

Pastoral Coordinator

15 hours/week

The Role

The Pastoral Coordinator will provide hands-on leadership and pastoral support in several key areas of church life. We're looking for someone who loves people, is gifted at building healthy ministry systems, and wants to help DCV become an increasingly connected, caring, and spiritually formative church.

The person in this role will oversee **2–3 ministry areas**, based on their gifts, experience, and the needs of the church.

Potential Areas of Responsibility

Small Groups / Discipleship Pathway

- Help people take meaningful next steps toward community and spiritual formation.
- Support and equip small group leaders.
- Develop systems that help people find and engage in community.

Assimilation

- Help guests and newcomers move from first connection toward meaningful participation in the life of DCV.
- Develop and oversee follow-up processes and connection opportunities.
- Help identify and remove barriers to belonging.

Communications & Social Media

- Help communicate DCV's vision, values, ministries, and opportunities clearly and consistently.
- Coordinate weekly and ongoing church communications.
- Oversee social media content and strategy.

Pastoral Care

- Help provide relational and pastoral care to members of the DCV community.
- Coordinate care needs with pastors, elders, and other leaders.
- Help develop systems for ensuring people are seen, supported, and cared for.

Who We're Looking For

We are looking for someone who:

- Loves people and has a pastoral heart.
- Is committed to growth in spiritual maturity and emotional health.
- Embodies DCV's values and theological convictions.
- Is a strong communicator and relational leader.
- Can take ownership of ministry areas while working collaboratively with the broader staff and leadership team.
- Has a heart for developing and empowering volunteers rather than doing ministry alone.
- Is organized, dependable, and able to follow through.
- Has demonstrated ministry experience and a desire to help people grow as followers of Jesus.