

Teams**604**

Multimedia Team**Purpose:**General

Support the services of the church with video, sound, and lighting equipment.

Specific

Support the worship services and activities of the church through the use of the sound and lighting equipment necessary for such services. To ensure that such equipment is acquired and maintained as appropriate for these activities.

Membership:

A Team leader shall be recommended by the Minister of Music for nomination by the Nominating Committee and election by the church to serve a one-year term. An individual elected as Team leader may serve consecutive terms and shall be a member of the church. The Team leader shall be responsible for identifying and recruiting team members to assist with the Team's duties. There is no limit on the number of team members. Team members should include individuals who are members of the church. If the Team leader determines that team composition is insufficient to fulfill the mission of the team, the Team leader may select non-member church attendees to complete the team. Ex-officio members of the team are a Pastoral staff liaison assigned by the Lead Pastor and a Deacon liaison assigned by the Deacon chair. The Team leader may delegate duties to Pastoral staff when necessary or appropriate. The Team leader may create such sub-groups of the Team as the leader believes is necessary or appropriate to fulfill its duties. Decisions of the Team shall be by consensus to the extent practicable. Any controversies that cannot be resolved by consensus shall be brought to the Deacons for discussion and resolution.

Relationships:

The team assists the church, within the realm of the team's purpose, in fulfilling the church's Mission: To proclaim the Gospel of Jesus Christ and to minister to the needs of our congregation, the community, and the world through the leadership of the Holy Spirit. This team shall utilize the five Biblical Functions of Worship, Fellowship, Discipleship, Ministry, and Evangelism in meeting the team's purpose and duties and in communicating, collaborating, coordinating, and cooperating with others. The team routinely supports the Music and Worship ministries of the church. The team frequently consults with the Lead Pastor.

Duties and Responsibilities:

1. Set up and operate sound, recording, and lighting equipment as required for a service or other activity, including rehearsals as needed. Put away and secure equipment after each use.

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2. Evaluate future equipment needs and submit an annual budget request designed to meet those needs. Oversee the specification, purchase, and installation of that equipment subsequent to proper approval for procurement.
3. Establish a schedule for personnel to cover scheduled services and activities.
4. Communicate with the Lead Pastor, Minister of Music, and other persons as necessary to ensure that appropriate equipment and personnel are available to meet the needs of a particular service or activity.
5. Select, at the team's discretion, additional persons who are not currently serving on the Multimedia Team, to set up and/or operate the equipment as needed.