Country Christian School

A ministry of Little Country Church

Student and Parent Handbook



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Learning to lead by following Jesus

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MISSION STATEMENT

Country Christian School exists as a ministry of Little Country Church to assist the family by providing a Christ-centered, Bible-based, academically sound education that inspires each student to impact their community and world for Christ in service to others.

Hear, O Israel: The Lord our God, the Lord is one!
You shall love the Lord your God with all your heart,
with all your soul, and with all your strength.
And these words which I command you today shall be in your heart.
You shall teach them diligently to your children,
and shall talk of them when you sit in your house,
when you walk by the way, when you lie down, and when you rise up.
You shall bind them as a sign on your hand,
and they shall be as frontlets between your eyes.
You shall write them on the doorposts of your house and on your gates.
Deuteronomy 6:4-9

"Go therefore and make disciples of all the nations, baptizing them in the name of the Father
and of the Son and of the Holy Spirit, teaching them to observe all things
that I have commanded you; and lo, I am with you always, even to the end of the age." Amen.
Matthew 28:19-20

DOCTRINAL STATEMENT

We believe the Bible to be the inspired, the only infallible, Word of God.

We believe that there is one God, eternally existent in three persons: Father, Son, and Holy Spirit.

We believe in the deity of our Lord Jesus Christ, in His virgin birth, in His sinless life, in His miracles, in His bodily resurrection, in His ascension to the right hand of the Father, and in His personal return in power and glory.

We believe that salvation is accomplished by faith in Christ's redemptive work on the cross and His resurrection from the dead.

We believe in the present ministry of the Holy Spirit by whose indwelling the Christian is enabled to live a Godly life.

We believe that heaven and hell are definite places.

We believe in the spiritual unity of believers in our Lord Jesus Christ.

WHO WE ARE

Country Christian School is a ministry of Little Country Church. We believe God set forth clear and loving standards in His Word for us to live by, and we make every effort to teach His standards and His truths.

Christian education is the training up of children in the ways of the Lord. This statement encompasses every area of a child's day at school. God is the center of every subject. Bible is taught, but more than merely memorizing scripture, God's omniscience is seen in every area of study.

Country Christian School is an extension of the home. The scriptures admonish parents to train up their children in the way they should go. Therefore, we will strive for consistency and excellence in the areas of respect for God's laws, respect for authority, a sense of individual responsibility, loyalty to our country, and the nurturing of a healthy Christ-like character.

The Biblical and philosophical goal of Country Christian School is to develop students into mature individuals who will be able to exhibit a Christ-like life. This involves the school's understanding and belief of what qualities or characteristics exemplify the Christian life. While enrolled at Country Christian School, all students are expected to exhibit the qualities of a Christian life espoused and taught by the school.

As a ministry of Little Country Church, Country Christian School operates in accordance with the by-laws and statement of faith that is set forward by the leadership, officers and directors. Article 11 of the statement of faith states:

We believe the institution of marriage is ordained of God, that it is a holy ordinance which serves as a model of the relationship between our Lord Jesus Christ and His bride, the church as described in the Bible. Furthermore, we believe that marriage is exclusively the monogamous legal union of one biological genetic man with one biological genetic woman. Accordingly, this ministry will not perform any marriage ceremonies between two individuals of the same sex, nor will it condone, recognize such same-sex marriages, civil unions or domestic partnerships regardless of state law or social acceptance of such unions. (Genesis 2:18-24, Leviticus 18:22, Matthew 19:5, Romans 1:24-28, 1 Corinthians 6:9-10, 7:2)

In keeping with the Statement of Faith of Little Country Church, Country Christian School will not accept application for admittance from unmarried, same-sex couples.

Thus, Country Christian School retains the right to refuse enrollment to or to disenroll any student who engages in sexual immorality, including any student who professes to be homosexual/bisexual or is a practicing fornicator, homosexual/bisexual, as well as any student who condones, supports, or otherwise promotes such practices. (Leviticus 20:13, Romans 1:27, Ephesians 5:5)

Since education is preparation for life and life is preparation for eternity, we must assume our responsibility to help each child develop fully into the person God intended him to be. This can be done by displaying and teaching the love of Jesus and by being sensitive to each child's individual needs, encouraging each one to develop into the adult God can use to fulfill His purposes.

In order to accomplish these many facets of Christian education, Country Christian School will provide a loving, orderly, well-disciplined environment in which the child can study and learn. The teachers will work in partnership with parents in the ministry of teaching and training children for the Lord. It is our goal to glorify God and further His kingdom, endeavoring to lead each child to a personal relationship with Jesus Christ.

GOALS AND OBJECTIVES

1. To lead each child to a personal relationship with Jesus Christ and instill an acceptance of Christian principles, morals and God's direction for their lives.

2. To develop a wholesome sense of self-worth in each child and to help each child realize his individual abilities and value in the sight of God.

