

**St. Paul's Episcopal Church**  
**Vestry Minutes**  
**May 20, 2026 – 6:00 pm**

**Members:**

- +Pastor Jean Vargo
- +Chris Brandt, Sr. Warden
- +Bob Neben, Treasurer
- +Jill Davis
- Cathy Fain
- +Cheryl Strine
- +Kathleen Walters
- +Diane Labrie
- +Steve Ireland
- +Micky Neben, Guest
- +Randy Young, Finance Chair
  
- + In attendance - Absent

**I. Call to Order/Opening Prayer - called to order 5:58pm, Jean offered Joshua 1:9 as a prayer.**

**II. Review/Comment of April 2026 Minutes**

Via email, Sue provided an edit to April Minutes that the AED was in the works, but not on site yet. *Jill moved to amend per Sue's guidance that AED is in the works and accept April Minutes, Cheryl seconded. Motion carried.*

**III. Committees Reports –**

**A. Properties: Jill reporting**

1. Sam worked with Boyle mechanical to get water usage down. They have adjusted the chiller and are waiting to see if it has an impact. If not, Boyle

has to re-configure. Discussion about reading the meter after one month instead of waiting for the next quarterly bill. Jill will ask Sam where the meter is to look at the reading, or Boyle could read it.

2. Sam, Sue, Cara, and Dana met about room reservation procedure for outside groups. They have revamped the form for room reservations with more specific language. Sam has been meeting groups and coming back to check they have locked up after. Jean says we need a group of people to rotate through on that duty. We need to be more responsible for the building.
3. Should we charge for room usage or keep it as “donations gratefully accepted”? Jean suggests this should be reviewed every year. Groups that use space are generally not for profit and Steve mentions that it is good for us to be a part of the community and just ask for donations. Vestry is in agreement that we accept donations but we do not have a fee for space usage.

#### **B. Finance: Randy, Chair, and Bob, Treasurer**

1. Randy explained the finance report.
2. DFMS donation from Good Friday Offering - Randy going to talk with Sue about these kinds of “auto” donations to bring recommendation to vestry.
3. Flowers for Easter cost much more than we had donations for. Jean suggests every committee should submit a budget annually to the Vestry. *Steve moves that we create a more structured budgetary process for all committees or commissions, and said commissions have expenditures that they oversee. They shall submit a budget at budget processing time. Chris seconded. Motion carried.*
4. Income and expense report - pledge income less than what was budgeted. Better than the last couple months. Total plate and pledge was \$6,000-\$7,000 down, income was \$10,000 down but Sue hasn't put in a second quarter draw from investments, and a substantive pledge hasn't come in yet. Randy says April income was acceptable. Expenses were in line and actually had slight savings in expenditures. Utilities are a bit high. Expenses \$1,100 under budget. \$45,000 off on pledges for the year. We

need to encourage parishioners to remember pledges. Teena and Jean writing a letter for quarterly giving statements. Jill will put a reminder in the newsletter, too.

5. 2 resolutions sent to vestry as recommendation: 1. All proceeds from the luncheon will go to the Dayton Food Bank from all three churches. 2. Move \$175,000 into Account A.

*Chris moved to make a combined contribution to the Dayton Food Bank on behalf of all three churches, Steve seconded. Motion carried.*

*Chris moved to move \$175,000 from checking into Ceterra Account A, Jill seconded. Motion carried.*

#### **IV. Communication: Jill, Chair**

- A. 5/21 meeting with Ministry Architects for communication committee, introductory meeting
- B. The new rep, Cory, doesn't take the initiative that Deidre used to and is not developing the 2-week social media plan that he is supposed to, Jill is spending a lot of time on the newsletter each week and Jean suggests we need to look at the contract again to ensure we are getting what we are paying for.
- C. Chris says Kettering Fairmont Career Technology Center has students looking for hours for their respective programs. He thinks it could be possible to have a student take on this kind of work.
- D. Subsplash has raised the monthly rate.

#### **V. Worship: Diane, Chair**

- A. Diane and Jean met with the worship committee in May - Dana came up with a comprehensive schedule for worship services, weddings, funerals, etc. Includes music, acolytes needed, who's preaching.
- B. June 28, 10am joint outdoor service at Delco Park, Shelter #3
- C. August 2, 10am joint service, St. Mark's - joining together with St. Mark's and other area churches to bring school supplies - each church is purchasing 200 pairs of scissors.

#### **VI. Transition: Jean**

- A. Jean asks if anyone has gone around with the survey questions yet to talk with our neighbors and community. It is important for us to know how the community thinks of us, what they think the community needs are, and how we can partner to fulfill those needs.
- B. St. Mark's is partnering with Saville Elementary School for a mentoring program. Jean asked if we would like to participate even though they aren't in our neighborhood.

**VII. Other Business:**

- A. Vestry vacancies: Members – potential 2 additional (Spencer Izor & Chris) HOLD
- B. Steve has decided to volunteer to fill Joe Cairo's Jr. Warden position - *Chris moved to confirm Steve as Jr. Warden for remainder of term, Cheryl seconds. Motion carried.*
- C. Someone wants to inurn a loved one in the columbarium - revisit pricing discussion. Steve will contact Christ Church and Diocese to check on what other churches charge and how they handle inurnment in the columbarium.
- D. Stewardship Committee Chair approval vote: Teena Baldrige as Chair and Chris Saunders as advisor. *Jill moved to approve Teena as Stewardship Committee Chair, Cheryl seconded. Motion carried.*

**VIII. Closing Prayer**

**Meeting adjourned at 7:50pm**

**Next Vestry Meeting: June 17, 2026**

Respectfully submitted,

Kathleen Walters, Secretary of the Vestry