committee's purpose and duties and in communicating, collaborating, coordinating, and cooperating with others. The Committee Chair serves as a member of the Church Council.

Duties:

1. Publish and maintain guidelines for transportation needs and use of transportation assets, including reservations, repair, and maintenance.
2. Establish maintenance schedules and make arrangements for the performance of maintenance and log all maintenance and repair activities.
3. Determine the need for major repairs, obtain church approval when required, and see that the work is adequately performed.
4. Recommend vehicle purchase and replacement when necessary.
5. Work closely with the church staff in coordination of reservations and vehicle access.
6. Periodically update and maintain the list of qualified volunteer operators.
7. Meet as often as needed to accomplish the committee's purpose.

8. Provide a written report of deliberations, activities and recommendations to the Church Council when requested.
9. Invite assigned Pastoral staff and Deacon liaisons to committee meetings and provide a copy of meeting minutes.