3. To promote a thorough educational background that encourages individual academic success, self-discipline and a sincere desire for learning.

4. To build upon the guidelines of honesty, loyalty, morality and love for life as set forth in God's word, the Bible. To help each student recognize and appreciate these standards and integrate them into their individual lives.

5. To help each student realize God's order, plan and supremacy in the universe.

SCHOOL MOTTO

Learning to lead by following Jesus.

SCHOOL MASCOT

Eagle

SCHOOL COLORS

Dark green, maroon and white

NONDISCRIMINATORY POLICY

Country Christian School admits students of any race, color, national, and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admissions policies, athletic or other school-administered programs.

ENROLLMENT POLICY

Families wishing to enroll a child in Country Christian School should proceed through the following steps:

~ Obtain registration information from the school office.

~ Return the registration application and registration fee to the school office.

~ An academic assessment appointment will be made for the student. New students are assessed to determine his/her academic grade level. Your child's most recent report card must be brought to the appointment.

~ Each new family will enroll with FACTS Tuition Company within three days of submitting the registration application and fee.

~ Children enrolling in Kindergarten must submit a copy of their immunization record and official birth certificate. All immunizations must be up to date at the time of enrollment with the exception of Kindergarten boosters which must be current by the first day of school. Please also note that birth certificates issued by the hospital are not accepted. If these records are not presented at the time of registration, you will have three business days to submit them to the school office.

~ Children enrolling in first grade must have a first grade physical and the appropriate form filled out by the child's doctor. These forms are sent home with the summer packet.

~ Students at the Middle School level must display a desire to be in a Christian school.

~ Students may not be admitted if there have been discipline or academic problems in their previous school.

~ All new students are on a probationary status until academic and behavior records have been received, and academic and behavorial compatibility are demonstrated.

~ We will enroll students from other Christian schools if they have outstanding past due tuition bills, only with a letter from the school stating that appropriate arrangements have been made to satisfy that debt.

~ As a prerequisite for attendance and continued enrollment, parents shall affirm their agreement with the Doctrinal Statement and students shall conduct themselves in a manner that is consistent with the Christian faith.

STUDENT TRANSFER ACCEPTANCE POLICY

Students who transfer to Country Christian School are accepted based on their assessment test scores, teacher assessment, and most recent report card. Students are enrolled at the appropriate grade level once these records have been reviewed by the Administrator and has consulted with the teacher who administered an assessment. If there are concerns about a student's ability or proficiency in any area, the teacher will discuss with the parent different ways they can assist their student as they make the transition to CCS.

HEALTH AND IMMUNIZATION REQUIREMENTS

KINDERGARTEN

By state law, every child entering must have:

VACCINE	REQUIRED DOSES
Polio:	**4 doses at any age, but . . .** 3 doses meet requirement for ages 4-6 if at least one was given on or after the 4th birthday; 3 doses meet requirement for ages 7-17 years if at least one was given on or after the 2nd birthday
DTP/DTaP/DT/Td2:	**5 doses at any age, but . . .** 4 doses meet requirements for ages 4-6 if at least one was on or after the 4th birthday
MMR: Measles, Mumps, Rubella	**2 doses** Both on or after 1st birthday
Hepatitis B:	**3 doses**
Varicella: Chickenpox	**2 doses** Or proof of disease
Oral Health Assessment	California law, *Education Code* Section 49452.8, requires that children have an oral health assessment by May 31 in Kindergarten. Forms will be provided in the summer packet.

FIRST GRADE

State law requires that all children entering first grade must have a physical exam. The appropriate form is provided by the school in the summer packet.

SEVENTH GRADE

All children entering or repeating seventh grade must have:

All Kindergarten vaccines stated above	
Tdap Pertussis Booster	Booster dose

MEDICAL IMMUNIZATION EXEMPTIONS

Medical exemptions for school entry must be issued through CAIR-ME. Parents can create an account in CAIR-ME and apply for an exemption. They will receive an exemption application number to give to their child's physician. The physician can register for an account in CAIR-ME and log in to issue the Medical Exemption. Once the Medical Exemption is issued, the physician prints the form and provides a copy for our school.

Medical exemptions issued by physicians who have been disciplined by their medical licensing board are not valid. CCS is required to check these exemptions and will not permit enrollment to a student who has been issued a Medical Exemption by a physician who has been disciplined by their medical licensing board.

FINANCES

All registration fees are non-refundable unless we are unable to admit the student. Tuition is based on a ten month payment schedule which begins in the month of August and ends with the May payment. All tuition payments are to be made through the FACTS Tuition Management Company. Payments are automatically deducted by pre authorized Automatic Bank Payment. Families must register with FACTS immediately upon registering. Families who are late with their payments, without making prior arrangements with FACTS and the school Pastor/Administrator are subject to dismissal from school.

