

Evacuation Plan

Facility Name:	Love Life Family Christian Center
Facility Address:	17363 Toepfer Dr
Facility Phone:	586 775 5683
Main Contact:	Chenoa Hall
Emergency Kit Location:	Front Office 1
Number of staff/ youth:	20 / 72

In the event we need to evacuate our site, the following procedures will be followed:

Evacuation routes/ exits:	<ul style="list-style-type: none"> ·Routes/exits will be posted in the classroom. ·Parents will be provided with the evacuation site information.
Emergency Supplies:	<ul style="list-style-type: none"> ·Emergency kits with student emergency contact information, medication, and a first aid kit will be taken when possible. ·Ensure accommodations for any identified special needs children are in place.
Safety Protocol:	<ul style="list-style-type: none"> ·911 called ·Children and staff evacuate in an orderly fashion and walk to the designated evacuation site. <p>Once all children are safely evacuated:</p> <ul style="list-style-type: none"> ·Head count ·Wellness check ·Determine if parents need to pick up their children
Notification:	Parents will be notified of the evacuation and further steps to be taken once the immediate threat has passed
Evacuation Location:	Evacuate to LLFCC FIELD closest to Ash St
Parent Reunification:	Children will be released to parents as soon as it is safe to do so.
Release:	Children will only be released to contacts listed on the child's form with proper identification.

Camp Emergency & Disaster Plan

Camp Name: Love Life Summer Camp
Location: 17363 Toepfer Dr Eastpointe, MI 48021
Emergency Contact Number: (313) 737 - 5551
Plan Reviewed Date: 04/2026

1. FIRE EMERGENCY PLAN

Prevention

- Maintain clear fire lanes and exits at all times

- Store flammable materials properly
- Conduct routine fire drills with staff and campers

In Case of Fire

- 1. Alert:** Staff immediately notify all campers and activate alarm
- 2. Evacuate:**
 - Move campers to designated assembly area: LLFCC Field Closest to Ash Street
 - Use nearest safe exit (no running, no stopping for belongings)
- 3. Accountability:**
 - Conduct headcount using roster
 - Report missing individuals immediately
- 4. Emergency Services:**
 - Call 911
- 5. Do Not Re-enter** until cleared by fire officials

Staff Responsibilities

- Assigned staff sweep cabins/areas
- Lead counselor carries attendance roster and emergency contacts

2. SEVERE WEATHER PLAN

Monitoring

- Designated staff monitor weather via app/radio (e.g., NOAA)
- Watch for warnings (thunderstorms, tornadoes, high winds)

In Case of Severe Weather

- 1. Alert:** Notify all groups immediately
- 2. Move to Shelter:**
 - Bring campers indoors or to lowest level
 - Stay away from windows and doors
- 3. Positioning (Tornado):**
 - Sit low, cover head/neck
- 4. Accountability:**
 - Conduct headcount
- 5. Remain in Shelter** until “all clear” is given

If Outdoors

- Move to nearest safe structure immediately
- Avoid trees, open fields, and water

3. LOST / MISSING CAMPER PLAN

Initial Response (First 5–10 Minutes)

- 1. Confirm Missing:**
 - Verify with staff and campers
- 2. Search Immediate Area:**

- Check last known location
- Assign staff to nearby zones

Escalation (After 10 Minutes)

1. **Notify Camp Director** immediately
2. **Organized Search:**
 - Divide staff into search teams
 - Cover assigned areas systematically
3. **Secure Remaining Campers:**
 - Keep all other campers supervised and in place

Emergency Notification

- Call 911 if camper is not found quickly
- Provide:
 - Camper name, age, description
 - Last known location and time

Parent/Guardian Notification

- Notify after authorities are contacted (per camp policy)

Documentation

- Record timeline, actions taken, and outcome

4. GENERAL REQUIREMENTS (Applies to All Emergencies)

- Staff must carry:
 - Camper roster
 - Emergency contact information
 - Medical information
- Maintain communication devices (phones/radios)
- All staff trained in emergency procedures
- Conduct regular drills

5. SIGNATURES

Camp Director: _____ Date: _____

Staff Acknowledgment: _____