

St. Paul's Episcopal Church
Vestry Minutes
June 17, 2026 – 6:00 pm

Members:

+Pastor Jean Vargo - virtual attendance	+Kathleen Walters
+Chris Brandt, Sr. Warden	+Diane Labrie
+Bob Neben, Treasurer	+Steve Ireland (via phone)
+Jill Davis	+Micky Neben, Guest
+ Cathy Fain	+Randy Young, Finance Chair
+Cheryl Strine	+ Sam Davis, Guest

+ In attendance - Absent

1. Opening Prayer

Called to order at 6:05pm, Rev. Jean offered prayer.

2. Review/Comment of May 2026 Minutes

- Previous month minutes approval confirmed
- Additional clarifications for the May minutes. *Jill moved to approve minutes as corrected, Chris seconded, motion carried.*

3. Committees Reports – May be written or in-person as needed

- **Properties:** Sam Davis, Chair
 - Monitoring water usage in the chiller, it is using less water since adjustment. Going to keep watching. Air handler not shutting off in the sanctuary - looking at maybe changing thermostat
 - Through 2024, the city wasn't billing water usage properly so our cost was lower than it should have been. This is part of the increase in cost beginning in 2025.

- Removal of pear tree in front of rental unit. Need to remove the tree before school starts for the safety of school kids crossing under it. There is money in the rental fund to cover it.
- Need to determine the process for who opens and locks up for events like weddings and funerals. From now on, the priest will take lead on locking and unlocking or communicate to an appropriate replacement.
- Recommendations & vote
- **Finance:** Randy, Chair, and Bob, Treasurer
 - Randy gave a finance/treasury report.
 - Finance committee met 6/17. Financially typical summer: low income this month. Nothing unusual. \$20k+ deficit
 - Expenditures are all in line with the budget.
 - Pledge reminder will be sent out
 - Cathy moved to accept the finance report, Chris seconded, motion carried.*
- **Communication:** Jill, Chair
 - Comms team and Sue looked into the possibility to remove the app from the Subsplash account.
 - Jill and the Comms committee suggest we remove the app from our account because of lack of usage and potential for cost saving.
 - Jill will explore who is making donations through the app and speak with them directly before removing the app from our package.
 - Jill exploring what the “core package” is
 - *Jill moved that, based on the comms committee recommendation, we discontinue the app from our account, Cheryl seconded, motion carried.*
- **Outreach:** Cathy, Chair
 - Scissors for Saville Elementary have been purchased and we just need to pay for our share of the scissors. Scissors will be blessed at the August 2 joint worship service.
- **Worship:** Diane, Chair
 - The sign up sheet in the cloister for the picnic and planning is going well.
 - Joint worship at St. Mark's Aug 2
 - St. Francis feast day in October, joint service at St. Paul's

- Chris putting in a request for Procter staff to come lead a service
- **Transition:** Jean
 - “Sights and Sounds” Concert - noon on a weekday - could become a series, spiritual and musical meditation - raw planning stages, no details yet
 - Updates – 3-month goals

4. New Business:

- Columbarium pricing – Steve
 - Steve explored other columbariums around the Diocese of So. Ohio - ranges from \$200-3000. We have many niches available. No other churches are advertising their columbariums.
 - Jean asks if we want to market to other churches whose columbariums are getting full.
 - Chris suggests prices based on the size of the niche. Suggestion is \$1000 for the small, \$2000 for the medium, \$4000 for the large/family size. Vestry likes the idea of those prices for the respective sizes. Prices would be all inclusive.
 - Members who cannot afford a price - it will be at the discretion of the priest.
 - *Chris moved to accept these suggestions for pricing, Kathleen seconded, motion carried.*
- Staffing – Jean
 - Sue working flex hours up to 20 hours a week, properties duties need to be divided amongst vestry and congregants.
 - The Properties Committee needs to be fleshed out with volunteers to take over Sue’s property duties. Steve is Jr. Warden so he is in charge of the committee. Steve and Sam will be working on revitalizing the properties committee. Steve and Sam have a plan of action and have discussed it with Sue.
- Major outreach project - Chris
 - 9-month goal for outreach in our community
 - The congregation can all come together to bag the food and deliver it - could become a monthly event

- o Theme to tie everything together (potentially related to feeding the community) - sustenance and “more than enough”
- o Kettering School District meal program
 - Recipes and bags are provided
 - Donors provide ingredients and recipes in a bag
 - District personnel provide ready-to-cook meals to students/families in need
 - Our twist is the prayer card included in the meals we donate
- **July 5-13 - Jean on vacation** - Fr. Mike on July 5 and Mike Miller morning prayer on July 12. Jean is working on who will cover pastoral care.

6. Old Business:

- Vestry vacancies – for continued awareness, No Action Needed
 - o Members – potential 3 additional (Spencer, Steve, & Chris)
- Published Committee and Ministry Leads – Ongoing development
 - o Any updates? What are we missing?
 - o What committees? Chairs? Members? Ministries? Same info
 - o Where is this information housed and what is published?

7. Closing Prayer

Adjourned: 7:49 pm

No Vestry Meeting in July. Next meeting in August.