All non-sufficient funds (NSF) are subject to a $30.00 processing fee.

Enrollment slots for a new school year will not be held for students until past due tuition accounts are paid or a written agreement has been made with the school Pastor/Administrator.

LATE ENROLLMENTS

The registration fee for late enrollments is not pro-rated. Tuition for students enrolled through September 15th will be required to pay full annual tuition. Tuition for students enrolled after September 15th will be pro-rated. The monthly payment for late enrolled students will be determined by the percentage of the school year remaining. The partial year tuition will be divided into equal payments beginning in the month enrolled and ending in May.

FUNDRAISING

Active participation in school fundraising efforts are required as part of the privilege of attending Country Christian School. We participate in one fundraiser during the fall, and one fundraiser in the spring of the year. By everyone taking an active part in the support of these events, tuition fees are kept as low as possible, while still giving our children an academically sound, Christ-centered education. Fundraising expectations will be sent home with students prior to the events. All families are required to participate.

SCHOOL BOARD

The School Board is the policy making body of the school consisting of parents and members in good standing at Little Country Church. School Board meetings are normally held each month of the school year except for the month of December. If you would like to address the School Board, with school improvement ideas, concerns, suggestions, etc., please contact the Pastor/Administrator, prior to the meeting, so you may be placed on the agenda.

COMMUNICATION

Effective communication is vital to the health of this ministry. Each Monday, a newsletter is emailed to each family advising you of school events. If there is a holiday on Monday, you will receive your note on Tuesday. You will also periodically receive school correspondence by email or hardcopy as the need arises.

School information can also be obtained by visiting our website at www.ccsredding.org and clicking on the school link and on Think Wave.

PARENT COMMUNICATION POLICY

The teachers and staff will contact the custodial parent or guardian that their student is currently residing with concerning academic, physical, emotional or disciplinary concerns. When notified, the parent or guardian of residence has the responsibility to communicate academic, physical, emotional and disciplinary concerns or their progress with the non-custodial parent.

Parent/teacher conferences are held at the end of the first quarter and after that upon request.

RESTRICTIONS OF VISITATION/CUSTODY

If there are legal agreements that involve taking the student to and from school or restrictions of visitation/custody, those documents must be submitted to the school office before the student's first day of attendance.

QUESTIONS OR CONCERNS

At Country Christian School, we have an open door policy and welcome the opportunity to address your concerns. We realize that in any school there may be times when a parent has questions. The teaching and administrative staff at Country Christian School desire to assist our families when these situations arise.

If you should have a concern about anything that is happening in the classroom, discuss it directly with the teacher. If your concern is about general school policy, please discuss it with the school Pastor/Administrator.

It is the belief of Country Christian School that all conversations between parents and school personnel should be in a civil manner using the fruit of the Spirit as the Biblical model. The fruit of the Spirit ". . . is love, joy, peace, patience, kindness, goodness, faithfulness, gentleness, and self control..." (Galatians 5:22-23a) This is the model for staff, parent and student communication.

Therefore, yelling, abusive or demeaning language, and destructive behavior will not be tolerated. This applies to all school communication including teachers, staff, parents, coaches and officials during athletic events. This kind of behavior is not acceptable.

FIELD TRIPS

Each class takes field trips throughout the year that are educational in nature, and reflect what is being taught in the classroom. Parents will be notified in advance of each activity. Permission slips must be signed and returned to school before a student will be permitted to attend a field trip.

We rely on parents to drive for field trips and sports events. This information will need to be submitted new each school year. If you are interested in driving, you must provide:

- Volunteer Driver Application
- Current background check
- Signed LCC Statement of Faith
- Proof of valid driver's license
- Proof of insurance liability limits

The school requires volunteer drivers to have a minimum amount of liability insurance. (1) $100,000 liability per person for bodily injury; (2) $300,000 liability per incident for bodily injury for all vehicle occupants; and (3) $50,000-$100,000 liability for property damage.

SIBLING POLICY

We encourage parents to arrange care for their younger children when they are coming to their child's class or attending a field trip, so that full attention may be given to the class activity.

We realize that child care is not always possible. Therefore, we have established these guidelines:

a) Siblings may, when necessary, come to class activities with approval of the classroom teacher.
b) Younger children are not to accompany parents to school when the parent is there as a classroom helper, unless arrangements are made with the teacher.

c) Students and their siblings are not permitted in the school kitchen.

PARENT INVOLVEMENT

Involved parents are a significant part of our school culture and operation. We encourage new parents to take this responsibility seriously for the continued excellence of our school.

Parental involvement is a great way to let your child know how important they are to you. This involvement benefits the rest of the school. There are many areas where parents may serve: hot lunch program, room moms, drive on field trips, library work, special work days, special events, classroom activities, etc.

It is the policy of Little Country Church that background checks and signed Statement of Faith are required for all volunteers and paid staff. Forms can be obtained in the school office.

