

PATTERSON PARK CHURCH

Position Description

Position Title: Pastor of Missions & Discipleship
Reports to: Joey Turner & Council of Elders
Job Family Index: ED200
Date Prepared/Revised: August 26, 2026 / October 15, 2026

Principal Function

Pastor of missions and discipleship ministries of the church. Provide vision, leadership, and pastoral oversight for PPC's local and global missions efforts, and adult discipleship pathway of Patterson Park fulfilling its mission to "Glorify God by Knowing Christ, growing in Christ and Going in Service to Christ and others."

➤ Specific Responsibilities:

General Shepherding/Leadership

- Work with pastoral staff and elders to shepherd PPC congregation and oversee the work of the church.
- Provides pastoral care and counseling to church and non-church members as needs arise including those hospitalized and homebound.
- Attend all staff, elder and committee meetings pertaining to areas of responsibility.
- Represent the church to the community when called upon to do so.

Missions

Lead and direct the work of missions at PPC by cultivating a church-wide commitment to the Great Commission through prayer, giving, sending, and going. Facilitate mission and volunteer events, missionary care, mission partner communication, and training opportunities that educate the congregation and equip members to serve locally, nationally, and globally. Develop personal relationships with missionaries and mission organizations that partner with PPC, evaluate requests for support, and strengthen the bond between the congregation and mission partners through clear communication and intentional mobilization.

- Work with the Elders to align missions' strategy, partnerships, budget priorities, and congregational mobilization with PPC's mission and ministry priorities.
- Provide pastoral oversight for the PPC Mission Committee ensuring execution of the Committee mission and vision.

Discipleship Ministries

Develop, maintain, and champion a clear discipleship pathway that helps adults take intentional next steps in knowing Christ, growing in Christ, and going in service to Christ and others. From front door, to membership, ensure, implement systems and clarity so those coming to PPC can grow as disciples of Jesus.

- Oversee the discipleship pathway at PPC.
- Oversee Community Groups.
- Oversee Adult Bible Classes.

PATTERSON PARK CHURCH

Position Description

Co-labor with Pastoral Resident

Work alongside the 2nd year Pastoral Resident who will be responsible for the Assimilation of visitors and new members under the oversight of the Pastor of Missions and Discipleship.

- Provide oversight to the 2nd year Pastoral Resident in their Assimilation responsibilities.

Other Pastoral Duties

- Fulfilling other pastoral and administrative duties as requested by the Elders: weddings, funerals, counseling, hospital visits, etc.

Core Competencies

Adaptability and Resilience: Responds to change and uncertainty with grace, staying steady and faithful even when plans shift or details are incomplete. Willingly steps outside primary responsibilities to serve where needed, handles interruptions without frustration, and maintains focus amid multiple demands. Demonstrates a calm, can-do spirit in the face of challenges, embracing flexibility as a means of faithfulness and service.

Mission Ownership: Demonstrates understanding and full support of the mission, vision, beliefs and code of conduct of Patterson Park church; consistently behaves in a manner (both during and outside of business hours) congruent with the mission, vision, beliefs and code of conduct of PPC.

Organizational Stewardship: Demonstrates a natural attentiveness to both physical space and the finer details that contribute to an orderly, welcoming environment. Tends to spaces with care—cleaning, arranging, and maintaining them thoughtfully—while also keeping track of the small but important elements that support the church's larger mission. Balances aesthetic awareness with attention to detail, ensuring nothing is overlooked and everything has its place in the bigger picture.

Relational Integrity: Builds trust through honest, transparent, and dependable communication. Approachable and diplomatic, this person fosters healthy, respectful relationships across all levels of the church. They maintain confidence, avoid gossip and triangulation, and take responsibility for their words and actions. With both humility and consistency, they consider how their behavior impacts others and seek to strengthen unity through every interaction.

Time Management: Is able and willing to focus time on tasks that contribute to organizational goals; uses time effectively and efficiently; values time and respects the time of others; concentrates his/her efforts on the most important priorities; can appropriately balance priorities.

Decision Making and Problem Solving: Uses sound logic to approach difficult problems and apply effective solutions; can distinguish between symptoms, causes and implied solutions; decides in a timely manner based upon a blend of research, experience, risk-taking and judgement.

Empowering Leadership: Creates an environment where people are valued, equipped, and inspired to serve with purpose and joy. Clearly communicates expectations and timely information so volunteers can thrive. Encourages others to discover and use their God-given gifts, fostering growth through support, guidance, and shared leadership. Engages people strategically in meaningful roles, motivates them with vision and encouragement, and builds a culture where service is both effective and deeply fulfilling.

PATTERSON PARK CHURCH

Position Description

Strategic Execution: Keeps ministry efforts aligned with the church's mission by focusing on what matters most. Balances day-to-day priorities with long-term goals, developing clear plans that move vision into action. Identifies critical objectives, gathers the right resources, communicates progress, and removes barriers with wisdom and foresight. Leads projects with both purpose and practicality—staying organized, future-focused, and grounded in what will best serve the church's mission.

Team Building: Blends people into teams when appropriate; leads the team successfully through difficulties and challenges; creates strong morale and spirit in her team; shares win and success; defines success in terms of the whole team; creates a feeling of belonging and pride in the team.

Technical Expertise: Acquires and demonstrates the technical skills required to proficiently execute the essential function of the job; understand which skills are lacking and seeks to develop those skills; continually works toward the mastery of technical proficiency.

Technical Skills: Proficient in Microsoft Office Suite; willing and able to learn and utilize new software and computer programs as needed.

Disciple-maker: Points others to Christ and helps them to grow in their walk with Christ. Invests in the spiritual lives of others.

Pastoral Gifts: Demonstrates compassion and care for members of the congregation; willing to meet with those in need of pastoral counseling; keeping confidentiality; willing to visit the sick and elderly; availability.

Spiritual Maturity: Demonstrates character, integrity, strong theological foundation, giftedness for ministry, spiritual qualifications of I Timothy 3:1-7 and Titus 1:5-9, nurtures his own spiritual life as a man of prayer and the Word.

Pastor – Print

Signature

Date

Supervisor – Print

Signature

Date

Elder of Operational Oversight – Print

Signature

Date