VISITING THE CAMPUS

Parents: We welcome classroom visits after the first two weeks of school. Please arrange the visit with the teacher at least 24 hours in advance. CCS operates under a closed campus policy. All visitors and volunteers are required to sign in at the office upon arrival and pick up a visitor badge to wear while on campus. It is required that you sign out in the office when you leave campus.

Children: Children may visit the campus during lunch time with permission from the school office. The student is to adhere to all school rules and policies.

LUNCH PROGRAM AND SNACKS

Non-sugar snacks may be brought from home for recess breaks.

Hot lunches are offered two days a week. Lunch cards are available to purchase in the school office. Menus are emailed home each month and are posted on Think Wave and our school website.

Students bring sack lunches from home unless it is a hot lunch day. All students are required to have a lunch each day.

Students are not permitted to bring or drink sodas, energy drinks, caffeinated drinks or coffee beverages at school.

CELL PHONES/SMART WATCHES

We prefer that students do not bring cell phones or smart watches to school. However, any student who brings a cell phone or smart watch to school must have a signed Student Cell Phone/Smart Watch Registration form on file in the school office. These forms must be renewed each school year.

Cell phones/smart watches will be collected each morning by the teacher and returned at the end of the school day. If a student does not adhere to this policy it will result in confiscation of the phone or watch and a parent/guardian will be required to pick it up from the school office at the end of the day. Two or more offenses of not adhering to the cell phone/smart watch policy will result in a $25.00 fine to be paid by the student in order to pick up the cell phone/smart watch.

ATTENDANCE

Daily attendance is required by all students unless they are ill, or absent due to a family emergency. Absences are considered excused due to illness, family emergency, doctor or dentist appointments.

All appointments with doctors, dentists, etc. should be arranged for before or after school hours. This will prevent your child from missing valuable class time and will help keep class disruptions to a minimum. If this is not possible, and you need to pick your child up during the day for an appointment, please send a note to the teacher with the time and reason for leaving. The office staff will call the classroom for your child when you arrive at the school to pick them up. Parents are not to pick up a student directly from the classroom before the end of the day.

We also ask you to plan family vacations during school vacations, so your child does not miss school work or class instruction. This creates additional work for the teachers.

ATTENDANCE Continued

If you know your child will be absent from school for a pre-planned situation, please let his/her teacher know in advance. Each teacher has their own class policy of how make up work will be provided.

TARDIES

Punctuality is one of the character traits we teach at Country Christian School; therefore, out of respect for our teachers, and the desire to model positive Christian qualities, all students are required to be seated in their classrooms by 8:30 a.m. We recommend that all students arrive at school by 8:20 a.m.

The school office may excuse a tardy for the following reasons: medical appointments, illness, car trouble, unexpected traffic delays, family emergency.

Unexcused tardies will include, but are not limited to the following: overslept, running errands or doing work for parents, lack of proper clothing or shoes, hair appointments, forgetting items needed for school, delays due to ongoing road construction or similar reasons for delay.

On the third and subsequent unexcused tardies per quarter, recess clean-up duty or time out will be served by the student. Repeated tardies will be handled through the office of the Pastor/Administrator.

SCHOOL HOURS

Kindergarten – 8:30 a.m. - 1:30 p.m.*
1st - 8th Grade - 8:30 a.m. - 3:00 p.m.

*Kindergarten child care available until 3:00 p.m.
Office Hours: 8:00 a.m. - 4:00 p.m.

ARRIVAL AND DISMISSAL

Students may arrive on campus at 8:00 a.m. and must be picked up by 3:15 p.m. At 3:15 p.m., any remaining children will be checked into day care and you will be charged accordingly. (See page 11 for early morning and after school day care times.)

While picking up or dropping off your child, please park in a designated area or use the designated loading zone. We desire to have the safest environment possible for all our children, so please use the crosswalk when crossing the traffic lane.

If parents arrive at school before class lets out, we ask that they wait out in front of the school, away from the halls or classroom, so as not to distract the class in any way. Please do not go into the classroom before the bell rings.

ILLNESS

If a child has a fever, cough, shortness of breath or difficulty breathing, chills, repeated shaking with chills, fatigue, muscle pain, headache, sore throat, loss of taste or smell, congestion or runny nose, nausea, vomiting, diarrhea or any other symptoms of illness, he/she should NOT be sent to school. If your child is sent home from school with a fever or illness, they should not come back to school for at least 24 hours. Students may return to school 24 hours after a fever has broken without the use of medication.

A physician should be consulted, if a child has one of the following illnesses, before returning to school: measles, mumps, whooping cough, pneumonia, pink eye, impetigo, or strep throat.

If your child has head lice, they may come back to school after they are treated and parents have sufficiently removed nits. Before returning to class, school staff will do a re-check. Parents must continue to check their child's head until there are no longer any live lice or nits.

If a student is unable to participate, due to a medical reason, in regular school activities, the school must be notified in writing as to the nature of the incapacity, and the probable length of its duration.

MEDICATION

Medicine should not be sent to school with a child. Parents must bring medication to the office with written permission and information of how it should be administered. This policy includes pain relievers, inhalers, cough drops, etc.

ILLNESS OR MEDICAL EMERGENCY PROCEDURES

In the event of an illness at school, the office staff will attempt to contact a parent. If neither parent can be reached, the school will call the additional names on your emergency form to arrange for your child to be picked up from school.

In the event of a medical emergency the above procedures will be followed, and first aid will be administered when necessary. If it is impossible to contact any designated persons, the school will have the authority to contact the doctor/hospital you have designated on your emergency card.

CAMPUS SECURITY, SAFETY AND VIDEO SURVEILLANCE

Country Christian School takes campus safety and security very seriously. We have a security guard on campus most hours of the school day, and cameras are installed in several locations around campus to promote campus safety.

School staff are asked to report anyone on campus that they do not recognize.

All visitors to CCS campus will sign in at the school office and wear a visitor/volunteer badge while on campus. When an authorized visitor signs in on campus to visit a classroom, the office will call the classroom and notify the teacher that they are coming unless previous arrangements have been made with the teacher and the office has been notified ahead of time.

All classroom doors remain closed and locked whenever students are present. Parents are not go to a classroom without first signing in at the office. Any items that need to be dropped off at school should be dropped off in the office and not to the classroom.

If someone unfamiliar shows up at a classroom door, they will be denied entry until proper identification can be made by the teacher/teacher's aide. Students are not to open the door without the permission of the teacher/teacher's aide.

Campus security, church or school staff may approach parents who are on campus if they are not wearing a visitor/volunteer badge.

Lockdown drills are practiced as deemed by Administration. These drills are done in a way to help prepare students in the actual event of a real lockdown but to not instill fear in the students.

In the event of a criminal disturbance on campus, the procedures set forth in the CCS Safety Manual will be followed.

EMERGENCY EVACUATION PROCEDURE

If there is an emergency that makes it necessary to leave the campus, we will evacuate to the Mt. Shasta Mall. Our evacuation site is located directly inside the east entrance of the mall. Parents will be notified of the evacuation by phone, email or public service announcements on KQMS radio, KVIP radio, and KRCR TV News Channel 7. A parent/guardian or other authorized person should report to the evacuation site and sign a Student Release Log before taking the child(ren) from the premises. Photo identification may be required if the person is not personally known to school personnel.

SCHOOL CLOSURES

In the event of extreme weather or other circumstances, it may be necessary to close school. Parents will be notified by phone, email (if possible), or public service announcements on KQMS radio, KVIP radio, and KRCR TV News Channel 7. It may also be posted on Think Wave.

STUDENT TEACHERS

Country Christian School has established a mutually beneficial relationship with Simpson University and Shasta Bible College Education Departments. From time to time, a teacher credentialing candidate from the college may participate for a nine week period in one of our classrooms under the direct supervision of the teacher. Each candidate will be thoroughly interviewed by the Administrator before being permitted to participate at our school.

BIRTHDAYS

If arrangements are made with the teacher in advance, parents may bring treats on a child's birthday. No invitations to parties may be handed out at school unless every child in the class (or of your child's gender) is invited.

DAY CARE PROGRAM

Before and after school day care is available for your Kindergarten - 8th grade child.

MORNING DAY CARE

The morning day care hours are 7:30 - 8:00 a.m. Each time you bring your child(ren) to school before 8:00 a.m., you will be charged the flat rate morning day care fee, regardless of how long they are in day care. See the current fee schedule for rates.

AFTER SCHOOL DAY CARE

After school day care hours are 3:15 to 5:30 p.m. Day care is charged by the quarter hour and billed to your FACTS account under Incidental Expenses once a month. See the current fee schedule for rates. Late fees are charged when a child is picked up after 5:30 p.m.

DROP OFF AND PICK UP INFORMATION

Detailed information regarding drop off and pick up will be included in the summer packet.
Please do not enter the middle entrance/exit. It is for exiting only.

MORNING DROP OFF

Students are to be dropped off in the south parking lot. Please be sure to pull up to the second pillar in front of the Worship Center. This way, more than one car can be unloading at a time.

Kindergarten - 2nd grade parents may drop children off in the north parking lot in the morning. There is no supervision on that side of the facility, so either wait with your child until their teacher arrives or walk them to the playground. If they go to the playground, they should leave their backpacks by their classroom. If they are dropped off in the south parking lot they should take their backpacks with them to the courtyard area.

3rd - 8th grade students need to drop off their backpacks outside their classroom and then proceed to the playground.

AFTER SCHOOL PICK UP

Kindergarten students who are picked up at 1:30 p.m. should be picked up in front of the classroom.

Kindergartners who remain until 3:00 p.m. - 2nd grade students will be picked up outside of their classrooms.

3rd - 8th grade students are to be picked up at the pick up area located in the south parking lot in front of the Worship Center.

If your child is not ready to be picked up while you are in the drive through line, please park in the lot, walk up to receive your child and walk them to your car. Please use the crosswalk. Students are not allowed in the parking lot unless they are attended by an adult.

PARKING LOT SAFETY

When parking on campus, please do not park in the northeast corner lot or down by the play area. Children will be using these areas for P.E. and recess. The speed limit in the parking lot is a maximum of 10 m.p.h. Please do not use the alley way connecting the northern entrance/exit to the main exit. Please do not talk on cell phones while driving on campus.

STUDENT EXPECTATIONS

The school has a basic standard of behavior and attitudes which are based upon Christian morality, courtesy, efficiency and safety. These expectations are designed to accentuate a positive, pleasant atmosphere and to aid in the best and most efficient school operation for everyone.

1. Respect all those placed in authority. All staff will be addressed with titles of Pastor, Mr., Mrs., or Miss.

2. Treat each other with respect and love, respecting the rights and property of others.

3. Electronic devices should not be brought to school unless the student has special permission from the teacher for a special project.

4. Following is a list of practices which are not permitted for those who wish to be enrolled at Country Christian School:
    - Physical contact
    - Smoking
    - Drug abuse
    - Vulgarity
    - Drinking
    - Profanity
    - Cheating
    - Immoral conduct
    - Insubordination to school authority
    - Any conduct, attitude or behavior not in accord with Christian principles and objectives of the school as deemed by the Administration
    - Bringing to school weapons of any kind - knives, guns, etc.

5. Talking near the building should be in conversational tones; yelling, whistling, and running in the halls is not permitted.

6. There is absolutely no gum chewing allowed on our campus.

7. Students are not permitted to leave school property at any time without authorized permission.

DISCIPLINE

It is expected that each student will maintain a high standard of personal behavior and that only a minimum of disciplinary action by the school will be necessary. The purpose of discipline in a Christian school is to bring the student to maturity in Christ, so that the student will exercise self-control in all areas of life.

Each person is an individual and will be treated as such. In the event a student is referred to the office for disciplinary reasons, the following steps are taken:

1st Referral: Student will be given one or more of the following: a verbal reminder and be asked to model appropriate behavior, assigned a time out, recess clean-up duty, or lose a privilege (field trips, athletics, etc.) as determined by the Administrator. Parent is notified by phone or email.

2nd and 3rd Referral: Depending on the severity of the offense, student is eligible for school suspension, accompanied by writing assignment, extra work, recess clean-up duty, etc. Parent is notified by phone or email.

4th Referral: Student may be placed on probation, with the next consequence being consideration for expulsion from school. A behavior support plan may be developed.

Disciplinary actions will not be considered in isolation. The student's overall behavior and disciplinary record will be considered when administering discipline.

SUSPENSION

In case of suspension, students will have to complete all missed classroom assignments and will receive 50% credit on these assignments.

The Pastor/Administrator reserves the right to administer any of the above consequences depending on the severity of the infraction. Parents will be notified of the consequences.

PHYSICAL CONTACT POLICY

One of the primary missions of Country Christian School is to provide a safe place for students to experience the fellowship of other believing students and receive the benefit of a Christ-centered academic education. An important aspect of the Christian faith is love and care for the people around us. Country Christian School has the moral obligation to ensure that every student experiences a sense of belonging, respect, dignity and safety while they are engaged on our campus. It is for these reasons that the following policies are put into place.

The actions listed below are expressly forbidden and are against school policy at CCS:

Deliberate hitting, kicking, grabbing, tripping, pushing, aggressive restraint, wrestling, spitting or any other act of physical aggression, and bullying (See section below "Bullying")

Education Code 32050 specifically defines activities that cause "bodily danger, physical harm or personal degradation or disgrace" as activities which are suspendable or expellable offenses. (Section 48900)

PHYSICAL CONTACT Continued

Incidents of physical contact between students will be immediately reported to the office and an office referral will be issued to the offending student. The incident will be investigated by office staff, and if that investigation reveals a violation of the Physical Contact policy, the following steps will be taken:

1st Referral: Student will receive in-school or at home suspension for the remainder of the day, a note will be placed in their file and they will write a letter of apology to the offended student. Parent will be notified.

2nd Referral: Student will be suspended from school for two days. Extra work will be assigned, missed school work will be completed for 50% credit and letters of apology will be written to teachers, offended students and parents.

3rd Referral: Student is eligible for expulsion from Country Christian School.

BULLYING

There is a series of graduated consequences for any student who commits an act of intimidation, harassment, violence or threats of violence. These disciplinary actions conform with applicable federal and state disability, anti-discrimination, and education laws and school discipline policies.

'Bullying' means systematically and chronically inflicting physical hurt or psychological distress on one or more students and may involve: (1) teasing; (2) social exclusion; (3) threat; (4) intimidation; (5) stalking; (6) physical violence; (7) theft; (8) sexual, religious or racial harrassment; (9) public humiliation; or (10) destruction of property.

It is expected that students at Country Christian School will maintain a high standard of behavior and that only a minimum of disciplinary action will be necessary. The purpose of discipline at Country Christian School is to help our students learn and practice Christian life principles and to grow into mature Christian believers.

Bullying is not permitted at Country Christian School. Students who witness bullying should help the students who are bullied. All students should report bullying that they experience and witness.

EXPULSION

The following are examples of, but not limited to, reasons justifying immediate expulsion without probation:

1. Immorality
2. Possession of obscene literature
3. Possession, use or sale of illegal drugs, alcoholic beverages, or controlled substances as defined in the California Education Code
4. Possession and/or use of weapons

The Administration has absolute discretion in regard to matters of discipline. The Pastor/ Administrator reserves the right to administer any of the above consequences depending on the severity of the infraction. Parents will be notified of the consequences.

CURRICULUM

Country Christian School offers a Christ-centered, academic curriculum which focuses on math, the language arts, science, history and Bible. Curriculum Guides are given to new families and updated copies may be obtained in the school office.

HOMEWORK POLICY

The purpose of our homework policy is to develop a lifestyle of responsibility and self-discipline. An added benefit to homework is to reinforce subject matter and skills that have been taught in class.

Homework may be given on Monday, Tuesday, and Thursday evenings. This may vary depending upon special projects, classroom participation and absences. Homework is not assigned on Wednesday so that families may attend mid-week Bible study. Unfinished class work is not considered as homework.

If a student is absent you may call the office in the morning before 10:00 a.m. and ask for daily assignments. This gives the teacher(s) time to gather the needed work and books. The work may be picked up after 3:00 p.m. Students have the same number of days as their absence to make up their work.

GRADING

Report cards are sent home at the end of each quarter. Our students are evaluated in each subject area on achievement and effort with the following scale:

Kindergarten - 3rd Grade

Achievement:	Effort:
O - Outstanding	1 - Excellent
S - Satisfactory	2 - Satisfactory
N - Needs Improvement	3 - Needs Improvement

4th - 8th Grade

Achievement:	A= 90 - 100%	Outstanding
	B = 80 - 89%	Above average
	C= 70 - 79%	Average
	D= 60 - 69%	Below average
	F= Below 60%	Failed

Grades for P.E. (Kindergarten - 4th grade), citizenship and work habits, etc. use the following scale:

1 - Outstanding
2 - Satisfactory
3 - Needs Improvement

6th - 8th Grade

Middle School students receive letter grades for P.E.

There may be instances where we need to give a grade of "incomplete." An incomplete is usually given when a student has missed school due to illness and has work that has not been turned in. All incompletes must be made up within two weeks of the end of the grading period. If the work is not completed within the allotted time, the incomplete will receive an "F."

DRESS CODE STANDARDS

The purpose of the dress code is to exemplify standards of appearance that reflect human dignity as God's image-bearers on earth. The four areas we consider while setting our dress code are modesty, safety in class and on the campus, the desire to represent Godly character to each other and the community, and attire that is conducive to a serious academic environment.

Our goal is to assist the students in displaying Christian character traits such as modesty, humility, esteeming others, and not attempting to draw attention to themselves.

We rely on each parent to become familiar with the dress code and monitor what their children are wearing before they leave the house. The Administration reserves the right of final decision regarding proper dress.

General School Dress Code Guidelines for Both Boys and Girls

- All clothing shall be modest, neat and clean.
- All logos, art, and lettering must be non-offensive.
- Undergarments must be completely covered by clothing.
- Hair must be kept clean, well groomed and not cover the eyes, obstructing student's vision.
- Hats may be worn as long as the brim does not obstruct eye contact. Hats may be worn outdoors only. Hats will not be worn indoors.
- No painted, bleached or dyed hair. Natural highlights are okay.
- No bare feet, flip flops, open-toed shoes, slippers or shoes with wheels.
- No saggy, tight, low-cut, off-the-shoulder, revealing or pajama type clothing.
- All clothing under jackets, coats and sweatshirts must meet all other dress code criteria.
- Tank tops are not permitted.

Boys Dress Code

- Pants, jeans, or shorts may be worn. They must be hemmed, clean, neat and not excessively short, long, baggy or tight, and not worn at a level to where underwear can be seen.
- No shaved heads, Mohawks or pony tails.
- No earrings.

Girls Dress Code

- Sleeveless tops must be approximately 3" wide.
- Jeans without holes are permitted. Shorts may be worn as long as they are not spandex or tight knit material. They must be hemmed, clean, neat, and may be no shorter than mid-thigh.
- Shirts must be long enough to cover the waistband of the students' shorts, skirt or pants when their arms are fully extended above their heads. No low necklines exposing cleavage or low back lines.
- "Tight-like" leggings may be worn with a skirt or dress.

Boys Chapel Day Dress

- Boys must wear Dockers, slacks, etc. Dress shorts may be worn.
- Collared, button-up shirts must be worn. (No polos, henleys, etc.)
- Jeans and cargo pants or shorts are not permitted on Chapel days.

Girls Chapel Day Dress

- Girls must wear dresses or skirts. The dress/skirt should be no shorter than mid-thigh.
- Pants may be worn in place of dresses on Chapel days during November through March. Blue jeans and cargo type pants are not permitted.

SPORTS UNIFORMS

School team uniforms may be worn on game days. When a school game day coincides with Chapel, jerseys may be worn.

MAKE-UP

Make-up may be worn in moderation and should not detract from the young lady's natural appearance.

MISCELLANEOUS

If in doubt about any outfit . . . do not wear it! It is not possible to list all types of dress because of how quickly styles change, therefore, individual decisions on the appropriateness of attire will be left to the discretion of the administrative staff.

DRESS CODE VIOLATIONS

Anyone arriving at school inappropriately dressed will receive a Dress Code Violation slip which must be signed by a parent and returned to school the next day. The school office has the discretion to send a student home to change inappropriate clothing or to provide cover up clothing.

Repeated violations will result in disciplinary action.

PARENT VISITS

When parents are on campus to help at a class function or volunteer in any other capacity, please assist us by being in compliance with the dress code.

CHAPEL

Chapels are held weekly for spiritual enrichment of the students through worship, special music or drama presentations, and speakers or special programs. If a parent would like to participate in a Chapel, or knows someone who would be beneficial to our student body, please contact the school office. Parents are always invited to attend.

LIBRARY/COMPUTERS

Students may borrow books under the supervision of the librarian. Fines may be charged for late returns. Any book that is lost or damaged must be paid for before report cards are handed out.

Computers are available to all grade levels to use in the library. Students work on skills that enhance regular curricular subjects such as reading, math, and geography. Typing/keyboarding skills are also practiced.

INTERNET USE

4th through 8th grade students at Country Christian School may be allowed to access the internet as part of their educational experience. The internet is a popular and powerful tool, but we require students to use it properly within school standards. We have installed software recommended by our Internet provider that effectively blocks accessibility to inappropriate sites. Adult supervision is provided at all times the internet is in use. Students are required to have a completed Internet Acceptable Use Standards Contract on file in the school office before they are permitted to access the internet.

SPORTS PROGRAM

Athletics are an integral part of the total education program at Country Christian School. In conjunction with our school Mission Statement, which is to provide an educational environment for academic, physical, spiritual, and social growth, our school athletes are encouraged through competition and cooperation in sports.

The athletes will be required to pay a fee for each sport, which will help defray the cost of uniforms, gyms, referees, tournaments, fields, etc. A Sports Release form must be completed for each sport. All athletes are also required to participate in any sports fundraising efforts.

Parents are expected to arrange transportation for their child to and from practices and games.

Students must maintain a 70% in all subjects to be eligible to play. Students may be disqualified from team sports due to discipline problems.

8TH GRADE GRADUATION REQUIREMENTS

To receive a diploma from Country Christian School, our 8th grade students need to achieve passing semester grades in all classes. If a student receives a non-passing grade (below 60% as indicated by an "F") on his/her report card, it is the parent's responsibility to set up a meeting with the teacher of that class, to discuss the possibility of completing missing assignments, to raise the grade to a passing level. Second semester grades cannot be raised after the grading period.

8th grade students also need to pass the Constitution test with a grade of "B or better to be eligible to receive his/her diploma.

6TH/7TH GRADE CAMP

Every year the 6th and 7th grade classes will attend Science Adventure Camp as a part of their science curriculum. This camp combines earth science, team building, nature hikes and spiritual formation teachings. Parents are responsible for providing and/or raising the funds to make this trip possible for every student.

8TH GRADE CLASS TRIP

Each 8th grade class will go to Washington D.C. as part of their yearly history curriculum. Parents are responsible to raise funds to make this possible for each child.

BICYCLES

Children may ride bicycles to school provided they are not ridden on the sidewalks and are locked in the appropriate area. Skateboards, scooters, and skates are not permitted on campus.

LOST AND FOUND

Every year, we accumulate large quantities of clothing and miscellaneous items in our Lost and Found. The Lost and Found is placed outside daily. Students and parents are encouraged to check it often. Names should be written on all items (lunch boxes, coats, etc.). We regularly donate all non-claimed items.